

## COUNCIL PROCEEDINGS

Mayor McFarland called the regular meeting of the City of Watertown Common Council to order at 7:00 p.m. on Tuesday, November 5, 2019, in the Council Chambers at City Hall.

### ROLL CALL

Roll call showed the following were present: Ald. Mudler, Tortomasi, Ruetten, Larsen, Holthaus, Raether, Schmid, Maron and Kilps. Also present: Police Chief Robert Kaminski, Assistant Fire Chief Chad Butzine, City Attorney Rose Simon-Silva, City Engineer Jaynellen Holloway, Zoning Administrator Jacob Maas, and Clerk/Treasurer Elissa Friedl.

### PLEDGE OF ALLEGIANCE

The Council recited the Pledge of Allegiance to the American flag.

### MINUTES OF PRECEDING MEETING

Mayor McFarland inquired if there were additions or corrections to the minutes of the meetings held Monday, October 14 and Tuesday, October 15, 2019. There being none, the minutes were approved as presented.

### PUBLIC HEARING

Mayor McFarland declared open the public hearing presenting the 2020 Budget at 7:02 p.m.

Ina Trummer, 807 Fieldcrest Ct., spoke regarding the 2020 Budget. Trummer said that taxes will go up more than the rate of inflation and asked how citizens can keep up with tax increases. She pointed out that certain budgets such as are running at a deficit. Trummer suggested the City reduce the tax increase to less than 2%. She stated the Water and Wastewater budgets come out with a surplus and inquired why rates are high. Trummer questioned why the Street Maintenance, Snow and Ice, and Signs and Marking portions of the budget are separate. She asked the Alderpersons to listen to the people in their districts and try to get the budget down to a feasible level.

Tina Crave, 537 Sweetbriar Ln., spoke in support of the proposal for a low interest revolving loan fund to expand in home child care facilities. Crave shared statistics that indicate a significant shortage of childcare spots available in Watertown. She indicated the program will be an investment in both the children and workforce in the City.

Stephanie Curtis, 1407 Beacon Dr., Executive Director of the Watertown Family Center, was present to support the annual contribution in the budget to the Family Center. She stated this contribution is an investment in the well-being of the City's youngest residents bringing long-term social and economic benefits and thanked the Council for their support.

There being no one else present to speak, the public hearing was closed at 7:15 p.m.

### COMMITTEE REPORTS

**Finance Committee, 10/21/19.** Minutes of Sept. 23, Oct. 2, 3, 7, 8, & 9, 2019. Motion carried to approve minutes as presented. Resolution and budget amendment for Computer Information Systems Inc. contract for Police Records and Computer Aided Dispatch (CAD) upgrade/replacement, including new CIS Server. Motion carried to recommend approval of budget amendment and purchase. Letter to Dodge and Jefferson County SWAT Teams. Letters would request reimbursement for participation or withdrawal if reimbursement cannot be made. Motion carried to approve these letters. Sale of Fire Dept. items on WI Surplus Online Auction. Motion carried to approve sale of old breathing compressor. Update on area protective services. Chief Biefeld updated the Committee on conversations with some Dodge County departments about mergers and shared- service agreements for additional coverage. No action taken. Mutual Aid & Intercept Agreement updates with Lebanon EMS. Motion carried to approve this agreement. Application to Firehouse Subs for LUCAS medical device for EMS. Motion carried to approve grant application. Changes to Call-In/Call Back Time in employee handbook. Motion carried to approve changes as presented. Telecommuting Policy for employee handbook. Motion carried to approve telecommuting policy with language added to exclude department heads.

Request to write off uncollectible delinquent personal property taxes. Motion carried to approve write offs as presented. Credit card purchases over \$10K. No action taken. Closed session per Wis. Stat. §19.85(1)(f) to consider financial, medical, social or personal histories to consider request for unpaid leave from City employee. Motion carried to enter closed session. Reconvene to open session. Motion carried to reconvene to open session. Action taken on above closed session. Motion carried to approve up to 15 working days of unpaid leave for specified employee. Closed Session per Wis. Stat. §19.85(1)(e) to deliberate or negotiate on matters relating to development of 111 S. Water Street. Motion carried to enter closed session. Reconvene to open session. Motion carried to reconvene to open session. Report received and placed on file.

