

COUNCIL PROCEEDINGS

Mayor McFarland called the regular meeting of the City of Watertown Common Council to order at 7:00 p.m. on Tuesday, February 18, 2020, in the Council Chambers at City Hall.

ROLL CALL

Roll call showed the following present: Ald. Mudler, Tortomasi, Ruetten, Larsen, Holthaus, Raether, and Kilps. Absent: Ald. Schmid & Maron. Also present: Police Chief Robert Kaminski, Fire Chief Kraig Biefeld, Acting City Attorney Elizabeth Stevens, Zoning Administrator Jacob Maas and Clerk/Treasurer Elissa Friedl.

PLEDGE OF ALLEGIANCE

The Council recited the Pledge of Allegiance to the American flag.

MINUTES OF PRECEDING MEETING

Mayor McFarland inquired if there were additions or corrections to minute of Common Council meeting held Tuesday, February 4, 2020. There being none, minutes were approved as presented.

COMMENTS & SUGGESTIONS FROM CITIZENS PRESENT - none

PUBLIC HEARING

Public hearing re: Amend Chapter 550, Zoning Code, through amending Section §550-57F: Storage or Disposal Land Uses, Composting Operation. Mayor McFarland opened the public hearing at 7:03, there being no one present to speak the public hearing was immediately closed.

Public hearing re: Consider the request of Dr. William J. & Amy M. Buchholtz (purchaser) and Judy Draeger (owner) for a Planned Unit Development – General Development Plan & Project Implementation Plan to allow for an Accessory Structure – Detached Residential Garage at 704 W. Madison Street. Mayor McFarland opened the public hearing at 7:04 p.m. The Mayor noted that a letter of support from Pete Kitzhaber was received into the record. Amy Buchholtz explained that she is in negotiations to purchase the property with a contingency that a four-car garage be allowed. A variance is needed and Buchholtz is also planning to acquire the adjacent land with currently unknown ownership and divide it among the other neighboring property owners. She noted that she has the support of neighboring owners. Fred Smith was present to speak in support of the Buchholtz application. He said this is a complex project that will benefit multiple property owners. He added that he is impressed with the tenacity and vision Buchholtz brought to the project. Mayor McFarland closed the public hearing at 7:11 p.m.

COMMITTEE REPORTS

Finance Committee, 02/10/20. Minutes of previous meeting. The minutes were approved as presented. Review & approve Fire Department/DNR memorandum of understanding for mutual aid and fire suppression services. Motion carried to approve the MOU. Review & approve purchase of RollnRack Hose Roller System for Fire Department. Motion carried to approve this purchase. Advisory updated on Fire Department personnel. Chief Biefeld informed the Committee that in the last five years, seven firefighters have left the Department for higher paying positions with other departments. Review & approve addition of Breastfeeding Policy to Employee Handbook. Motion carried to approve this policy. Review & approve S.A.F.E. policy to Employee Handbook. Motion carried to approve this policy. Review & approve amendment to Application for Employment Policy. Motion carried to approve this policy. Credit card purchases over \$10,000. Informational only. Review & recommend to Council entering into Watertown Humane Society Service Agreement. Motion carried to recommend this agreement. Review & approve hiring of Lucas Saeger at Grade D, Step 2 (\$16.89/hr) for vacancy in Solid Waste Department. Motion carried to approve this hire and offer to additional candidates if needed. Review and approve unrestricting funds to pay Walmart settlement. Motion carried to recommend unrestricting

these funds to make the Walmart settlement payment. Review & approve land donation of three parcels off West Haven Dr. Motion carried to accept the two wetland parcels and reject the donation of the detention pond parcel. Closed session per Wis. Stat. 19.85(1)(g) conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved (Claimant, Jeanette Paul). Motion carried to enter closed session. Reconvene to open session. Motion carried to reconvene. Decision regarding claim by Jeanette Paul. Motion carried to recommend denial of the claim by Jeanette Paul. Closed session per Wis. Stat. 19.85(1)(c) to consider employment, promotion, compensation or performance evaluation data on any public employee over which the governmental body has jurisdiction or exercises responsibility (Department Head evaluations). Motion carried to enter closed session. Reconvene to open session. Motion carried to reconvene.

Plan Commission, 02/10/20. Minutes of previous Site Plan Review Committee meetings. Motion carried to approve these minutes. Minutes of previous Plan Commission meeting. Motion carried to approve these minutes. Minutes of previous Joint Plan Commission/Common Council meeting. Motion carried to approve these minutes. 706 Jones St Public Hearing, CUP for monument sign. St. Mark's Evangelical Lutheran Church is looking to install an electric message center monument sign at 706 Jones St. 706 Jones St. Review & take action on CUP request for electronic message center monument sign. Motion carried to approve CUP with conditions: no chasing lights, message may change only every 60 seconds, brightness shall comply with code, monument/pylon sign shall comply with code. 746 N. Church St Public Hearing, CUP for fitness training studio, indoor commercial entertainment. New owner is seeking to use a portion of the structure for a fitness training studio. 746 N. Church St. Review & take action on CUP request for fitness training studio indoor commercial entertainment. Motion carried to approve the CUP without conditions. 1225 N. Fourth St. – Subdivision Concept Review. No action required. W3060 Gopher Hill Rd. Extraterritorial CSM. Motion carried to approve without conditions. Amend section 550-123(E)(3): Fence standards, max. height initial review & set public hearing date. Motion carried to set public hearing date for March 3, 2020 and to change the 5 ft to 6 ft side yard, street side. Public Comment. Ken Berg was present to speak about the cost of impact fees. He said that Waterloo has waived impact fees for two years.

