

COUNCIL PROCEEDINGS

Mayor McFarland called the regular meeting of the City of Watertown Common Council to order at 7:00 p.m. on Tuesday, May 21, 2019, in the Council Chambers at City Hall.

ROLL CALL

Roll call showed the following members present: Ald. Mudler, Tortomasi, Ruetten, Larsen, Holthaus, Raether, Schmid, Maron, and Kilps. Absent: None. Also present: Police Chief Robert Kaminski, Fire Chief Kraig Biefeld, Engineer Jaynellen Holloway, Interim City Attorney Cole, Zoning Administrator Jacob Maas and Clerk/Treasurer Elissa Friedl.

PLEDGE OF ALLEGIANCE

The Council recited the Pledge of Allegiance to the American flag.

MINUTES OF PRECEDING MEETING

Mayor McFarland inquired if there were additions or corrections to the minutes of the meeting held Tuesday, May 7, 2019. Ald. Ruetten requested an update regarding the public comments made at the May 7, 2019 Council meeting. Mayor McFarland indicated that she met with Laurie Hoffmann after the last Council meeting and will meet with department heads on June 10, 2019 regarding the Washington Hotel. Ald. Mudler stated that he had a conversation with Matt Mauthe of Marquardt Village regarding comments received at the May 7, 2019 meeting by Greg Davis and indicated Mauthe planned to meet personally with Mr. Davis to address the issues raised at the meeting. The minutes were accepted as presented.

COMMITTEE REPORTS

Finance Committee, May 13, 2019. Minutes of April 22, 2019 meeting. Motion carried to approve the minutes. Siren replacement proposal (Emergency Management). Motion carried to approve this purchase. Hiring part-time clerk/typist Stephanie Mazzoni and give permission to offer to additional candidates if necessary-Fire Dept. Motion carried to approve this hire at a Grade B, Step 1, \$14.58 per hour to be charged to the Auxiliary Salaries Account. Plan Development fees for Main Street (Cole Memorial) Bridge Reconstruction Project. Motion carried to approve these fees to be charged to the Bridges Capital Reserve Account. Engineering and Building, Safety & Zoning Departments Copy Fee Schedule. Motion carried to table this item and have Engineer Holloway bring back comparables. Submission of the 2020 Urban Nonpoint Sources & Storm Water Management Planning Grant application and change the Authorized Responsible Governmental Official to Zoning & Floodplain Administrator/Grant Writer. Motion carried to approve this change. Purchase new Trimble R10 RTK Rover GPS Equipment for measurement and field data collection for Stormwater Utility attributes. Motion carried to approve the purchase of this equipment from Seiler for \$31,000 with funds coming from Stormwater Utility Right-of-Way Account being transferred from the Stormwater Utility Capital Outlay Account. Updates to Investment Policy. Motion carried to approve these updates. Designation of Public Depositories. Motion carried to recommend this resolution to the Common Council. Consideration of an Initial Resolution regarding Industrial Development Revenue Bond financing for Ad-Tech Industries, Inc. Project w/information with respect to the job impact of the project being available at the time of consideration of the Initial Resolution. Motion carried to approve sending this Initial Resolution to the Common Council. Credit card purchases report. Clerk/Treasurer Friedl presented the report and indicated she would continue to present the report for large purchases made on City credit cards with the Finance Committee in a monthly report. Report received and placed on file.

Plan Commission, May 13, 2019. Minutes of Site Plan Review of April 22, 2019 meeting. Motion carried to approve the minutes. Minutes of Plan Commission of April 22, 2019. Motion carried to approve the minutes. 509 N. Warren St, CUP, Driveway Access Width, Public Hearing. The property owner is looking to expand driveway access

