

## COUNCIL PROCEEDINGS

Mayor McFarland called the regular meeting of the City of Watertown Common Council to order at 7:00 p.m. on Tuesday, September 3, 2019, in the Council Chambers at City Hall.

### ROLL CALL

Roll call showed the following members present: Ald. Mudler, Tortomasi, Ruetten, Larsen, Holthaus, Raether, Schmid, Maron and Kilps. Absent: none. Also present: Police Chief Robert Kaminski, Fire Chief Kraig Biefeld, Engineer Jaynellen Holloway, City Attorney Rose Simon-Silva, Zoning Administrator Jacob Maas, and Clerk/Treasurer Elissa Friedl.

### PLEDGE OF ALLEGIANCE

The Council recited the Pledge of Allegiance to the American flag.

### MINUTES OF PRECEDING MEETING

Mayor McFarland inquired if there were additions or corrections to the minutes of the meeting held Tuesday, August 20, 2019. There being none, the minutes were approved as presented.

### COMMITTEE REPORTS

**Finance Committee, August 26, 2019.** Minutes of August 6, 2019 meeting. Motion carried to approve the minutes. Presentation by Kevin Mullen of RW Baird regarding 2020 Borrowing for capital projects. Mullen presented four scenarios: Library only \$4.2M; Library plus \$800,000; Library plus \$1.8M; Library plus \$2.5M. Mayor McFarland wanted the Committee to be informed of borrowing options for 2020 prior to budget process. No action was taken. Credit Card Over \$10,000 report-information only. No action taken. Recommendation for Solid Waste rate increase from Public Works Commission. There was discussion about onsite recycling items and associated expenses, as well as a new fee structure. Street Superintendent Franks recommended a full year of the new fee structure before revisiting the fee structure. Motion carried to approve the rate increase to \$14.08/month. Recommend ordinance to repeal Section 76-24 "Exceptions to Imposition of Special Charge". Motion carried to recommend repeal of Section 76-24 to the Common Council. Purchase & installation of Digital Camera NVR from Digicorp for the Police Department. Motion carried to approve this purchase and installation at a cost of \$12,818. City application for DNR WAM Grant in conjunction with RDA application for DNR WAM Grant. This would split the 100 block of West Main Street in half with the City and RDA applying for WAM Grants for testing and demolition of the buildings on that block. Motion carried to recommend this item to Common Council. Hiring Robert E. Lee for design of College Avenue realignment. Mayor McFarland gave an update on the Marathon Gas Station property and how this realignment affects the 2020 Annual Street Plan. Motion carried to approve hiring Robert E. Lee for design of College Avenue realignment. Report received and placed on file.

**Plan Commission, August 26, 2019.** Site Plan Review minutes of August 12, 2019. Motion carried to approve the minutes. Plan Commission minutes of August 6 & 12, 2019. Motion carried to approve the minutes. 217 N. Fifth Street, review Public Hearing comments and make recommendation. Property owner is looking to rezone this property from Central Business (CB) to Two-Family Residential (TR-6). Motion carried for a positive recommendation of the Rezoning Ordinance. N621 Walton Road, Township Preliminary Certified Survey Map request. Property owner is looking to create a 6.078-acre lot from a 40-acre parent parcel in the Town of Shields. Motion carried to approve Preliminary CSM with the condition that it indicates the correct right-of-way (66 feet (33 feet from centerline)). Report received and placed on file.

**Public Works Commission, August 27, 2019.** Minutes of August 14, 2019 meeting. Motion carried to approve the minutes. Second Amendment to Agreement for processing of recyclables with John's Disposal Service, Inc. Motion carried to approve amendment to extend current agreement through 12/31/2019 to allow additional time to work on a new

