

COUNCIL PROCEEDINGS

Mayor David called the regular meeting of the City of Watertown Common Council to order at 7:00 p.m. on Tuesday, August 21, 2018, in the Council Chambers at City Hall.

ROLL CALL

Roll call showed the following members present: Ald. McFarland, Tortomasi, Berg, Larsen, Zgonc, Raether, Tietz, Maron and Kilps. Absent: None. Also present: Police Chief Tim Roets, Fire Chief Kraig Biefeld, Engineer Jaynellen Holloway, Interim City Attorney William Cole, Zoning Administrator Jacob Maas and Clerk/Treasurer Elissa Meltesen.

PLEDGE OF ALLEGIANCE

The Council recited the Pledge of Allegiance to the American flag.

MINUTES OF PRECEDING MEETING

Mayor David inquired if there were additions or corrections to the minutes of the meeting held Tuesday, August 7, 2018. There being none, the minutes were approved as presented.

PUBLIC HEARING

Mayor David declared open at 7:02 p.m. a public hearing regarding an amendment to Chapter 550, Zoning Code, through the creation of Section 550-56Y: Short-Term Rental, Section 550-56Z: Tourist Rooming House and Section 550-56AA: Accessory Dwelling Unit. With no one present to speak, Mayor David closed the public hearing.

COMMITTEE REPORTS

Finance Committee, August 13, 2018. 1500 S. Third St., asbestos abatement quote from Advanced Health & Safety LLC. Two quotes were received with the lowest from Advanced Health & Safety LLC for \$4,950. Motion carried to approve quote. Interim staffing at Street Department. Mayor David informed the Finance Committee that Engineering Project Manager Jay Haberkorn will be the temporary Assistant Street Superintendent a few days a week. Employee Handbook update: Use of vacation time at termination of employment and retirement. Motion carried to refer this item to the Employee Advisory Committee for a recommendation. Employee Handbook update: meal allowance amounts. Motion carried to adjust meal allowances for employees traveling for work to: breakfast \$10, lunch \$15, dinner \$20. Purchase of Telvue HyperCaster AIO B100 (video server/cable caster). Three bids were received with low bid from Telvue for \$8,365. Motion carried to approve the purchase. Additional police squad car purchase. Chief Roets recommends purchasing three squad cars before year end as he was notified of a significant price increase for next year. Ordering the cars in 2018 will result in approximate savings of \$33,000. Motion carried to purchase squad cars, budget amendment will be required. Closed Session per Wis. Stat. §19.85(1)(e) to discuss land purchase. Motion carried to move into closed session. Reconvene to open session. Motion carried to reconvene to open session. Mayor David announced approval to allocate TID 5 funds to RDA to purchase a property on the 100 block of W. Main Street. Closed Session per Wis. Stat. §19.85(1)(c) to review City Attorney applications. Motion carried to move into closed session. Reconvene to open session. Motion carried to reconvene to open session. Report received and placed on file.

Plan Commission, August 13, 2018. Fence variance request for 529 Hall Street. Property owner is requesting permission to install a 6' privacy fence. Motion carried to approve variance without conditions. Preliminary CSM for 1513 and 1517 Neenah Street. Property owner is requesting to combine two lots into one and be zoned Two-Family Residential. Motion carried to approve preliminary CSM with condition that lot 1 have an Airport Approach Protection Zone elevation limit of 876 feet above mean sea level for all building, structures and objects. 307 College Avenue driveway variance request. Property owner would like to extend driveway along rear and side yard lot lines within three feet of property line. Motion carried to approve variance without conditions. Initial review of Zoning Code amendment to

Section 550-134C(1)(b): Central Business Zoning District Signs. Motion carried to set public hearing date for September 4, 2018 Common Council meeting. Initial review of Zoning Code amendment to Section 550-13E(3)(a): Maximum Height for Fencing Standards. Motion carried to set public hearing date for September 4, 2018 Common Council meeting. Approve Site Plan Review minutes of July 23, 2018. Motion carried to approve these minutes. Approve Plan Commission minutes of July 23, 2018. Motion carried to approve these minutes. Report received and placed on file.

Public Safety & Welfare Committee, August 8, 2018. Stop sign at intersection of Bayberry and Hidde Drives. Motion carried to approve placement of a stop sign on Hidde Drive at Bayberry Drive. E. Main St./E. Water St./ Summit Ave. intersection study. Motion carried to pursue study and place in budget for 2019. Williams street parking update. Motion carried to table this item until the person making request can be present. Amending Ordinance Section 303-2 Adoption of Codes, Section 303-9 Investigation and Section 303-21 Knox Box Key System. Motion carried to forward this ordinance to Common Council for approval. Report received and placed on file.

