

COUNCIL PROCEEDINGS

Mayor David called the regular meeting of the City of Watertown Common Council to order at 7:00 p.m. on Tuesday, September 18, 2018, in the Council Chambers at City Hall.

ROLL CALL

Roll call showed the following members present: Ald. McFarland, Tortomasi, Berg, Larsen, Zgonc, Raether, Tietz, and Kilps. Absent: Maron. Also present: Police Chief Tim Roets, Fire Chief Kraig Biefeld, Engineer Jaynellen Holloway, Interim City Attorney William Cole, Zoning Administrator Jacob Maas and Clerk/Treasurer Elissa Meltesen.

PLEDGE OF ALLEGIANCE

The Council recited the Pledge of Allegiance to the American flag.

MINUTES OF PRECEDING MEETING

Mayor David inquired if there were additions or corrections to the minutes of the meeting held Tuesday, September 4, 2018. There being none, the minutes were approved as presented.

COMMITTEE REPORTS

Finance Committee, September 10, 2018. Township 2019 Fire Protection & EMS Agreement. The last contracts were out of date which means there will be a significant increase. For this reason, the Finance Committee agreed to charge half of the new rate for 2019 and go to the full rate in 2020. Motion carried to recommend to Common Council. Setting pay rate for Police Chief. Motion carried to approve pay at Grade T, Step 3. Report received and placed on file.

Plan Commission, September 10, 2018. Fence variance for 201 Mary Street. Homeowner proposed installing a 48" chain link fence. Motion carried to approve fence variance without conditions. Extraterritorial CSM for County Road E. Property owner is looking to create a new one-acre lot from the 5.56-acre parent parcel. Motion carried to approve the Preliminary CSM with conditions. Planned Unit Development Conceptual Plan for 426 S. Montgomery Street. The business owner is proposing to relocate her business from 1202 Wakoka Street to 426 S. Montgomery Street, Rock River Gymnastics. In order to allow all businesses to continue the best zoning option is a Planned Unit Development which would allow for mixed use. No action was taken at this time. Site Plan Review is requiring an architectural drawing. Zoning Code Amendment to Section 550-123E(3)(a): Maximum Height for Fencing Standards. Due to the large amount of fence requests at 48 inches, this would change City Code from present 36 inches to 48 inches for permitted fencing. Motion carried for a positive recommendation to the ordinance change as written. Zoning Code Amendment to Section 550-134C(1)(b): Central Business Zoning District Signs. There were no public hearing comments. Motion carried to approve this ordinance change as written with a positive recommendation to Common Council. Site Plan Review minutes of August 27, 2018. Motion carried to approve these minutes. Plan Commission minutes of August 27, 2018. Motion carried to approve these minutes. Report received and placed on file.

Public Works Commission, September 11, 2018. Update on details regarding flooding of August 17, 2018. Everyone that experienced water or sewer damage during this flooding is being asked to report damages to the Fire Department. It was discussed that about 70% of homes in Watertown have drain tiles flowing directly into sewer laterals creating an immense amount of clear water into the sewer system which can overwhelm the system and cause basement backups. Engineering is looking into grants or other money to assist homeowners in installing a crock in their basement, disconnecting drain tiles to the sewer system and connecting them to the basement crock with a sump pump. Further review of this event will continue. M.O.U. with Town of Ixonia for dropping off mattresses, box springs, carpet, padding, brush and yard waste. Motion carried to continue current verbal M.O.U. to November 1, until Interim Street Superintendent Franks can work with new City Attorney to draft a contract which would have an effective date of 10/1

going forward. Garbage and recycling pickup at Country Club Estates. This is a request to add pick up for 7 condo units. Motion carried to provide service at current rates, subject to future increases. Update regarding expenses for non-curbside recyclable items. Recycling has gone from being an area of revenue to becoming a cost to the City. There seems to be a lot of items being brought in by non-residents, often times by City residents. Motion carried to refer this item to the Finance Committee with a 26% increase on garbage and recycling charges to offset current running deficit. Change Order No. 2 for 2018 Pavement Marking Contract. Due to various deletions and additions this change order results in a decrease of \$2,085 in the contract. Motion carried to approve change order. Report received and placed on file.

Public Safety & Welfare, September 5, 2018. “No Parking” areas at N. Second Street Bridge. Engineering will review sign changes in this area to see if an ordinance change is necessary. They, along with Street Department will also provide staking/markings on the east side, north of the intersection with North Avenue to indicate only one parking spot available to allow a better driver’s view at this intersection. Parking on Williams Street. A resident is requesting parking be allowed on both sides of the street. Engineering has measured the street in this area and it does not meet the width requirements to allow this. Motion failed to allow parking on both sides, it will remain as is and be re-evaluated in upcoming years when this area is up for reconstruction. Update on 2018 Street Department curb painting. Due to an accident that caused injury to a worker and destroyed the curb painting equipment, this has slowed down. They are borrowing equipment from the Parks Department and given weather and equipment availability should be able to complete the 2018 schedule. Report received and placed on file.

COMMUNICATIONS AND RECOMMENDATIONS

Erin O’Neill, Library Board Vice President was present to inform the Council members of recent and upcoming Library events: Thursday Farmers Markets run through the end of October; the UW Madison Scoop Truck visited the Library last week; the annual book sale was successful; Friends of the Library is partnering with Head Start for Library visits and on October 26, 2018 at 6:00 p.m. Inga from Around the Farm Table will make an appearance at the Library.

