

## COUNCIL PROCEEDINGS

Mayor David called the regular meeting of the City of Watertown Common Council to order at 7:00 p.m. on Tuesday, October 2, 2018, in the Council Chambers at City Hall.

### ROLL CALL

Roll call showed the following members present: Ald. McFarland, Tortomasi, Berg, Larsen, Zgonc, Raether, Tietz, Maron and Kilps. Absent: None. Also present: Police Chief Tim Roets, Fire Chief Kraig Biefeld, Engineer Jaynellen Holloway, City Attorney Rose Simon-Silva, Zoning Administrator Jacob Maas and Clerk/Treasurer Elissa Meltesen.

### PLEDGE OF ALLEGIANCE

The Council recited the Pledge of Allegiance to the American flag.

### MINUTES OF PRECEDING MEETING

Mayor David inquired if there were additions or corrections to the minutes of the meeting held Tuesday, September 18, 2018. There being none, the minutes were approved as presented.

### COMMITTEE REPORTS

**Finance Committee, September 24, 2018.** Proposal for actuarial services for compliance with GASB 75. Of three bids received the lowest was from Key Benefit Concepts LLC. Motion carried to approve Key Benefit Concepts LLC for the actuarial study. 2019 Contract for EMS coverage for the Village of Reeseville. Motion carried to approve this contract with a 2% rate increase. Asbestos Abatement for 209/211 Market Street. Fire Chief Biefeld is recommending the low bid of Advanced Health & Safety with the money to come from TID #5. Motion carried to recommend this contract. Asbestos Abatement for 1112 West Street. Fire Chief Biefeld is recommending the low bid of Advanced Health & Safety with the money to come from TID #4. Motion carried to approve this contract. Process to contract with external EMS Billing Company. Motion carried to give Chief Biefeld permission to issue an RFP for external EMS billing services. Closed Session per Wis. Stat. §19.85(1)(c) to discuss personnel matter. Motion carried to move into closed session. Reconvene to open session. Motion carried to reconvene to open session. Mayor's initial presentation of 2019 Budget. Mayor David explained cuts he had already made to general fund and capital projects fund. He detailed new items added and those items that were cut and the reason behind his process. He informed the Finance Committee they would have the opportunity to meet with department heads on October 3, 2018 and reminded them that if they were to add anything to the budget, something of an equal amount would have to be removed. Report received and placed on file.

**Plan Commission, September 24, 2018.** Extraterritorial CSM – W2905 Pipersville Road. Property owner is looking to create 5-acre lot from part of a 38.22-acre parent parcel and a 20-acre parent parcel. Motion carried to approve the Preliminary CSM with conditions, as identified by item (2) Airport approach protection zone requirement. Extraterritorial CSM – N9591 Boje Court. Property owner is looking to create a new 1.43 acre lot from a 32.15 acre parent parcel. Motion carried to approve the Preliminary CSM with conditions, as identified by item (2) Airport approach protection zone requirement. Preliminary CSM – 1020 S. 7<sup>th</sup> Street. Property owner is looking to create a 0.0635 acre parcel that is to be dedicated to the City of Watertown for Street Purposes. Motion carried to approve Preliminary CSM without conditions. Discussion of Comprehensive Plan Amendment Fee. Motion carried to request further information on developing a fee schedule for Comprehensive Plan Amendments for a future meeting topic. Site Plan Review minutes of September 10, 2018. Motion carried to approve these minutes. Plan Commission minutes of September 10, 2018. Motion carried to approve these minutes. Report received and placed on file.

**Public Works Commission, September 25, 2018.** Update on details regarding flooding of August 17, 2018. The Engineering and Inspection Departments presented information, including pictures, that they have gathered since the last

meeting. They are waiting on further data being collected by Fire Chief Biefeld. Much discussion took place regarding how we can effectively eliminate cross connections in homes between the two systems, including the need for inspections as well as financial assistance through the possibility of grants/revolving loans. This item will remain on the Public Works agenda for additional discussion/action. Place 2005 Ford Escape for sale on the WI Surplus Auction site. Motion carried to list this vehicle for sale. Place 2008 Leaf Blower for sale on the WI Surplus Auction site. Motion carried to list this piece of equipment for sale. Proposed charges for recycling items and increased Solid Waste charges. This was follow-up information that was presented at the previous meeting. Interim Street Superintendent Franks is proposing an increase from \$11.73 to \$14.78 for solid waste and recycling and to add a \$2 premium for non-resident service customers. Motion carried to refer to the Finance Committee a request for this 26% increase with the additional premium for non-resident service customers. Report received and placed on file.