exceeding 30 feet width. One neighbor objected. Motion carried to approve the CUP with conditions of maximum width of 31 feet at the right-of-way line, 36 feet at the curb. Extraterritorial CSM, W4264 Zillge Lane. The property owner wants to create a 2.3327-acre lot from the 15.06-acre parent parcel in the Town of Watertown. Motion carried to approve the Preliminary CSM with the condition that Lot 1 has an Airport Approach Protection Zone elevation limit of 1005 feet above mean sea level for all building, structures and object of natural growth; whether or not such buildings, structures and object of natural growth are in existence. 110 S. Votech Dr, CSM. The property owner wants to create a 13.709-acre parcel by combining 1307 W. Main St., 1303 W. Main St, and 110 S. Votech Dr. with the new parcel being zoned General Industrial (GI), to accommodate expansion of the Ad-Tech facility. Motion carried to approve the Preliminary CSM without conditions. 1107 S. Ninth St., Partial Right-of-Way Vacation (Randolph St.). The property owner is looking to partially vacate a 6 foot section of Randolph St. for 1107 S. Ninth St. Motion carried to approve the street vacation with no conditions. 1225 N. Fourth St., rezone. The property owners are looking to rezone from General Business (GB) to Two-Family Residential (TR-6). Motion carried to move this item to a later date and set a public hearing for the June 4, 2019 Common Council meeting. Report received and placed on file.

Public Works Commission, May 14, 2019. Minutes of April 23, 2019. Motion carried to approve the minutes. 2018 Compliance Maintenance Annual Report (CMAR) for Wastewater Utility. Motion carried to recommend approval of this CMAR to the Common Council. Request for sidewalks in and around Grandview Heights Subdivision area. The City has unsuccessfully applied for grants in this area. The City will submit for a TAPP Grant for 2020 and check with Tina Crave on availability of Health Foundation Changemaker Grants to facilitate the suggested paths. Request for street light modification at intersection of Hall and Boughton Streets. A new LED bulb in this light has brought in complaints from residents of the light being too bright. City Engineer Holloway and Assistant City Engineer Beyer will reach out to WE Energies and bring information back to the Commission. Report received and placed on file.

Public Safety & Welfare Committee, May 8, 2019. Minutes of April 3, 2019. These minutes were previously approved at the April 16, 2019 meeting. Request to place tracer wire within the City right-of-way to support robot lawnmowers. This item was tabled until additional information is available. The City Attorney will be asked to research ordinances that may address tracer wires for robotic lawnmowers or invisible fences for dogs. Engineering will review the current permit application for low voltage installations. Request for a stop sign at the intersection of Omena and Utah Streets. Motion carried to turn down this request due to the number of accidents and collector street classification not justifying this placement. Request for stop sign at the intersection of Clark and Utah Streets. Motion carried to turn down this request due to the number of accidents and collector street classification not justifying this placement. Visibility at the intersection of N. Fourth St. and Division St. Motion carried to have the City Engineering Dept. evaluate this intersection in compliance with the visibility standard ordinance and report back to the Committee. Request for Recreational Fire Permit modifications, Ordinance 303 Fires & Fire Prevention. Motion carried to accept additions and changes as presented and to accept job title change to 303-21D as presented. Ordinance #33-5B(1) additional language, Addition of Code Compliance Officer. Motion carried to accept additional language added to this ordinance as presented, to include the new position of Code Compliance Officer. Ordinance #424-4B language modification, Code Compliance Officer Commercial Inspections. Motion carried to accept language modifications as presented that will allow the Compliance Officer to initiate a commercial inspection. Report received and placed on file.

COMMUNICATIONS & RECOMMENDATIONS OF THE MAYOR

Melissa Lampe, Executive Director of the Main Street Program, addressed the Council. She explained the Main Street Program is non-profit organization promoting preservation, beautification and economic development of downtown

Watertown. She provided a list of upcoming Main Street Program activities to the Council. She also thanked the Park Department for their work on the downtown planters. She noted that the Farmers Market at Riverside Park is off to a good start and informed the Council that the Craft Beer Walk is being held downtown on July 18th.

Mayor McFarland presented the re-appointment of Brad Kuenzi for a second term to the Police & Fire Commission. Motion was made by Ald. Larsen, seconded by Ald. Raether to approve this appointment. Motion carried by voice vote.

Mayor McFarland recognized the following employees for their years of service: James Acker, 15 years; Timothy Gordon, 25 years; Christopher Karnatz, 20 years; Ian Keats, 5 Years, Jacob Maas, 5 years; Patrick Reindl, 30 years; Michael Roehl, 5 years, Carl Schuett, 25 years; James Simon, 5 years.

