

COUNCIL PROCEEDINGS

Mayor McFarland called the regular meeting of the City of Watertown Common Council to order at 7:00 p.m. on Tuesday, March 3, 2020, in the Council Chambers at City Hall.

ROLL CALL

Roll call showed the following present: Ald. Mudler, Tortomasi, Ruetten, Larsen, Holthaus, Raether, Schmid, Maron and Kilps. Absent: None. Also present: Police Chief Robert Kaminski, Fire Chief Kraig Biefeld, City Attorney Rose Simon-Silva, City Engineer Jaynellen Holloway, Zoning Administrator Jacob Maas and Clerk/Treasurer Elissa Friedl.

PLEDGE OF ALLEGIANCE

The Council recited the Pledge of Allegiance to the American flag.

MINUTES OF PRECEDING MEETING

Mayor McFarland inquired if there were additions or corrections to minute of Common Council meeting held Tuesday, February 18, 2020. There being none, minutes were approved as presented.

COMMENTS & SUGGESTIONS FROM CITIZENS PRESENT

Steve Board, 1019 Boughton Street spoke regarding the Chamber of Commerce Collaboration Team. He said the Team is continuing its mission to improve the community as a single voice to share positive happenings in Watertown. Their slogan is AND – Another New Development. The Team meets the first Friday of each month.

PUBLIC HEARING

Public hearing re: Amend Chapter 550, Zoning Code, through amending Section §550-123E(3): Fence standards, maximum height. Mayor McFarland opened the public hearing at 7:05, there being no one present to speak the public hearing was immediately closed.

COMMITTEE REPORTS

Finance Committee, 02/24/20. Minutes of previous meeting. The minutes were approved as presented. Review & approve hiring of Steven Metz at Grade H, Step 1 (\$21.60/hr) for PT Fire Inspector. Motion carried to approve this hire and offer to additional candidates if needed. Review & approve hiring of Jessica Bordeaux at Grade H, Step 1 (\$21.60/hr) for Dispatch Telecommunicator. Motion carried to approve this hire and offer to additional candidates if needed. Review & take action on request to grant additional step(s) increase to Deputy Clerk/Treasurer Lisa Trebatoski. Motion carried to move Trebatoski to Grade Q, Step 5 effective 1/1/20 by a 3:2 vote. Review & take action on request to grant additional step(s) increase to Health Officer Carol Quest. Motion carried to move Quest to Grade R, Step 8 effective 1/1/20 by a 3:2 vote. Review & approve application for WI Public Employer Well-Being Activity Grant. Motion carried to approve grant application and acceptance of the funds. Review & approve replacement of cold water chiller tank in Municipal Building in the amount of \$5,780. Motion carried to approve this purchase. Review & approve SAN/Server Project & Microsoft Licensing & Windows Server Upgrades with Digicorp in the amount of \$109,218. Motion passed to recommend approval of this project. Review & approve block time support contract with Digicorp in the amount of \$15,000. Motion carried to recommend approval of this contract. Review & approve purchase of financial software for Clerk/Treasurer's office from Civic Systems in the amount of \$108,195. Motion carried to recommend approval of this purchase. Closed session per Wis. Stat. 19.85(1)(c) to consider employment, promotion, compensation or performance evaluation data on any public employee over which the governmental body has jurisdiction or exercises responsibility (B. Hering). Motion carried to enter closed session. Reconvene to open session. Motion carried to reconvene.

Plan Commission, 02/24/20. Minutes of previous Site Plan Review Committee meetings. Motion carried to approve these minutes. Minutes of previous Plan Commission meeting. Motion carried to approve these minutes. 704 W,

Madison St. Planned Unit Development Plan-GDP & PIP Ordinance. Motion carried to recommend approval of this ordinance. Amend Section 550-53F(1)(d): Composting Operation Land Use-review public comment and take action. Motion carried to recommend approval of this ordinance. 512 Bridlewood Ln. – Driveway Variance Request. Motion carried to postpone to allow time to locate the property line between 508 and 512 Bridlewood Lane. 722 O'Connell St. – Planned Unit Development pre-application conference. No action taken. Amend Section 550-123B Fencing Standards, Definitions – initial review and set public hearing date. Public hearing date set for 3/17/20. 740 N. Church St. – Boardinghouse Conditional Use Permit public hearing. Several people spoke at the public hearing. 740 N. Church St. review & take action – CUP request for Boardinghouse. Motion carried to table to 3/23/20.