Public Works Commission, 02/11/20. Approve minutes of previous meeting. Motion carried to approve these minutes. Review request for Upper Dam Training Wall analysis. Motion carried to approve the quote from Ayers to complete this study at a cost of \$125,000. Review & approve contract for brush and yard waste grinding. Motion carried to approve the contract with Atlas Custom Grinding in the amount of \$8,000. Review & approve three-year agreement for gravel crushing at quarry. Motion carried to approve the agreement with Michels Materials at an average annual cost of \$73,876. Review & approve sale of concrete pipe and various items on WI Surplus Auction. Motion carried to approve the sale of these items.

Public Safety & Welfare Committee. Approve minutes of previous meeting. Motion carried to approve these minutes. Review & discuss feral cat controls. It was agreed that Alderpersons on the Committee would discuss with constituents to determine priority of this issue. This will be brought to a future meeting. Review & discuss apiary allowance in the City. Alderperson Ruetten will continue to pursue this request by bringing it to other committees and department heads for input. Review & approve COOP Plan. Motion carried to approve the plan as presented. Review & approve Emergency Support Functions. Motion carried to approve the ESF as presented. Review & discuss safety concerns at E. Main, Summit Ave. and E. Water St. student crossings. Alderperson Ruetten will contact the citizen with concerns and explain the current situation that is being addressed. Review & approve updates to City's winter parking

ordinance. This would change the means of communicating snow emergencies to the Watertown Police Department website due to the time it takes for a notice to be printed in the newspaper. Motion carried to approve the recommended changes; an ordinance will be presented to Common Council.

COMMUNICATIONS & RECOMMENDATIONS

Jonathan Lampe, Library Board President, was present to speak about the Library expansion project. He introduced Darren Schretter of Studio GC; the architectural firm chosen to design the Library expansion. Schretter displayed renderings of the future Library for the Council and the public present.

Mayor McFarland recognized employees Julie Krueger for 20 years of service and Ted Christian for 30 years of service.

Mayor McFarland presented a recommendation by the Finance Committee to disallow a claim by Jeanette Paul as recommended by Statewide Services. Motion was made by Ald. Larsen, seconded by Ald. Kilps to disallow this claim and carried by roll call vote: Yes-7; No-0.

ACCOUNTS PAYABLE

Certified accounts in the amount of \$144,193.33 were presented. Ald. Larsen moved to pay all certified accounts, seconded by Ald. Tortomasi and carried by roll call vote: Yes-5; No-0; Abstain-Mudler & Ruetten. (Complete listing of accounts payable is open for public inspection in City Clerk/Treasurer's office.)

REPORTS AND MISCELLANEOUS BUSINESS

Reports presented: Airport Commission 1/8/20; Cash & Investment Summary 1/31/20; Ethics Board 2/5/20; Historic Preservation & Downtown Design Commission 1/15/20; Licensing Board 2/12/20; Payroll Summaries 1/29-2/11/20; Police & Fire Commission 1/13/20; Reserve Balances 12/31/19; Site Plan Review Committee 2/10/20; Tourism Commission 1/9/20. All reports accepted as presented.

LICENSES

Beverage Operator Applications. Ald. Ruetten moved to approve the operator licenses presented, seconded by Ald. Mudler and carried by voice vote.

Temporary Class "B" malt license and temporary "Class B" wine license: Luther Preparatory School Booster Club, annual auction gala, 1300 Western Ave. gymnasium on 4/18/20, 4 p.m. to 11 p.m. (Sue Boulden). Ald. Larsen moved to approve these licenses, seconded by Ald. Raether and carried by voice vote.

Temporary "Class B" wine license: American Cancer Society Relay for Life, Myles for Matt fundraiser on 2/29/20 at 618 E. Main St., 3 p.m. to 10 p.m. (Kay Christian). Ald. Raether moved to approve this license, seconded by Ald. Kilps and carried by voice vote.

"Class B" malt & liquor license: The Bar LLC dba The Bar, 210 S. Water St., Suites I & K. (Misti D. Hawn, agent). Ald. Mudler moved to approve this license, seconded by Ald. Ruetten and carried by voice vote.