ACCOUNTS PAYABLE

Certified accounts in the amount of \$259,367.03 were presented for payment. Ald. Kilps moved to pay all certified accounts, seconded by Ald. Tortomasi and carried by roll call vote: Yes-9; No-0. (Complete listing of accounts payable is open for public inspection in City Clerk/Treasurer's office.)

REPORTS AND MISCELLANEOUS BUSINESS

The following reports were presented: Cable TV Regulatory Board-April 16, 2019; Cash & Investment Summary-April 30, 2019; Historic Preservation & Downtown Design Committee-April 17, 2019; Housing Authority-March 21, 2019; Library Board of Trustees-April 18, 2019; Licensing Board-May 15, 2019; Main Street Program-May 15, 2019; Payroll Summaries-April 24-May 7, 2019; Police & Fire Commission-April 8, 2019; Reserve Balances-April 30, 2019; Site Plan Review Committee-May 13, 2019; Tourism Commission-April 11, 2019. All reports accepted as presented.

LICENSES

The following made application for Beverage Operator licenses: Daniel Beer, Rachel Clark, John Douglass, Jordyn Erdmann, Samuel Galaviz, Colleen Harrington, Brad Pitzner Jr., Justin Stelter, and Connie Webb. Motion was made by Ald. Maron, seconded by Ald. Raether to approve these licenses and carried by voice vote.

The following made application for a Special Event Permits:

Memorial Day Parade, Watertown Veterans Council, May 27, 2019, 8:00 a.m. to 11:00 a.m. Motion was made by Ald. Raether, seconded by Ald. Schmid to approve this permit and carried by voice vote.

Rhythm on the Rock, Watertown Main Street Program, June 5 & 19, July 3 & 17, and August 7 & 21, 2019, 6:30 p.m. to 8:00 p.m., live music at Senior Center, 514 S. First St. Motion was made by Ald. Larsen, seconded by Ald. Kilps to approve this permit and carried by voice vote.

Fiesta at the Park, Fiesta Cultural Latinoamericana, June 1, 2019, 10:00 a.m. to 9:00 p.m., at Riverside Park. Motion was made by Ald. Raether, seconded by Ald. Schmid to approve this permit and carried by voice vote.

Street Graduation Party, Melissa Mattke, 1402 Coventry Dr., June 15, 2019, 12:00 p.m. to 9:00 p.m. Motion was made by Ald. Tortomasi, seconded by Ald. Kilps to approve this permit and carried by voice vote.

The following made application for Outside Sales Events, Amend Premises:

RiverView Water Trap, 1022 N. Fourth St., bean bag tournament in back parking lot of bar, Saturday, June 1, 2019, 10:00 a.m. to 7:00 p.m. Motion was made by Ald. Larsen, seconded by Ald. Ruetten to approve this permit and carried by voice vote.

Rusty Nail, 625 N. Church St., bean bag tournament in parking lot of bar, Monday, May 27, 2019, 11:00 a.m. to 8:00 p.m. Motion was made by Ald. Tortomasi, seconded by Ald. Maron to approve this permit and carried by voice vote.

Uptown Bar, 416 E. Main St., bean bag tournament in bar parking lot, Saturday, July 6, 2019, 11:00 a.m. to 6:00 p.m. Motion was made by Ald. Larsen, seconded by Ald. Ruetten to approve this permit and carried by voice vote.

The following made application for a Special Event Permit and Temporary "Class B" Malt/Wine license, Watertown Catholic Festival at Riverside Park on Saturday, July 20, 2019 and Sunday, July 21, 2019; alcohol sales on July 20 from 7:00 a.m. to 10:00 p.m. and July 21 from 7:00 a.m. to 6:00 p.m., music on July 20 from 12:00 p.m. to 10:00 p.m. and July 21 from 11:00 a.m. to 6:00 p.m. Motion was made by Ald. Raether, seconded by Ald. Kilps to this permit and license and carried by voice vote.

