

## COUNCIL PROCEEDINGS

Mayor David called the regular meeting of the City of Watertown Common Council to order at 7:00 p.m. on Tuesday, February 5, 2019, in the Council Chambers at City Hall.

### ROLL CALL

Roll call showed the following members present: Ald. Tortomasi, Berg, Larsen, Zgonc, Raether, Tietz, Maron, and Kilps. Absent: McFarland. Also present: Police Chief Robert Kaminski, Fire Chief Kraig Biefeld, Engineer Jaynellen Holloway, City Attorney Rose Simon-Silva, Zoning Administrator Jacob Maas and Clerk/Treasurer Elissa Meltesen.

### PLEDGE OF ALLEGIANCE

The Council recited the Pledge of Allegiance to the American flag.

### MINUTES OF PRECEDING MEETING

Mayor David inquired if there were additions or corrections to the minutes of the meeting held Wednesday, January 15, 2019. There being none, the minutes were approved as presented.

### PUBLIC HEARING

Mayor David declared open the public hearing regarding amending Chapter 532, Floodplain & Shoreland-Wetland Zoning, Section 532-11A, adopting the FEMA Letter of Map Revision (LOMR) for Dodge County, Panel No. 55027C0678G, Case No. 18-05-4306P at 7:02 p.m. There being no one present to speak, Mayor David declared the public hearing closed at 7:02 p.m.

### COMMITTEE REPORTS

**Finance Committee, January 15, 2019.** Minutes of January 7, 2019. Motion carried to approve the minutes. Carryover of funds for Fiber Optic Project from 2018 Budget to 2019. Motion carried to approve the carryover of \$729,253.14 in Capital Purchases Acct. #05-51-86-70. Top applicants for Assistant Street Superintendent position. Motion carried to approve hiring Jay Haberkorn for this position. Report received and placed on file.

**Plan Commission, January 14, 2019.** Minutes of Site Plan meetings for September 9, 2018 & December 10, 2018. Motion carried to approve the minutes. Minutes of Plan Commission for December 10, 2018. Motion carried to approve the minutes. N805 Cty. Rd. L, CUP Maximum Height Regulation Public Hearing. Hearing opened, no speakers, hearing closed. N805 Cty. Rd. L, requires CUP. Motion carried to approve CUP without conditions. 1610 Utah St., CUP-Neighborhood Business Public Hearing. Hearing opened. Peter Tan explained Summit Credit Union is expanding its services to include drive-through banking. No one else spoke, hearing closed. 1610 Utah St., Summit Credit Union need of CUP. Motion carried to approve CUP without conditions. Initial review of Floodplain & Shoreland-Wetland Zoning, Section 532-11A. Motion carried to set public hearing date for February 5, 2019. Report received and placed on file.

**Plan Commission, January 28, 2019.** Minutes of January 14, 2019. Motion carried to approve the minutes. Preliminary CSM for N919 Welsh Road. Chris Coughlin is looking to create a 3 acre parcel from an 18.46 acre parent parcel. Motion carried to approve Preliminary CSM with conditions: a) Three (3) new proposed parcels not to exceed 1.0 acre each; b) Breckenridge Road needs a right-of-way dedication of 33 feet from centerline; c) Welsh Road needs a right-of-way dedication 60 feet from centerline. 10-year Comprehensive Plan update, Public Participation Plan. Motion carried for approval of the Plan Commission resolution of a Public Participation Plan in regards to the 10-Year Comprehensive Plan update and a positive recommendation for the Common Council resolution for the Public Participation Plan regarding the 10-Year Comprehensive Plan update. Save the date for a Community Visioning Session for the 10-year Comprehensive Plan update on March 21, 2019 at 6:30 p.m. at the Watertown Senior Center. 760 N. Church Street,

Conceptual Plan for Design Standards. No action was required; next step is to present design specifics for Site Plan Review. Report received and placed on file.

