



County of Yuba

Community Development & Services Agency

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**MINUTES OF THE YUBA COUNTY
PLANNING COMMISSION
Wednesday, April 21, 2021
6:00 p.m. Go To Meeting Teleconference**

Planning Commissioners Present: Commissioners Ferrini, Muncaster, and Lubeck

Planning Commissioners Absent: Commissioners McNally and Phillips

Staff Present: Kevin Perkins, Planning Manager; Ian Scott, Planner I; and Sims Ely, County Counsel

PlaceWorks Staff Present: Amy Sinsheimer.

PUBLIC COMMUNICATION:

Commissioner Muncaster served as Acting Chair for the Planning Commission meeting.

APPROVAL OF MINUTES:

Planning Manager Kevin Perkins requested that the approval of the minutes for the December 16, 2020 be moved to the next Planning Commission meeting, as absences by Planning Commissioners occurred.

ACTION ITEMS:

- 1) **2021-2029 Housing Element Update Public Draft Study Session:** County staff and PlaceWorks, the contractor the County selected for the 2021-2029 Housing Element Update, provided a presentation to update the Planning Commission and the public on the Housing Element Update project. Topics of discussion included what housing elements do and do not do, the regional housing needs allocation, housing sites inventory, new or modified programs and policies, outreach efforts to date, and a discussion of next steps. Members of the public were encouraged to participate via public comment.

Staff Report: Kevin Perkins provided an overview on the importance of the Housing Element Update process, and updated the Planning Commissioners on the County's progress toward this effort. Amy Sinsheimer, PlaceWorks staff member, introduced the project and presented the staff report. Planning Commission questions were answered by Kevin Perkins.

Public Hearing: Commissioner Ferrini asked if the Housing Element Update had been noticed, what outreach activities have occurred for this project, and where it is available for review. Amy Sinsheimer indicated that the public draft is available for review on the County website, and that PlaceWorks provided the document to stakeholder organizations that were consulted during the project. She also indicated that a comment was received from a local organization, and that this comment was incorporated into the Housing Element Update. Amy Sinsheimer also indicated that the current draft will soon be submitted to the State of California Department of Housing and Community Development.

Commissioner Ferrini further inquired as to whether the official public comment period had closed. Amy Sinsheimer responded that comments can still be received, during the state review process, even up until the Yuba County Board of Supervisors adopts the Housing Element Update.

OTHER BUSINESS: None.

CORRESPONDENCE: None.

PLANNING DIRECTOR COMMENTS: Kevin Perkins thanked Amy Sinsheimer and the staff at PlaceWorks for their hard work on the Housing Element Update. Kevin Perkins also sought clarification from Ian Scott on whether the Planning Commission has been requested to make any official recommendation regarding the Housing Element Update Public Draft. Ian Scott indicated that the purpose of this study session was to update the Planning Commission on the progress of the project, but that no official action was required from the Planning Commission.

Kevin Perkins recognized the appointment of Commissioner Michael Ferrini and welcomed him in this role. He also indicated that the next Planning Commission meeting will likely be in June 2021. Kevin Perkins also notified the Planning Commission on the status of several pending subdivisions and conditional use permits that will be considered by the Planning Commission at later dates.

Kevin Perkins also notified the Planning Commissioners on the process by which they are compensated for the Planning Commission meetings, including what to expect.

PLANNING COMMISSIONER COMMENTS: Commissioner Lubeck sought further clarification as to whether or not the Planning Commission was required to make any official recommendation on the Housing Element Update Public Draft. Kevin Perkins indicated that the Planning Commission has the option to make a recommendation to the Board of Supervisors on the project, but that this action is not required.

ADJOURNMENT: There being no further business, the meeting was adjourned until the next meeting on June 19, 2021.

Kevin Perkins
Planning Manager