The following made application for a Temporary Class "B" malt license: Watertown Main Street Program, Annual Craft Beer Walk, at Anthony's 511 (511 E. Main St.), Latten Donatte (501 E. Main St.), Tribeca (401 E. Main St.), The Loft Beauty & Wellness (317 E. Main St.), Central Block Kitchen & Designs (300 E. Main St.), Bradow Jewelers (217 E. Main St.), Blush Hair Beautique (207 E. Main St.), The Chic Boutique (14 E. Main St.), 2 oh! 2 Salon (202 W. Main St.), and Sweet Talkin' Treats (108 S. Third St.), and other licensed establishments, from 5:30 p.m. to 8:30 p.m. on Thursday, July 18, 2019. Motion was made by Ald. Kilps, seconded by Ald. Raether to approve this license and carried by voice vote.

The following made application for an Agent change: Walgreen's, 301 W. Main St., Oleg Gershteyn. Motion was made by Ald. Larsen, seconded by Ald. Tortomasi to approve this change and carried by voice vote.

The following made application for a Special Event Permit and Temporary "Class B" Malt license: Watertown Rotary Club, Annual "Wild Duck and Goose Chase" event in the N. First St. parking lot, Friday, June 14, 2019, 5:00 p.m. to 11:00 p.m. Motion was made by Ald. Kilps, seconded by Ald. Ruetten to approve this permit and license and carried by voice vote.

ORDINANCES

Ord. #19-3, to adopt amendments to the 2009 City of Watertown Comprehensive Plan was presented. *Sponsor: Mayor McFarland. From: Plan Commission.* Ald. Tortomasi moved for adoption of this ordinance on its second reading, seconded by Ald. Larsen and carried by roll call vote; Yes-9; No-0;

Ord. #19-4, to amend Chapter 550, changing the zoning for 111 and 211 Hiawatha Street and 907 Oak Street from General Business (GB) to General Industrial (GI) was presented. *Sponsor: Mayor McFarland. From: Plan Commission.* Ald. Larsen moved for adoption of this ordinance on its second reading, seconded by Ald. Tortomasi and carried by roll call vote; Yes-9; No-0.

Ord. #19-5, to amend Chapter 303, Fires and Fire Prevention, Section 303-27, Modifications was presented. *Sponsor: Ald. Raether. From: Public Safety & Welfare Committee.* Ald. Raether moved for adoption of this ordinance on its first reading, seconded by Ald. Ruetten and carried by roll call vote: Yes-9; No-0.

Ord. #19-6, to amend Chapter 303, Fires and Fire Prevention, Section 303-12, Outdoor Burning was presented. *Sponsor: Ald. Raether. From: Public Safety & Welfare Committee.* Ald. Kilps moved for adoption of this ordinance on its first reading, seconded by Ald. Raether and carried by roll call vote: Yes-9; No-0.

Ord. #19-7, to amend Chapter 303, Fires and Fire Prevention, Section 303-303-21(D), Knox-Box® Key System was presented. *Sponsor: Ald. Raether. From: Public Safety & Welfare Committee.* Ald. Raether moved for adoption of this ordinance on its first reading, seconded by Ald. Kilps and carried by roll call vote: Yes-9; No-0.

Ord. #19-8, to amend Chapter 33, Citations, create Section 33-5B(1)(m), Building, Safety & Zoning Code Compliance Officer was presented. *Sponsor: Ald. Raether. From: Public Safety & Welfare Committee.* Ald. Ruetten moved for adoption of this ordinance on its first reading, seconded by Ald. Larsen and carried by roll call vote: Yes-9; No-0.

Ord. #19-9, to amend Chapter 424, Property Maintenance, Commercial, Section 424-4B, Duty and Powers of Code Official was presented. *Sponsor: Ald. Raether. From: Public Safety & Welfare Committee.* Ald. Raether moved for adoption of this ordinance on its first reading, seconded by Ald. Kilps and carried by roll call vote: Yes-9; No-0.

Ord. #19-10, to amend Chapter 220, Alcohol Beverages and Other Beverages, Section 220-1, State Statutes Adopted and Section 220-2, Licenses, permits and Authorization Required and repeal Section 220-3(J), Classes of Licenses and Fees was presented. *Sponsor: Mayor McFarland. From: Licensing Board.* Ald. Larsen moved for adoption of this ordinance on its first reading, seconded by Ald. Holthaus and carried by roll call vote: Yes-9; No-0.