**Public Works Commission, January 22, 2019.** Update/change in scope of work for back-up Anaerobic Digester Boiler repairs, 2019 Planned Project. Due to high repair costs and parts being unavailable it was agreed to pursue a minimum of three quotes on a new boiler and bring this back to a future meeting for further discussion. Solutions regarding complaints of N. 2<sup>nd</sup> Street Bridge lights being too bright. Engineer Holloway will contact WI DOT to inquire what, if any, changes may be allowed to address this issue and bring the information to a future committee meeting. 2019 Annual Street Program overview. Four of the six streets in the reconstruction category are carried over from 2018. Engineering team is to review if one block of S. Third St., between Mary and Clark streets, was not addressed, and determine whether or not it might be included in the 2019 Program. Minutes of January 8, 2019. Motion carried to approve the minutes. 2018 water bill write-offs of dead accounts to the respective property tax bill. Motion carried to approve this action. Biogas Utilization Study, 2019 Planned Project. Motion carried to approve study with Symbiont, Inc. Reducing Hayes Automotive Equivalent Residential Units (E.R.U.s) from 8 to 5 due to removal of buildings. Motion carried to recommend this E.R.U. change. Contract/amendment with Refrigerant Depot to include all white goods. Motion carried to approve the revised contract. City-Wide Bicycle & Pedestrian Path Task Force minutes of October 23, 2018. Motion carried to approve these minutes. Storm Water Utility Rate Study and Best Practices review. Engineer Holloway presented a quote from Ruekert Mielke for this project. Motion carried to approve this study. Locating service for City/School Fiber Optic Utility. This item was postponed to a future meeting, tentatively February 6, 2019. 2019 Annual Street Design Contract Change Order, Storm Sewer Analysis. Motion carried to clarify previous minutes as to approved amounts and approve amendment #7 to the contract for the additional quote of \$3,450. Report received and placed on file.

#### **ACCOUNTS PAYABLE**

Certified accounts in the amount of \$9,181.06 and 16,812.66 (2018 Budget) and \$390,674.76 (2019 Budget) were presented for payment. Ald. Tietz moved to pay all certified accounts, seconded by Ald. Kilps and carried by roll call vote: Yes – 8. No – None. (Complete listing of accounts payable is open for public inspection in City Clerk/Treasurer's office.)

#### **REPORTS AND MISCELLANEOUS BUSINESS**

The following reports were presented: Board of Health-January 10, 2019; Historic Preservation & Downtown Design Commission – December 19, 2018 (amended); Payroll Summaries–January 2-15 & 16-29, 2019; Police & Fire Commission-September 10, 2018 & December 10, 2018; Reserve Balances-December 31, 2018; Transit Commission-January 15, 2019. All reports accepted as presented.

#### **RESOLUTIONS**

**Res. Exh. #8747**, a resolution authorizing the Issuance and Sale of \$3,145,000 General Obligation Promissory Notes was presented. *Sponsor: Mayor David. From: Finance Committee.* Mike Clark, from R.W. Baird was present to give an overview. A portion of the debt issuance is for refunding of prior debt to restructure payments and the larger portion, \$2.5 million is for capital projects in 2019. The settlement date is March 6, 2019 and the rates are more favorable than originally anticipated. Moody's affirmed an Aa3 rating for the issue. Ald. Berg moved for adoption of this resolution, seconded by Ald. Tortomasi and carried by roll call vote: Yes-8. No-0.

**Res. Exh. #8748**, to authorize an agreement with Symbiont Science, Engineering and Construction of Milwaukee for the 2019 Biogas Feasibility Study was presented. *Sponsor: Ald. Maron. From: Public Works Commission.* Ald. Maron moved for adoption of this resolution, seconded by Ald. Raether and carried by roll call vote: Yes-8. No-0.

**Res. Exh. #8749**, to authorize adoption of a Public Participation Plan for the update of the City of Watertown Comprehensive Plan was presented. *Sponsor: Mayor David. From: Plan Commission.* Ald. Zgonc moved for adoption of this resolution, seconded by Ald. Larsen and carried by roll call vote: Yes-8. No-0.

**Res. Exh. #8750**, to approve the Storm Water Utility 2019 Rate Update and Best Practices Review was presented. *Sponsor: Ald. Maron. From: Public Works Commission.* Ald. Maron moved for adoption of this resolution, seconded by Ald. Raether and carried by roll call vote: Yes-8. No-0.

**Res. Exh. #8751**, to approve the amended contract with Refrigerant Depot to include all white goods was presented. *Sponsor: Ald. Maron. From: Public Works Commission.* Ald. Maron moved for adoption of this resolution, seconded by Ald. Raether and carried by roll call vote: Yes-8. No-0.

**Res. Exh. #8752**, to approve entering into a contract with IT Advocate for Information Technology Coordination for 2019 was presented. *Sponsor: Mayor David. From: Finance Committee.* Ald. Tietz moved for adoption of this resolution, seconded by Ald. Larsen and carried by roll call vote: Yes-8. No-0.

### **ADJOURNMENT**

There being no further business to come before the Council at this time, Ald. Tietz moved to adjourn, seconded by Ald. Kilps and carried by voice vote at 7:16 p.m.

Elissa Meltesen, Clerk/Treasurer

(Complete video of Council Proceedings on DVD.)

*(DISCLAIMER: These minutes are uncorrected; any corrections will be noted in the proceedings at which these minutes are approved.)*