ORDINANCES

Ord. #20-2, repeal and recreate Chapter 56 "Emergency Government" was presented. *Sponsor: Ald. Raether. From: Public Safety & Welfare Committee.* Ald. Raether moved for adoption of this ordinance on its second reading, seconded by Ald. Kilps and carried by roll call vote: Yes-7; No-0.

Ord. #20-3, repeal Chapter 319, Sections 319-30 through 319-34 "Hazardous Materials" was presented. *Sponsor: Ald. Raether. From: Public Safety & Welfare Committee.* Ald. Raether moved for adoption of this ordinance on its second reading, seconded by Ald. Kilps and carried by roll call vote: Yes-7; No-0.

Ord. #20-4, create Section 500-6A(4) "Parking Limitations", on the west side of S. Seventh St. was presented. *Sponsor: Ald. Raether. From: Public Safety & Welfare Committee.* Ald. Raether moved for adoption of this ordinance on its second reading, seconded by Ald. Kilps and carried by roll call vote: Yes-7; No-0.

Ord. #20-5, repeal and amend Section 500-6B(1) "Parking Limitations"; Parking Reserved for vehicles Disabled on S. Second St. was presented. *Sponsor: Ald. Raether. From: Public Safety & Welfare Committee.* Ald. Mudler moved for adoption of this ordinance on its second reading, seconded by Ald. Ruetten and carried by roll call vote: Yes-7; No-0.

Ord. #20-8, to create section 428-8 Outdoor Open Container Entertainment Event Permit was presented. *Sponsor: Mayor McFarland. From: Licensing Board.* Ald. Mudler moved for adoption of this ordinance on its first reading, seconded by Ald. Raether and carried by roll call vote: Yes-6; No-1(Larsen).

RESOLUTIONS

Exh. #8947, Resolution to amend employee handbook to include breastfeeding policy. *Sponsor: Mayor McFarland. From: Finance Committee.* Ald. Larsen moved for adoption, seconded by Ald. Mudler and carried by voice vote.

Exh. #8948, Resolution to adopt the City Emergency Support Functions (ESF). *Sponsor: Ald. Raether. From: Public Safety & Welfare.* Ald. Tortomasi moved for adoption, seconded by Ald. Raether and carried by roll call vote: Yes-7; No-0.

Exh. #8949, Resolution to approve Fire Dept./DNR memorandum of understanding for mutual aid and fire suppression. *Sponsor: Mayor McFarland. From: Finance Committee.* Ald. Tortomasi moved for adoption, seconded by Ald. Larsen and carried by roll call vote: Yes-7; No-0.

Exh. #8950, Resolution to adopt City's Continuity of Operations Plan (COOP). *Sponsor: Ald. Raether. From: Public Safety & Welfare.* Ald. Raether moved for adoption, seconded by Ald. Holthaus and carried by roll call vote: Yes-7; No-0.

Exh. #8951, Resolution to approve sale of Street Department items on WI Surplus Auction web site. *Sponsor: Ald. Maron. From: Public Works Commission.* Ald. Larsen moved for adoption, seconded by Ald. Tortomasi and carried by roll call vote: Yes-7; No-0.

Exh. #8952, Resolution to amend employee handbook to include S.A.F.E. policy. *Sponsor: Mayor McFarland. From: Finance Committee.* Ald. Larsen moved for adoption, seconded by Ald. Mudler and carried by voice vote.

Exh. #8953, Resolution to amend employee handbook application for employment policy. *Sponsor: Mayor McFarland. From: Finance Committee.* Ald. Kilps moved for adoption, seconded by Ald. Mudler and carried by voice vote.

Exh. #8954, Resolution to un-restrict funds for payment of the Walmart settlement. *Sponsor: Mayor McFarland. From: Finance Committee.* Ald. Larsen moved for adoption, seconded by Ald. Ruetten and carried by roll call vote: Yes-6; No-1(Tortomasi).

Exh. #8955, Resolution to enter into Watertown Humane Society Service Agreement. *Sponsor: Mayor McFarland. From: Finance Committee.* Ald. Ruetten moved for adoption, seconded by Ald. Mudler and carried by roll call vote: Yes-7; No-0.

CLOSED SESSION

Closed session per Wis. Stat. 19.85(1)(c) to consider employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility (Anthony Namio). Ald. Raether moved to enter closed session at 7:47 p.m., seconded by Ald. Kilps and carried by roll call

vote: Yes-7: No-0. At 8:14 p.m. Ald. Larsen moved to reconvene to open session, seconded by Ald. Ruetten and carried by voice vote. In open session Ald. Larsen moved to approve the retirement agreement between the City of Watertown and Anthony Namio, seconded by Ald. Ruetten and carried by unanimous roll call vote.

ADJOURNMENT

There being no further business to come before the Council at this time, Ald. Mudler moved to adjourn, seconded by Ald. Raether and carried by voice vote at 8:15 p.m.

Elissa Friedl, Clerk/Treasurer

(Complete video of Council Proceedings on DVD.)

(DISCLAIMER: These minutes are uncorrected; any corrections will be noted in the proceedings at which these minutes are approved.)