RESOLUTIONS

Res. Exh. #8817, for consideration of an Initial Resolution regarding Industrial Development Revenue Bond Financing for Ad-Tech Industries, Inc. Project was presented. Lynda Templen of Husch Blackwell was present to discuss this financing. She explained that the City is only a conduit to allow more favorable borrowing terms for the business but that there is no cost and no liability to the City. Templen indicated Ad-Tech plans to add 24 new jobs as a result of this expansion project. *Sponsor: Mayor McFarland. From: Finance Committee.* Ald. Raether moved for adoption of this resolution, seconded by Ald. Tortomasi and carried by roll call vote: Yes-9; No-0;

Res. Exh. #8818, to authorize purchase of a Wide Area Mower (WAM) from Reinders, Sussex, WI was presented. *Sponsor: Ald. Maron. From: Public Works Commission.* Ald. Maron moved for adoption of this resolution, seconded by Ald. Raether and carried by roll call vote; Yes-9; No-0.

Res. Exh. #8819, to authorize purchase and installation of outdoor warning siren from Federal Signal, University Park, IL was presented. *Sponsor: Mayor McFarland. From: Finance Committee.* Ald. Larsen moved for adoption of this resolution, seconded by Ald. Kilps and carried by roll call vote: Yes-9; No-0.

Res. Exh. #8820, to authorize Zoning & Floodplain Administrator/Grant Writer to act on behalf of the City of Watertown as authorized responsible governmental official to submit and sign application to WI DNR for financial aid that may be available and sign a grant agreement was presented. *Sponsor: Mayor McFarland. From: Finance Committee.* Ald. Larsen moved for adoption of this resolution, seconded by Ald. Ruetten and carried by roll call vote: Yes-9; No-0.

Res. Exh. #8821, to authorize a budget amendment decreasing Stormwater Utility Right-of-Way Account and increasing Stormwater Utility Capital Outlay Account by \$31,000 for purchase of Trimble R10-2 and TSC7 GPS Survey Equipment was presented. *Sponsor: Mayor McFarland. From: Finance Committee.* Ald. Larsen moved for adoption of this resolution, seconded by Ald. Maron and carried by roll call vote: Yes-9; No-0.

Res. Exh. #8822, to designate qualified Public Depositories for the City of Watertown was presented. *Sponsor: Mayor McFarland. From: Finance Committee.* Ald. Maron moved for adoption of this resolution, seconded by Ald. Raether and carried by roll call vote: Yes-9; No-0.

Res. Exh. #8823, to adopt the updated Investment Policy was presented. *Sponsor: Mayor McFarland. From: Finance Committee.* Ald. Larsen moved for adoption of this resolution, seconded by Ald. Holthaus and carried by roll call vote: Yes-9; No-0.

Res. Exh. #8824, to authorize submission of the 2018 Compliance Maintenance Annual Report-Wastewater Utility was presented. *Sponsor: Ald. Maron. From: Public Works Commission.* Ald. Maron moved for adoption of this resolution, seconded by Ald. Raether and carried by voice vote.

Res. Exh. #8825, to recognize the retirement of Firefighter/EMT Burton Christenson was presented. *Sponsor: Mayor McFarland.* Ald. Maron moved for adoption of this resolution, seconded by Ald. Raether and carried by roll call vote; Yes 9; No-0.

Res. Exh. #8826, to authorize payment of Plan Development fees for the Main Street Bridge Reconstruction Project from Bridges Capital Reserve Account was presented. *Sponsor: Mayor McFarland. From: Finance Committee.* Ald. Tortomasi moved for adoption of this resolution, seconded by Ald. Ruetten and carried by roll call vote; Yes-9; No-0.

ADJOURNMENT

There being no further business to come before the Council at this time, Ald. Larsen moved to adjourn, seconded by Ald. Holthaus and carried by voice vote at 7:45 p.m.

Elissa Friedl, Clerk/Treasurer

(Complete video of Council Proceedings on DVD.)

(DISCLAIMER: These minutes are uncorrected; any corrections will be noted in the proceedings at which these minutes are approved.)