Yuba County Workers' Compensation Reporting Procedures

You were injured on the job, what do you do?







Within 24 hours of the incident, report the injury to your supervisor and call Company Nurse 1(877) 854-6877 available 24/7 The nurse will determine whether the injury requires medical treatment or will provide first aid advice. If treatment is needed, the injured worker is referred for medical care.

If an emergency or outside normal business hours, the injured worker will be referred to the nearest emergency room.
Otherwise, the injured worker will select a primary care provider*.
See the table below.

Medical Provider Network (MPN) treatment facilities closest to the Yuba/Sutter area (for a more detailed list visit PRISM MPN)

Adventist Health + Rideout Occupational Health	Concentra Urgent Care	Adventist Health + Rideout Emergency
1531 Plumas Ct, Yuba City, CA 95991	2305 Sunset Blvd, Rocklin, CA 95765	726 4th Street, Marysville, CA 95901
530-751-4900 Hours M-F 8am to 3:30pm	916-632-9606 Hours M-F 8am to 5pm	530-749-4300 24hours/7 days a week
TeleMedicine Options 24hours/7 days a week:	North Valley Urgent Care	Kaiser Occupational Health
Kura MD Telemedicine 855-295-9218 -OR-	1940 Feather River Blvd., Ste. O, Oroville, CA 95928	1600 Eureka Rd., Roseville, CA 95661
Concentra Telemedicine 833-600-1382	530-534-5135 Hours M-F 8am-12pm, 1pm-5pm	916-784-4100 Hours M-F 8:30am to 5:00pm

^{*}If you predesignated a physician, you must let Company Nurse know.

The workers' compensation <u>program</u> is administered by:	<u>Claims administration</u> services are provided by:
Human Resources/Risk Management	Sedgwick
Attn: Tiffany Manuel, HR Manager	Attention: Assigned Adjuster
915 8th Street Suite 113, Marysville, CA 95901	P.O. Box 14852, Lexington, KY 40512
530-749-7860	916-960-1018

Fraud Alert: Any person who makes or causes to be made any knowingly false or fraudulent material statement or material representation for the purpose of obtaining or denying workers' compensation benefits or payments is guilty of a felony.

Revised 09-2021 Claim #:	Adjuster Name:
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What happens if the Company Nurse refers me to home care/self-care?

If you are reporting an incident only and do not need treatment with a provider, you don't need to do anything other than follow the nurses triage instructions. HR will send you a WC packet with information on WC benefits and a claim form. You only need to respond if you plan to get treatment. If your status changes and you need treatment, call Company Nurse back referencing your call confirmation #.

What happens if the Company Nurse refers me for treatment with a doctor?

Company Nurse will fax your report to the designated treatment facility.

After each treatment, you must provide a work status report to your supervisor.

Your claim will be set up and a claim # assigned. Your WC adjuster will be in contact with you.

Return the claim form to HR via interoffice mail, US Mail or email.

You must receive treatment within the timeframes assigned by Company Nurse.

The work status must identify restrictions and duration, or full duty status, and next appt. date.

Within 24 hours of reporting the incident, HR will send you a WC packet with info on WC benefits and a DWC-1 claim form.

Timesheet: For the date of injury you indicate the regular # of hours for your shift and write "WC" on your timesheet. Overtime is not applicable.

Your salary will continue as if you were actively at work on your first day of treatment, if you are seen during your shift.

You must communicate your need for time off to attend appointments with your supervisor and you must provide a work status.

Review the packet. Complete all blank lines in the top section of the DWC-1 form. Timesheet: After your initial treatment, for additional WC appointments, you must use SL. Write "WC" on your timesheet for each appointment.

What happens if the doctor takes me off work?

You must inform your supervisor and provide a work status. All injured workers must use 100% of their sick leave accruals during the first 3 days of their leave. Thereafter, WC temporary disability (TD) benefits will be coordinated with the use of sick leave. If the injured worker remains off work for more than 14 days, the 3-day waiting period is waived. You can make an irrevocable choice to not use your vacation. Contact HR with questions. Safety member injured workers qualify for up to 12-months of salary continuation pursuant to Labor Code 4850, plus up to 12 months of TD benefits. LC4850 and TD benefits are not paid until the claim is accepted. FMLA/CFRA job protected leave may be designated during your leave.

What is the supervisor responsible for?

When an injury occurs, the first line supervisor or manager is responsible for making sure the injured employee receives proper medical attention and investigates how the incident occurred and must immediately address any safety concerns.