COMMUNICATIONS AND RECOMMENDATIONS

Mayor David noted preliminary population estimates for the City were included in the Common Council packet.

Mayor David recognized employees for years of service: Jaynellen Holloway and Lisa Bishop - 5 years; Michael Hawes and Scott Hiller - 20 years.

ACCOUNTS PAYABLE

Certified accounts in the amount of \$587,587.78 were presented for payment. Ald. Tietz moved to pay all certified accounts, seconded by Ald. Kilps and carried by roll call vote: Yes-9; No-0. (Listing of accounts payable on file and open for public inspection in Clerk/Treasurer's office.)

REPORTS AND MISCELLANEOUS BUSINESS

The following reports were presented: Cable TV Regulatory Board-June 12, 2018; Cash & Investment Summary-July 31, 2018; Committee of the Whole-August 7, 2018; Employee Advisory Committee-July 10, 2018; Historic Preservation & Downtown Design Commission-July 18, 2018; Licensing Board-August 16, 2018; Payroll Summaries-August 1-14, 2018; Police & Fire Commission-July 9 & 19, 2018; Redevelopment Authority-August 8, 2018; Reserve Balances-July 31, 2018; Tourism Commission-August 9, 2018. Mayor David noted a correction for the rain date of the Watertown Area Softball Players event to the Licensing Board minutes. All other reports accepted as presented.

LICENSES

Applications for beverage operator licenses for year ending June 30, 2019: Bambi Ashcraft, Michele Justin-Behm, Jacob Bivens, Emily Boyd, Zachery Britten, William Caudle II, Stefan Gillis, Sean Guthrie, Robert Hamburgur, Paul Jurck, Deborah Keck, Kyle Krueger, Nicole Lesavage, Kimberly McDaniel, Jennifer Merline, Carolina Quezada, Alice Roeder, Natalie Saniter, Jessica Schmidt, Cynthia Scott, Amanda Smith, Trever Statz, Lori Stull, Cynthia Torres, Pamela Weissenrider, Ariel Wickert. Ald. Tietz moved to approve these licenses, seconded by Ald. Raether and carried by voice vote.

Application for "Class B" Malt and Liquor license: Camelia Martinez dba La Casa Mexican Restaurant, 302 E. Main Street (fka La Finca). Ald. Larsen moved to approve the license, seconded by Ald. McFarland and carried by voice vote.

Application for Special Event (temporary Class "B" malt and temporary "Class B" wine) licenses: Watertown Area Softball Players (WASP), Riverside Park Ball Diamonds, Friday and Saturday, Sept. 14-15, 2018 with Sunday (rain date) Sept. 16, 2018. Ald. Maron moved to approve these licenses, seconded by Ald. Kilps and carried by voice vote.

Application for outdoor event: Amend premises at Elks Lodge for annual charity Bean Bag Toss in parking lot, Saturday, Sept. 22, 2018. Ald. McFarland moved to approve the premises amendment, seconded by Ald. Larsen and carried by voice vote.

ORDINANCES

Ord. #18-7, to create Section 500-3B, "Stop Intersections" of Chapter 500, "Vehicles and Traffic", Hidde and Bayberry Drive. *Sponsor: Alderperson Raether. From: Public Safety & Welfare Committee.* Ald. Raether moved to approve this ordinance on its first reading, seconded by Ald. McFarland and carried by roll call vote: Yes-9. No-0. Motion was then made by Ald. Raether, seconded by Ald. McFarland to suspend the rules and approve this ordinance on its second reading. Motion carried by roll call vote: Yes-9. No-0.

Ord. #18-8, to amend Section 303-2 "Adoption of Codes," and Section 303-9 "Investigation" and Section 303-21 "Knox Box® Key System" of Chapter 303, "Fires and Fire Prevention". *Sponsor: Ald. Raether. From: Public Safety & Welfare Committee.* Ald. Zgonc moved to approve this ordinance on its first reading, seconded by Ald. Raether and carried by roll call vote: Yes-9. No-0.

RESOLUTIONS

Exhibit #8677, to update Employee Handbook meal reimbursement amounts was presented. *Sponsor: Mayor David. From: Finance Committee.* Ald. Tietz moved for adoption, seconded by Ald. Raether and carried by roll call vote: Yes-9; No-0.

ADJOURNMENT

There being no further business to come before the Council at this time, Ald. Tortomasi moved to adjourn, seconded by Ald. Zgonc and carried by voice vote, the time being 7:15 p.m.

Elissa Meltesen, Clerk/Treasurer

(Complete video of Council Proceedings on DVD.)

(DISCLAIMER: These minutes are uncorrected; any corrections will be noted in the proceedings at which these minutes are approved.)