

City Council Policy Committees

Committee	Council Members	City Point of Contact	Monthly Frequency	Time
General Government	Colt, Wood, Stillwell	City Administrator	First Tuesday	5PM
Finance	Curry, Carmody, DePinto	Finance Director	Third Thursday	1PM
Planning & Economic Development	Carmody, Colt, Kaminski	Planning Director	Second Tuesday	4PM
Public Works	Wood, Colt, Kaminski	Public Works Director	Second Thursday	4PM
Emergency Operations Board	Stillwell, Foster	Police Chief	Second Wednesday	10AM
Public Safety	Curry, DePinto, Stillwell	Police Chief	Fourth Tuesday	5PM

City Council Community Representatives (Alternates)

Yelm Senior Center	Curry (DePinto)
Community Investment Partnership	Foster (Kaminski)
Intercity Transit Authority	Carmody (Wood)
Thurston County Law & Justice Council	Stillwell (DePinto)
Thurston Thrives Coordinating Council	Kaminski (Foster)
Nisqually River Council	Carmody (Foster)
Solid Waste Advisory Committee	Curry (Carmody)
S. Thurston Economic Development Initiative	DePinto (Stillwell)
Thurston Economic Development Council	Stillwell (DePinto)
Transportation Policy Board of the TRPC	Wood (Curry)
Medic One EMS Council, South County	Colt (Foster)
TComm (911)	Wood (Stillwell)
Southeast Thurston Fire Authority	Curry (Wood)

City Council Policy Development Process

As the legislative policy making body of local government, every City Council member is responsible for researching and developing proposals for policies, resolutions, budget amendments, or proclamations for consideration by the entire City Council. The following outlines the process Council will follow to create consistency and continuity, and help us remain focused on implementing the priorities adopted in the City Budget:

- ✓ A Councilmember with a policy idea (including amendments to the Yelm Municipal Code, resolutions, and budget amendments) shares the summary, desired outcome, and any estimated fiscal impacts with the rest of the Council at a public meeting and requests the General Government Committee to refer it to the appropriate Board or Policy Committee.
- ✓ The sponsoring Councilmember then writes up and sends a brief summary of the proposal, including the **topic, desired outcome**, and any **estimated fiscal impacts**, to the General Government Committee.
- ✓ Once the General Government Committee reviews and refers the policy to the appropriate Board or Committee, the policy tracking sheet (above) will be updated and the Councilmember proposing the new policy will be notified so they can initiate filling out the Committee Report & Recommendation Form. The Councilmember will provide any additional research or specific details of their proposal to the appropriate Board or Committee for consideration and refinement.
- ✓ The Board or policy Committee will consult with their staff liaison to determine when this referral can be added to the committee's current work plan. After review, the Board or Committee will recommend action by the entire Council.
- ✓ Committee recommendations will be presented to the full Council by the respective Committee members. The Committee Report & Recommendation Form will be the primary mechanism for making policy recommendations to create consistency and continuity.

Policy Issues Proposed by City Council Members & City Staff

General Government	Finance	Planning & Economic Development	Public Works	Public Safety	Emergency Operations Board
Develop a Council policy development process to direct policy discussions to the most appropriate boards and committees, and to create consistency and continuity among actions taken by individual council members –CM Stillwell & CM Colt	Establish the process and investments needed to acquire riverfront property in Thurston County – CM DePinto	UDC and Comp. Plan update, including: height limits and parking in downtown corridor – CM Carmody & Community Development Director	Sidewalk repair, right of way maintenance, and street tree management – CM Curry	Homeless Task Force – CM Carmody	Emergency Management Plan – Police Chief
Mayor Pro-Tem election cycle – CM Stillwell	B&O Tax review – CM DePinto	Plastic Bag Ban – CM Carmody	Water Reclamation Facility improvements – Public Works Director	Fireworks Ban – CM Carmody	Hazard Mitigation Plan – Police Chief
Review/update of Council Rules & Procedures		Downtown Corridor Plan – Community Development Director	Dog Park – Parks Agency		

Proposed Training and Fall Study Session: Water Rights law and historical background

Council Priorities and Strategic Plan - To be established at City Council Retreat. Date TBD by Council. Lead: CM Carmody.