contract. Shared Use Path on Hospital Drive. Discussion held regarding whether path should be a shared use path or if it would be better to extend current sidewalk and mark a bike lane on the street. It was decided to apply for grants through the TAPP grant and Health Foundation Changemaker Grant again in 2020. Sidewalk repair notice at 1119 N. Fourth Street. Motion carried to send repair notice to property owner due to defective sidewalk with repair estimate of \$1088.35. Sidewalk repair notice at 115 N. Washington Street. Motion carried to send repair notice to property owner due to defective sidewalk with repair estimate of \$1,660.05. Sidewalk repair notice at 508 W. Main Street. Motion carried to send repair notice to property owner due to defective sidewalk with repair estimate of \$1,058.08. Materials Testing Contract with Behnke Materials Engineering for 2019 Street Projects. Engineer Holloway explained Behnke Materials Engineering has provided this service the past 5 years and have submitted an estimate based on 2018 paving for \$10,250. Motion carried to approve the quote. LED Street Light Relocation on Dakota Street. Engineer Holloway explained a block of the street will be widened to improve on-street parking by relocating a street light. The relocation by WE Energies is \$725, with no additional cost to upgrade to LED. Motion carried to approve relocation and upgrade of street light. Change Order No. 1, Final for the 2019 Watermain & Sanitary Sewer Construction. This reduces the contract by \$51,415 to final contract price of \$728,795 to reflect completed work. Motion carried to approve this change order. Request for review of sewer charges due to toilet tank leak from resident Mr. Dan Kiesow. Motion passed by 4:1 voice vote to approve credit of \$308.88 sewer charge back to customer. Report received and placed on file.

### **COMMUNICATIONS & RECOMMENDATIONS**

Mayor McFarland presented the following appointments; Branding Committee, Bonnie Hertel for a partial term replacing Joe White; Family Center Board, reappointing Carol Quest and Kraig Biefeld. Motion was made by Ald. Maron, seconded by Ald. Raether to approve these appointments and carried by voice vote.

### **ACCOUNTS PAYABLE**

Certified accounts in the amount of \$641,899.87 were presented for payment. Ald. Kilps moved to pay all certified accounts, seconded by Ald. Larsen and carried by roll call vote: Yes-9; No-0. (Complete listing of accounts payable is open for public inspection in City Clerk/Treasurer's office.)

### **REPORTS AND MISCELLANEOUS BUSINESS**

The following reports were presented: Branding Committee-August 21, 2019; Payroll Summary--August 14-27, 2019; Site Plan Review Committee-August 26, 2019; All reports were accepted as presented.

### **LICENSES**

Application for Temporary "Class B" wine license: Watertown Area Chamber of Commerce, Annual Wine Walk at Brown's Shoes (212 E. Main St.), 5:30 to 9:00 p.m., Thursday, Sept. 12, 2019. Motion to approve this license was made by Ald. Larsen, seconded by Ald. Kilps and carried by voice vote.

### **ORDINANCES**

**Ord. #19-14**, to create Article II: Utility Accommodation, Under Chapter 457, Streets & Sidewalks was presented. *Sponsor: Ald. Maron. From: Public Works Commission.* Ald. Maron moved for adoption of this ordinance on its second reading, seconded by Ald. Kilps and carried by roll call vote; Yes-8; No-0. Abstain: Schmid

**Ord. #19-15**, to amend Chapter 419, Plumbing, through removal and addition of language to Section §419-10, Street & Sidewalk Openings was presented. *Sponsor: Ald. Maron. From: Public Works Commission.* Ald. Larsen moved for adoption of this ordinance on its second reading, seconded by Ald. Ruetten and carried by roll call vote; Yes-9; No-0.

**Ord. #19-16**, to amend Chapter 457, Streets & Sidewalks, through removal and addition of language to Section §457-6, Street & Sidewalk Openings was presented. *Sponsor: Ald. Maron. From: Public Works Commission.* Ald.

Raether moved for adoption of this ordinance on its second reading, seconded by Ald. Maron and carried by roll call vote; Yes-8; No-0. Abstain: Schmid

**Ord. #19-17**, to amend Chapter 457, Streets & Sidewalks, through removal and addition of language to Section §457-7B(7), and Creation of Section §457-7B(13), Obstructions and Encroachments was presented. *Sponsor: Ald. Maron. From: Public Works Commission.* Ald. Larsen moved for adoption of this ordinance on its second reading, seconded by Ald. Tortomasi and carried by roll call vote; Yes-8; No-0. Abstain: Schmid

**Ord. #19-18**, to amend Chapter 550, Official Zoning Map, rezoning 217 N. Fifth Street from Central Business (CB) to Two-Family Residential (TR-6), with positive recommendation from Plan Commission was presented. *Sponsor: Mayor McFarland. From: Plan Commission.* Ald. Tortomasi moved for adoption of this ordinance on its first reading, seconded by Ald. Larsen and carried by roll call vote: Yes-8; No-0. Abstain: Schmid

**Ord. #19-19**, to repeal Section 76-24, "Exceptions to Imposition of Special Charges was presented. *Sponsor: Mayor McFarland. From: Finance Committee.* Ald. Raether moved for adoption of this ordinance on its first reading, seconded by Ald. Maron and carried by roll call vote: Yes-8; No-0. Abstain: Schmid

### RESOLUTIONS

**Res. Exh. #8852**, to authorize purchase and installation of new Digital Camera NVR for the Police Department was presented. *Sponsor: Mayor McFarland. From: Finance Committee.* Ald. Larsen moved to approve this resolution, seconded by Ald. Holthaus and carried by roll call vote; Yes-9; No-0.