Public Works Commission, 02/25/20. Approve minutes of previous meeting. Motion carried to approve these minutes. Review & discuss status report – CIPP repair project 1st & Main St. No action taken. Review & discuss Sanitary Sewer CIPP change order #2. Motion carried to approve the change order. Review & discuss status report – WWTP Land. No action taken. Review & discuss status report – WWTP permit renewal. No action taken. Review & approve purchase of storm and sanitary sewer castings \$52,661. Motion passed to recommend approval of this purchase. Review & approve purchase of storm sewer concrete structures & supplies \$68,025.32. Motion carried to recommend approval of this purchase. Review & approve purchase of sanitary and storm sewer pipe and supplies \$59,043.44. Motion carried to recommend approval of this purchase. Discuss next steps storm water best practices review & rate update. Motion was made to recommend approval of rate increase per Ruckert Mielke. Review & approve Ruckert Mielke contract to assist with MS4 annual report. Motion carried to approve this contract. Review & approve contract #1-20 pavement marking to Century Fence \$26,198.25. Motion carried to recommend approval of this contract. Review & approve contract #3-20 sidewalk, curb and gutter to Rennhack Construction \$339,264.05. Motion carried to recommend approval of this contract. Review & approve contract #4-20 bituminous surfacing to Wolf Paving \$357,854. Motion carried to recommend approval of this contract. Review & approve contract #5-20 sanitary sewer and water project to Forest Landscaping & Cons. \$796,545. Motion carried to recommend approval of this contract.

COMMUNICATIONS & RECOMMENDATIONS

Melissa Lampe, Director of the Watertown Main Street Program was present to update the Council on the Main Street Program. In 2019, \$23,825 in façade/sign grants were issued and 968 volunteer hours were logged, over 15,000 people participated in Main Street Program events. Lampe also noted the upcoming Main Street Matters Forum on March 30 and added the Farmers Market will begin May 5th. Lampe is also the President of the Watertown Historical Society Board. She spoke about the new Historical Society Center and recent Octagon House improvements. She noted over 4,000 people visited the Octagon House last year.

Mayor McFarland presented the following appointments: Board of Review: Tom Finnel, 510 Oak Park Ave., 3rd term; Redevelopment Authority: Matt Zastrow, 1204 Meadowbrook Dr., 2nd term; Zoning Board of Appeals: Steve Jones, 615 Labaree St., 2nd term; Jim Freres, 1327 Center St., 3rd term; Terry Stanley, alternate, 301 Creekside Ct., 1st term. Motion was made by Ald. Tortomasi to approve these appointments, seconded by Ald. Maron and carried by roll call vote: Yes-9; No-0.

Mayor McFarland presented both the Dodge County EMS Study and Jefferson County Shared Service Study to the members of the Common Council.

Mayor McFarland noted that the April 7th Council meeting will be moved to April 6th due to the Spring Election.

ACCOUNTS PAYABLE

Certified accounts in the amount of \$136,660.25 were presented. Ald. Mudler moved to pay all certified accounts, seconded by Ald. Tortomasi and carried by roll call vote: Yes-9; No-0. (Complete listing of accounts payable is open for public inspection in City Clerk/Treasurer's office.)

REPORTS AND MISCELLANEOUS BUSINESS

Reports presented: Park, Recreation & Forestry Commission 2/3/20; Payroll Summaries 2/12-2/25/20; Reserve Balances 1/31/20; Senior Center Advisory Board 2/19/20. All reports accepted as presented.

ORDINANCES

Ord. #20-8, to create section 428-8 Outdoor Open Container Entertainment Event Permit was presented.

Sponsor: Mayor McFarland. From: Licensing Board. Ald. Maron moved for adoption of this ordinance on its second reading, seconded by Ald. Raether and carried by roll call vote: Yes-6; No-2(Ruetten, Larsen); Abstain-1(Schmid).

Ord. #20-9, to amend Chapter 550 Zoning Code, Composting Operations, section 550-53F(1)(d) and creation of Section 550-53F(1)(f) was presented. *Sponsor: Mayor McFarland. From: Plan Commission.* Ald. Tortomasi moved for adoption of this ordinance on its first reading, seconded by Ald. Ruetten and carried by roll call vote: Yes-8; No-1(Schmid).

