

## COUNCIL PROCEEDINGS

Mayor David called the regular meeting of the City of Watertown Common Council to order at 7:06 p.m. on Tuesday, December 4, 2018, in the Council Chambers at City Hall.

### ROLL CALL

Roll call showed the following members present: Ald. McFarland, Tortomasi, Berg, Larsen, Zgonc, Raether, Tietz, Maron and Kilps. Absent: None. Also present: Police Chief Kaminski, Fire Chief Kraig Biefeld, Engineer Jaynellen Holloway, City Attorney Rose Simon-Silva, Zoning Administrator Jacob Maas and Deputy Clerk/Treasurer Lisa Trebatoski.

### PLEDGE OF ALLEGIANCE

The Council recited the Pledge of Allegiance to the American flag.

### MINUTES OF PRECEDING MEETING

Mayor David inquired if there were additions or corrections to the minutes of the meeting held Tuesday, November 20, 2018. There being none, the minutes were approved as presented.

### COMMITTEE REPORTS

**Finance Committee, November 20, 2018.** Capital budget & reallocation of \$110,000 in IT budget to Fiber Optic Project. The 2019 server purchase will be delayed until 2020 to reallocate funds to the Fiber Optic Project. Motion carried to reallocate \$110,000 to the Fiber Optic Project. Report received and placed on file.

**Finance Committee, November 26, 2018.** Approve minutes of November 12, 2018. Motion carried to approve these minutes. EMS billing write-offs. Motion carried to approve \$22,188.98 in write-offs deemed uncollectible for various reasons. Purchase second Double Tree, wind sail structure shelter for Aquatic Center. Motion carried to approve this purchase with the condition that it go up as early as possible in the spring of 2019. Request pay increase for Environmental Health Specialist Kaylie Wroblewski. Motion carried to approve this pay raise from Grade J, Step 3 to Grade K, Step 3 with the Registered Environmental Health Specialist Certification. Closed Session per Wis. Stat. §19.85(1)(c) to discuss personnel matter, specifically a temporary pay increase for Lisa Trebatoski. Motion carried to move into closed session. Reconvene to open session. Motion carried to reconvene to open session. In open session, motion carried on a 4 to 1 vote to approve this temporary pay increase to a Grade S, Step 2. Report received and placed on file.

**Plan Commission, November 26, 2018.** Approve Site Plan Review minutes of November 12, 2018. Motion carried to approve these minutes as written. Approve Plan Commission minutes of November 12, 2018. Motion carried to approve these minutes as written. 109 Jones St, Public Hearing. Tom Levi spoke to the criteria for the CUP in Act 67 and all points are in compliance, no one else spoke and the hearing was closed. 109 Jones St, review & take action. Motion carried to approve this CUP. 113 Jones St, Public Hearing. Tom Levi reiterated the same information as 109 Jones Street. No one else spoke and the hearing was closed. 113 Jones St, review & take action. Motion carried to approve this CUP. 426 S. Montgomery St, review Public Hearing comments. Motion carried to approve this with the recommendations by Site Plan for a Fire Protection Plan. N7780 Little Coffee Rd, Preliminary CSM. Creating a new lot from two 20 acre parcels. Motion carried to approve this Preliminary CSM with addition of airport height restriction of 992 feet. Report received and placed on file.

**Public Works Commission, November 27, 2018.** Approve minutes of November 13, 2018. Motion carried to approve these minutes as written. Termination of maintenance agreement for Dodge County Drainage District No. 80. Under this agreement it was determined that the cost for City crews to maintain the ditch is far greater than past assessments to property owners. The District has been contacted and is open to having this agreement terminated.

Motion carried to recommend approval of termination of this Maintenance Agreement. Contract for MSA Engineering firm for ground water contamination testing & methane gas monitoring. Motion carried to approve this contract. Proposal with Cornerstone Environmental Group to oversee our methane gas building & monitor our gas collection & disposal system. Motion carried to approve this proposal. Cancel Water Tower maintenance contracts in place with Utility Services Company. Motion carried to take action to cancel the water tower maintenance contracts with Utility Services Company. A resolution will be presented. Report received and placed on file.

### COMMUNICATIONS AND RECOMMENDATIONS

Mayor David informed the Common Council that the first meeting in January of 2019 will be on Wednesday, January 2, 2019.

### ACCOUNTS PAYABLE

Certified accounts in the amount of \$815,045.97 were presented for payment. Ald. Tietz moved to pay all certified accounts, seconded by Ald. Berg and carried by roll call vote: Yes-9; No-0. (Listing of accounts payable on file and open for public inspection in the Clerk/Treasurer's office.)

### REPORTS AND MISCELLANEOUS BUSINESS

The following reports were presented: Parks, Recreation & Forestry Commission- November 5, 2018; Payroll Summaries–November 7-20, 2018; Redevelopment Authority-November 28, 2018; Site Plan Review Committee-November 26, 2018; Watertown Board of Health-November 1, 2018. All reports accepted as presented.

### ORDINANCES

**Ord. #18-15**, to adopt the Planned Unit Development, General Development Plan (GDP) & Precise Implementation Plan (PIP) under Section 550-152 for 426 N. Montgomery Street (with a positive recommendation) was presented. *Sponsor: Mayor David. From: Plan Commission.* Ald. Larsen moved for the adoption of this ordinance on its first reading, seconded by Ald. Tortomasi and carried by roll call vote: Yes-8; No-0; Abstain-1 (Berg).

### RESOLUTIONS

**Exhibit #8720**, to recognize the retirement of Danny Bratz was presented. *Sponsor: Mayor David.* Ald. Berg moved for adoption, seconded by Ald. Tortomasi and carried by roll call vote: Yes-9; No-0.

**Exhibit #8721**, to recognize the retirement of Howard Gutzdorf was presented. *Sponsor: Mayor David.* Ald. Maron moved for adoption, seconded by Ald. Kilps and carried by roll call vote: Yes-9; No-0.

**Exhibit #8722**, to recognize the retirement of Jack Moore was presented. *Sponsor: Mayor David.* Ald. Berg moved for adoption, seconded by Ald. McFarland and carried by roll call vote: Yes-9; No-0.

**Exhibit #8723**, to approve the purchase of a second Double Tree, wind sale structure shelter for the Watertown Aquatic Center was presented. *Sponsor: Ald. Tietz. From: Parks, Recreation & Forestry Commission.* Ald. Tietz moved for adoption, seconded by Ald. McFarland and carried by roll call vote: Yes-9; No-0.

**Exhibit #8724**, to approve terminating contracts & obtaining bids for water tank maintenance was presented. *Sponsor: Ald. Maron. From: Public Works Commission.* Ald. Maron moved for adoption, seconded by Ald. Raether and carried by roll call vote: Yes-9; No-0.

**Exhibit #8725**, to approve a contract with MSA for ground water & landfill gas monitoring & reporting, & plan modification of old landfill site on Boomer St. was presented. *Sponsor: Ald. Maron. From: Public Works Commission.* Ald. Maron moved for adoption, seconded by Ald. Kilps and carried by roll call vote: Yes-9; No-0.

### ADJOURNMENT

There being no further business to come before the Council at this time, Ald. Zgonc moved to adjourn, seconded by Ald. Tietz and carried by voice vote, the time being 7:36 p.m.

Lisa Trebatoski, Deputy Clerk/Treasurer

(Complete video of Council Proceedings on DVD.)

*(DISCLAIMER: These minutes are uncorrected; any corrections will be noted in the proceedings at which these minutes are approved.)*