### **COMMUNICATIONS AND RECOMMENDATIONS**

Mayor David presented the appointment of Dan Rahfaldt to the Historic Preservation & Downtown Design Commission for a partial term replacing Alice Mirk. Motion made by Ald. Berg, seconded by Ald. Larsen to approve this appointment. Motion carried by roll call vote: Yes-9. No-0.

Mayor David presented the 2018 Fire Department 2% Dues Audit Report.

Mayor David presented the Single Audit Report (Federal and State Grants).

Mayor David presented the TID 3 Final Audit.

Mayor David reminded the Council members that the Council meeting scheduled for November 6, 2018 will be held on Monday, November 5, 2018 due to the election.

### **ACCOUNTS PAYABLE**

Certified accounts in the amount of \$1,051,104.03 were presented for payment. Ald. Tietz moved to pay all certified accounts, seconded by Ald. Kilps and carried by roll call vote: Yes-9; No-0. (Listing of accounts payable on file and open for public inspection in Clerk/Treasurer's office.)

### **REPORTS AND MISCELLANEOUS BUSINESS**

The following reports were presented: Parks, Recreation & Forestry Commission-September 10, 2018; Payroll Summaries-September 12-25, 2018; Site Plan Review Committee-September 24, 2018; Transit Commission-September 17, 2018. All reports accepted as presented.

### **ORDINANCES**

**Ord. #18-11**, to amend Chapter 550, Zoning, through the removal and addition of language to Section 550-123E(3)(A), Fencing Standards to change permitted 36 inches to 48 inches was presented. *Sponsor: Mayor David. From: Plan Commission.* Ald. McFarland moved to approve this ordinance on its second reading, seconded by Ald. Tortomasi and carried by roll call vote: Yes-9. No-0.

**Ord. #18-12**, to amend Chapter 550, Zoning, through creating Section 550-130J(3)(A), signs in Historic Districts; and through creating Section 550-134C(1)(B)[3], Central Business Zoning District, Marquee Signs was presented. *Sponsor: Mayor David. From: Plan Commission.* Ald. Raether moved to approve this ordinance on its second reading, seconded by Ald. Maron and carried by roll call vote: Yes-9. No-0.

### **RESOLUTIONS**

**Exhibit #8688**, to authorize the 2019 EMS Coverage Agreement with the Village of Reeseville was presented. *Sponsor: Mayor David. From: Finance Committee.* Ald. McFarland moved for adoption, seconded by Ald. Tortomasi and carried by roll call vote: Yes-9; No-0.

**Exhibit #8689**, to approve the bid of Advanced Health & Safety for the Asbestos Abatement at 209/211 Market Street was presented. *Sponsor: Mayor David. From: Finance Committee.* Ald. Maron moved for adoption, seconded by Ald. Kilps and carried by roll call vote: Yes-9; No-0.

**Exhibit #8690**, to approve the bid from Advanced Health & Safety for the Asbestos Abatement at 1112 West Street was presented. *Sponsor: Mayor David. From: Finance Committee.* Ald. Zgonc moved for adoption, seconded by Ald. Larsen and carried by roll call vote: Yes-9; No-0.

**Exhibit #8691**, to approve the 2019 Fire Protection & EMS Agreement with the Townships of Watertown, Milford, Emmet and Shields was presented. *Sponsor: Mayor David. From: Finance Committee.* Ald. McFarland moved for adoption, seconded by Ald. Tietz and carried by roll call vote: Yes-9; No-0.

**Exhibit #8692**, to authorize sale of a 2005 Ford Escape and a 2008 Leaf Blower on the Wisconsin Surplus Online Auction Site was presented. *Sponsor: Ald. Maron. From: Public Works Commission.* Ald. Maron moved for adoption, seconded by Ald. Raether and carried by roll call vote: Yes-9; No-0.

**Exhibit #8693**, to authorize purchase of block IT support time with DigiCorp was presented. *Sponsor: Mayor David. From: Finance Committee.* Ald. Larsen moved for adoption, seconded by Ald. Tortomasi and carried by roll call vote: Yes-9; No-0.

### **ADJOURNMENT**

There being no further business to come before the Council at this time, Ald. Zgonc moved to adjourn, seconded by Ald. Larsen and carried by voice vote, the time being 7:16 p.m.

Elissa Meltesen, Clerk/Treasurer

(Complete video of Council Proceedings on DVD.)

(DISCLAIMER: These minutes are uncorrected; any corrections will be noted in the proceedings at which these minutes are approved.)