Ord. #20-8, to adopt Planned Unit Development to allow 4-car garage that exceeds requirements of Section 550-25F was presented. *Sponsor: Mayor McFarland. From: Plan Commission.* Ald. Mudler moved for adoption of this ordinance on its first reading, seconded by Ald. Ruetten and carried by roll call vote: Yes-9; No-0.

RESOLUTIONS

Exh. #8956, Resolution to approve Change Order #2 – 2019 Sanitary Sewer CIPP Contract. *Sponsor: Ald. Maron. From: Public Works Commission.* Ald. Maron moved for adoption, seconded by Ald. Larsen and carried by roll call vote: Yes-9; No-0.

Exh. #8957, Resolution to approve purchase of Storm and Sanitary Sewer Castings. *Sponsor: Ald. Maron. From: Public Works Commission.* Ald. Raether moved for adoption, seconded by Ald. Kilps and carried by roll call vote: Yes-9; No-0.

Exh. #8958, Resolution to approve purchase of Storm Sewer Concrete Structures and Supplies. *Sponsor: Ald. Maron. From: Public Works Commission.* Ald. Larsen moved for adoption, seconded by Ald. Mudler and carried by roll call vote: Yes-9; No-0.

Exh. #8959, Resolution to approve purchase of Sanitary and Storm Sewer pipe and supplies. *Sponsor: Ald. Maron. From: Public Works Commission.* Ald. Maron moved for adoption, seconded by Ald. Kilps and carried by roll call vote: Yes-9; No-0.

Exh. #8960, Resolution to award 2020 Pavement Marking Project to Century Fence Co. of Pewaukee. *Sponsor: Ald. Maron. From: Public Works Commission.* Ald. Mudler moved for adoption, seconded by Ald. Tortomasi and carried by roll call vote: Yes-9; No-0.

Exh. #8961, Resolution to award 2020 Bituminous Surfacing Project to Wolf Paving Co. Inc. of Oconomowoc. *Sponsor: Ald. Maron. From: Public Works Commission.* Ald. Raether moved for adoption, seconded by Ald. Maron and carried by roll call vote: Yes-9; No-0.

Exh. #8962, Resolution to award 2020 Curb, Gutter and Sidewalk Replacement Project to Rennhack Construction Co. Inc. of Reeseville. *Sponsor: Ald. Maron. From: Public Works Commission.* Ald. Larsen moved for adoption, seconded by Ald. Maron and carried by roll call vote: Yes-9; No-0.

Exh. #8963, Resolution to award 2020 Sanitary Sewer and Water Main Project to Forest Landscaping & Construction Inc. of Lake Mills. *Sponsor: Ald. Maron. From: Public Works Commission.* Ald. Maron moved for adoption, seconded by Ald. Holthaus and carried by roll call vote: Yes-9; No-0.

Exh. #8964, Resolution to approve SAN/Server Project and Microsoft Server Licensing and Windows Server Upgrades with Digicorp of Brookfield. *Sponsor: Mayor McFarland. From: Finance Committee.* Ald. Raether moved for adoption, seconded by Ald. Mudler and carried by roll call vote: Yes-9; No-0.

Exh. #8965, Resolution to enter into block time agreement with Digicorp of Brookfield for IT support. *Sponsor: Mayor McFarland. From: Finance Committee.* Ald. Mudler moved for adoption, seconded by Ald. Larsen and carried by roll call vote: Yes-9; No-0.

Exh. #8966, Resolution to approve financial software purchase from Civic Systems of Madison. *Sponsor: Mayor McFarland. From: Finance Committee.* Ald. Kilps moved for adoption, seconded by Ald. Larsen and carried by roll call vote: Yes-9; No-0.

ADJOURNMENT

There being no further business to come before the Council at this time, Ald. Raether moved to adjourn, seconded by Ald. Maron and carried by voice vote at 7:21 p.m.

Elissa Friedl, Clerk/Treasurer

(Complete video of Council Proceedings on DVD.)

(DISCLAIMER: These minutes are uncorrected; any corrections will be noted in the proceedings at which these minutes are approved.)