**Plan Commission, 10/28/19.** Site Plan Review minutes of Oct. 14, 2019. Motion carried to approve minutes as presented. Joint COW/Plan Commission minutes of Oct. 14, 2019. Tabled to November 11, 2019 meeting. 718 W. Main St. Public Hearing, CUP request, Outdoor Display. Brad Hayes explained the proposed building's purpose. No one else was present to speak and the public hearing was closed. 718 W. Main St. review/action on CUP for Outdoor Display. Motion carried to approve CUP with conditions that a fence or vegetation barrier is required as a bufferyard on the borders of 712 Emmet St. property and no inoperable vehicles are permitted outside building. Amend Section 550-57B: Temporary Land Use, Outdoor Assembly, review and recommendation. Motion carried to recommend modified ordinance to Common Council. 714 W. Madison St. Planned Unit Development Concept Plan. Motion carried to postpone to November 11, 2019 due to address correction needed. 231 and 233 Air Park Dr. rezone, preliminary review and set public hearing date. Motion carried to set public hearing for November 19, 2019. Report received and placed on file.

**Public Works Commission, 10/22/19.** Minutes from Aug. 27, 2019 meeting. Motion carried to approve these minutes. Payment to Visu-Sewer for emergency liner repair work on 3<sup>rd</sup> St. Motion carried to approve payment. Planned Service proposal from Johnson Controls for Water & Wastewater HVAC Computerized Control System. Motion was made to approve passed 4-0, Ald. Larsen abstaining. Discussion regarding storage building use of 727 W. Cady St. Consequences of storing City equipment outdoors as well as lack of leases, lack of contributions towards utilities and lack of insurance from groups occupying the building were discussed. Report received and placed on file.

**Public Safety & Welfare Committee, 10/16/19.** Minutes of Sept. 4, 2019 meeting. Motion carried to approve these minutes. Request to remove heavy traffic route on Dakota St. near "S turn". Police and Engineering Departments will review impacts and possible changes to truck routes supporting the businesses in this area. This issue will come back to a future meeting. Review crosswalk request at 304 N. 6th St. Motion carried to approve crosswalk striping in the 2020 budget. Request for repeal of parking prohibited on Highland Ave. Request came from Marquardt Village for area of between Hus Dr. and Hill St. Motion carried to remove this "no parking" area. Report received and placed on file.

### **COMMUNICATIONS & RECOMMENDATIONS**

Mayor McFarland presented the following appointments: Library Board of Trustees; Erin O'Neill and Dan Olejniczak for reappointment and Christopher Koppes for 1<sup>st</sup> term. Tourism Commission: Dave Fessenbecker, for partial term. Housing Authority: Tom Pasch for 1<sup>st</sup> term. Motion by Ald. Kilps, seconded by Ald. Maron and carried by voice vote to approve these appointments.

Mayor McFarland noted the regularly scheduled Council meeting for Tuesday, December 3, 2019 will be moved to Wednesday, December 4, 2019, due to the Holiday Train stopping in Watertown on December 3, 2019.

### **ACCOUNTS PAYABLE**

Certified accounts in the amount of \$603,776.58 were presented. Ald. Mudler moved to pay all certified accounts, seconded by Ald. Tortomasi and carried by roll call vote: Yes-9; No-0; (Complete listing of accounts payable is open for public inspection in City Clerk/Treasurer's office.)

### **REPORTS AND MISCELLANEOUS BUSINESS**

Reports presented: Parks, Recreation & Forestry Commission-10/7/19(revised; Payroll Summary-10/9/19-10/22/19; Reserve Balances-9/30/19; Redevelopment Authority-9/25/19 & 10/21/19; Senior Center Advisory Board-10/16/19; Site Plan Review Committee-10/14/19 & 10/28/19; Tourism Commission-10/10/19; Transit Commission-10/29/19; Zoning Board of Appeals-10/8/19. All reports were accepted as presented.

### **LICENSES**

Temporary Class "B" Malt License: Watertown Players, 210 S. Water St. (theater only), "Love Loss, & What I Wore" shows on 11/14/19, 6-10:30 p.m.; 11/15/19 & 11/16/19, 6:30-10 p.m.; 11/17/2019, 2-6 p.m. (Annette Weirick). Motion was made by Ald. Raether to approve this license, seconded by Ald. Maron and carried by voice vote.

### **ORDINANCES**

**Ord. #19-24**, to amend Sect. 114-7(A), Common Council Rules of Procedure was presented. *Sponsor: Mayor McFarland.* Ald. Mudler moved for adoption of this ordinance on its first reading, seconded by Ald. Larsen and carried by roll call vote: Yes-9; No-0.

**Ord. #19-25**, to amend Sect. 500-9(A), Parking Prohibited in Specified Places, to allow parking on Highland Ave., south of Hus Dr. was presented. *Sponsor: Ald. Raether. From: Public Safety & Welfare Committee.* Ald. Raether moved for adoption of this ordinance on its first reading, seconded by Ald. Ruetten and carried by roll call vote: Yes-9; No-0.

