



City of Yelm
EST. 1924
WASHINGTON

Appeal to Hearing Examiner

All appeals must be filed within 21 days from the date of the decision being appealed. Appeals may be initiated by:

- The applicant and/or the owner of property to which the decision is directed;
- Another person aggrieved or adversely affected by the decision, or who would be aggrieved or adversely affected by a reversal or modification of the decision.

Apply for this permit online [here](#). When entering your application information under Quasi-Judicial Permits choose the following:

Permit type: Appeal to Hearing Examiner

Required Documents

The documents listed below are the minimum necessary to proceed with the application process.

- Appeals must be in writing, be accompanied by the appeal fee established by the City Council, and contain
 - Appellants name, address, and phone number;
 - A statement describing the appellant's standing to bring the appeal;
 - Identification of the decision that is the subject of the appeal, including date of the decision being appealed;
 - A specific statement of the grounds for the appeal and the facts upon which the appeal is based;
 - The relief sought; and
 - A statement that the appellant has read the appeal and believes the contents to be true and correct, signed by the appellant.
- For assistance with electronic plan submittals, refer to [requirements](#) for electronic plans

Fees and Timelines

\$1,250

8-12 weeks (If more information is required, more time may be needed)