Mayor David presented the re-appointment of Emily Krueger and Ora Kuckkan to the Cable TV Regulatory Board. Motion made by Ald. Berg, seconded by Ald. Raether to approve these appointments. Motion carried by roll call vote: Yes-8. No-0.

ACCOUNTS PAYABLE

Certified accounts in the amount of \$441,107.39 were presented for payment. Ald. Tietz moved to pay all certified accounts, seconded by Ald. Larsen and carried by roll call vote: Yes–8; No–0. (Listing of accounts payable on file and open for public inspection in Clerk/Treasurer’s office.)

REPORTS AND MISCELLANEOUS BUSINESS

The following reports were presented: Airport Commission-August 8, 2018; Cable TV Regulatory Board-August 14, 2018; Cash & Investment Summary-August 31, 2018; Historic Preservation & Downtown Design Commission-August 15, 2018; Library Board of Trustees-July 12, 2018; Licensing Board-September 12, 2018; Main Street Program Board of Directors-July 18, 2018; Parks, Recreation & Forestry Commission-August 6, 2018; Payroll Summaries–August 29-September 11, 2018; Police & Fire Commission-August 13, 2018; Redevelopment Authority-September 10, 2018; Reserve Balances-August 31, 2018; Senior Center Advisory Board-August 15, 2018; Site Plan Review Committee-September 10, 2018; Watertown Housing Authority-July 19, 2018. All reports accepted as presented.

LICENSES

The following made application for Beverage Operator Licenses for year ending June 30, 2019: April S. Brunner, Crystal L. Burke, William P. Caudle, Kaitlyn R. Drewicz, Morgan K. Frohmader, Karen A. Kaulitz, Lynne A. Kehoe, Kerry A. Lane, Jessica L. Melchior, Monica R. Meyer, Adam J. Motl, Camille Penate-Brock, Madison L. Plaia, Casey Jo Vandenberg. Motion was made by Ald. Tietz, seconded by Ald. Larsen to approve licenses presented in Exhibit A and carried by voice vote.

The following made application for a "Class B" malt and liquor license, Pancake Café Watertown LLC dba Pancake Café, 1727 S. Church Street, (Gary L. Tierman, Agent). Motion was made by Ald. Larsen, seconded by Ald. Raether to approve this license and carried by voice vote, with Ald. Berg abstaining.

The following made application to amend premises for outdoor event; Run-Inn Erin's, semi-annual bags tournament in parking lot at 700 N. Fourth St., 10:00 a.m. to 7:00 p.m., Saturday, October 13, 2018. Motion was made by Ald. Raether, seconded by Ald. Tietz to approve this license and carried by voice vote.

ORDINANCES

Ord. #18-9, to amend Chapter 76, Article 2, Finance & Taxation: Room Tax, through addition of language to Section 76-11 was presented. *Sponsor: Mayor David. From: Finance Committee/Plan Commission.* Ald. McFarland moved to approve this ordinance on its second reading, seconded by Ald. Tortomasi and carried by roll call vote: Yes-8. No-0.

Ord. #18-10, to amend Chapter 550, Zoning, through creating definitions under Section 550-15; and through defining, creating and identifying appropriate zoning districts for short-term rental, tourist rooming house and accessory dwelling unit land uses was presented. *Sponsor: Mayor David. From: Finance Committee/Plan Commission.* Ald. McFarland moved to approve this ordinance on its second reading, seconded by Ald. Raether and carried by roll call vote: Yes-8. No-0.

Ord. #18-11, to amend Chapter 550, Zoning, through the removal and addition of language to Section 550-123E(3)(A), Fencing Standards to change permitted 36 inches to 48 inches was presented. *Sponsor: Mayor David. From: Plan Commission.* Ald. Tortomasi moved to approve this ordinance on its first reading, seconded by Ald. Berg and carried by roll call vote: Yes-8. No-0.

Ord. #18-12, to amend Chapter 550, Zoning, through creating Section 550-130J(3)(A), signs in Historic Districts; and through creating Section 550-134C(1)(B)[3], Central Business Zoning District, Marquee Signs was presented. *Sponsor: Mayor David. From: Plan Commission.* Ald. Zgonc moved to approve this ordinance on its first reading, seconded by Ald. Tietz and carried by roll call vote: Yes-8. No-0.

RESOLUTIONS

Exhibit #8687, to authorize a second amendment to the lease for two single family residences located at 109 and 113 Jones Street, presently owned by the City and leased to Crossroads House was presented. *Sponsor: Mayor David.* Ald. Larsen moved for adoption, seconded by Ald. Zgonc and carried by roll call vote: Yes-8; No-0.

ADJOURNMENT

There being no further business to come before the Council at this time, Ald. Tietz moved to adjourn, seconded by Ald. Larsen and carried by voice vote, the time being 7:21 p.m.

Elissa Meltesen, Clerk/Treasurer

(Complete video of Council Proceedings on DVD.)

(DISCLAIMER: These minutes are uncorrected; any corrections will be noted in the proceedings at which these minutes are approved.)