**Res. Exh. #8853**, to authorize submitting an application or a DNR WAM Grant in conjunction with RDA application for DNR WAM Grant was presented. *Sponsor: Mayor McFarland. From: Finance Committee.* Ald. Kilps moved to approve this resolution, seconded by Ald. Raether and carried by roll call vote; Yes-9; No-0.

**Res. Exh. #8854**, to authorize a Second Amendment to the agreement with John's Disposal Service, Inc. was presented. *Sponsor: Ald. Maron. From: Public Works Commission.* Ald. Maron moved for adoption of this resolution, seconded by Ald. Larsen and carried by roll call vote; Yes-9; No-0.

**Res. Exh. #8855**, to adopt the Chapter 457, Streets & Sidewalks, fee schedule was presented. *Sponsor: Mayor McFarland. From: Finance Committee.* Ald. Maron moved for adoption of this resolution, seconded by Ald. Raether and carried by roll call vote; Yes-9; No-0.

**Res. Exh. #8856**, to adopt the Chapter 419, Plumbing, fee schedule was presented. *Sponsor: Mayor McFarland. From: Finance Committee.* Ald. Larsen moved for adoption of this resolution, seconded by Ald. Holthaus and carried by roll call vote; Yes-9; No-0.

**Res. Exh. #8857**, to approve the 2019 Annual Streets Design Change Order was presented. *Sponsor: Mayor McFarland. From: Finance Committee.* Ald. Larsen moved for adoption of this resolution, seconded by Ald. Tortomasi and carried by roll call vote; Yes-9; No-0.

**Res. Exh. #8858**, to approve Change Order No. 1, Final 2019 Watermain & Sanitary Sewer Contract was presented. *Sponsor: Ald. Maron. From: Public Works Commission.* Ald. Maron moved for adoption of this resolution, seconded by Ald. Raether and carried by roll call vote; Yes-9; No-0.

**Res. Exh. #8859**, to approve the Materials Testing Contract for 2019 Annual Streets Projects was presented. *Sponsor: Ald. Maron. From: Public Works Commission.* Ald. Larsen moved for adoption of this resolution, seconded by Ald. Maron and carried by roll call vote; Yes-9; No-0.

**Res. Exh. #8860**, to authorize an increase in Solid Waste Collection rates was presented. *Sponsor: Mayor McFarland. From: Finance Committee.* Ald. Larsen moved for adoption of this resolution, seconded by Ald. Maron. Ald.

Tortomasi stated that more background should be stated for the public. He indicated the Public Works Commission last year predicted the revenue for the fees for items dropped off at the Street Department would be short as volume of goods dropped off was expected to drop. Tortomasi expressed concern that the cost to dispose of recycling keeps increasing. Mayor McFarland indicated the increased cost to dispose of recyclables picked up from City residents was taken into consideration when the projected rate increase was calculated. She added that no one wants to raise rates but this is the unfortunate position we are in. Mudler indicated that the costs are going up in the private sector and that the new rate is still an incredible bargain. Schmid questioned whether the rate would be reduced if recycling markets improve. Mayor McFarland indicated a decision would need to be made if that occurs whether to reduce rates or allow the fund balance to become healthier to support future capital needs of the department. Ruetten inquired whether the City shopped around for places to dispose of recyclables other than John's Disposal. Mayor McFarland indicated that was done and the other option was more expensive than John's Disposal. Motion carried by roll call vote; Yes-9; No-0.

**Res. Exh. #8861**, to approve a revised Municipal Bond Deposit Schedule was presented. *Sponsor: Municipal Judge Sweet.* Ald. Raether moved for adoption of this resolution, seconded by Ald. Maron and carried by roll call vote; Yes-8; No-0. Abstain: Schmid

### **ADJOURNMENT**

There being no further business to come before the Council at this time, Ald. Larsen moved to adjourn, seconded by Ald. Ruetten and carried by voice vote at 7:30 p.m.

Elissa Friedl, Clerk/Treasurer

(Complete video of Council Proceedings on DVD.)

*(DISCLAIMER: These minutes are uncorrected; any corrections will be noted in the proceedings at which these minutes are approved.)*