**Ord. #19-26**, to repeal Sect. 52-8 "Special Registration Deputies" was presented. *Sponsor: Mayor McFarland.* Ald. Larsen noted that Sect. 52-5 will need to be corrected also. Ald. Raether moved for adoption of this ordinance on its first reading, seconded by Ald. Holthaus and carried by roll call vote: Yes-9; No-0.

**Ord. #19-27**, to amend Sect. 550-57B: Temporary Land Use, Outdoor Assembly was presented. *Sponsor: Mayor McFarland. From: Plan Commission.* Ald. Tortomasi moved for adoption of this ordinance on its first reading, seconded by Ald. Mudler and carried by roll call vote: Yes-9; No-0.

### **RESOLUTIONS**

**Exh. #8880**, Determining Necessity for Acquisition of Property Interests at 217, 219, 221 and 223 W. Main Street, and 113 S. Washington Street was presented. *Sponsor: Mayor McFarland. From: Library Board.* Ald. Kilps moved for adoption, seconded by Ald. Larsen and carried by roll call vote: Yes-9; No-0.

**Exh. #8881**, to authorize sale of a Breathing Air Compressor on Wisconsin Surplus Online Auction Site was presented. *Sponsor: Mayor McFarland. From: Finance Committee.* Ald. Mudler moved for adoption, seconded by Ald. Tortomasi and carried by roll call vote: Yes-9; No-0.

**Exh. #8882**, to authorize a budget amendment to upgrade and replace Computer Information Systems Inc. Records Program and CAD, including software and server for the Police Department was presented. *Sponsor: Mayor McFarland. From: Finance Committee.* Ald. Larsen moved for adoption, seconded by Ald. Ruetten and carried by roll call vote: Yes-9; No-0.

**Exh. #8883**, to authorize Joint Powers Agreement County 911 Emergency System with Dodge County was presented. *Sponsor: Mayor McFarland.* Ald. Raether moved for adoption, seconded by Ald. Maron and carried by voice vote.

**Exh. #8884**, to authorize applying for one LUCAS Device through Firehouse Subs Grant Process was presented. *Sponsor: Mayor McFarland. From: Finance Committee.* Ald. Larsen moved for adoption, seconded by Ald. Ruetten and carried by roll call vote: Yes-9; No-0.

**Exh. #8885**, to authorize updating existing Mutual Aid & Intercept Agreement between Watertown Fire Department and Lebanon EMS was presented. *Sponsor: Mayor McFarland. From: Finance Committee.* Ald. Raether moved for adoption, seconded by Ald. Mudler and carried by roll call vote: Yes-9; No-0.

**Exh. #8886**, to authorize payment to Visu-Sewer of Pewaukee for Wastewater Collection System repair on S. Third Street was presented. *Sponsor: Ald. Maron. From: Public Works Commission.* Ald. Maron moved for adoption, seconded by Ald. Larsen and carried by roll call vote: Yes-9; No-0.

**Exh. #8887**, to authorize entering into agreement with Johnson Controls Inc. of Monona for Wastewater Plant HVAC service and support was presented. *Sponsor: Ald. Maron. From: Public Works Commission.* Ald. Maron moved for adoption, seconded by Ald. Raether and carried by roll call vote: Yes-7; No-0. Abstain: Larsen, Schmid.

**Exh. #8888**, to update Employee Handbook Call-In/Call Back Time was presented. *Sponsor: Mayor McFarland. From: Finance Committee.* Ald. Larsen moved for adoption, seconded by Ald. Mudler and carried by voice vote.

**Exh. #8889**, to update Employee Handbook Telecommuting Policy was presented. *Sponsor: Mayor McFarland. From: Finance Committee.* Ald. Holthaus moved for adoption, seconded by Ald. Maron and carried by voice vote.

**Exh. #8890**, to authorize the write off of uncollectible delinquent personal property taxes was presented. *Sponsor: Mayor McFarland. From: Finance Committee.* Ald. Larsen moved for adoption, seconded by Ald. Raether and carried by roll call vote: Yes-9; No-0.

#### **COMMENTS & SUGGESTIONS FROM CITIZENS PRESENT**

Ina Trummer, 807 Fieldcrest Ct., again spoke regarding the 2020 Budget. She asked the Council to balance the budget and make it reasonable, stating she is only getting a 1.75% Social Security increase and said she feels her taxes shouldn't be increased more than that.

#### **ADJOURNMENT**

There being no further business to come before the Council at this time, Ald. Raether moved to adjourn, seconded by Ald. Holthaus and carried by voice vote at 7:38 p.m.

Elissa Friedl, Clerk/Treasurer

(Complete video of Council Proceedings on DVD.)

(DISCLAIMER: These minutes are uncorrected; any corrections will be noted in the proceedings at which these minutes are approved.)