

## COUNCIL PROCEEDINGS

Mayor David called the regular meeting of the City of Watertown Common Council to order at 7:00 p.m. on Tuesday, July 3, 2018, in the Council Chambers at City Hall.

### ROLL CALL

Roll call showed the following members present: Alderpersons McFarland, Berg, Larsen, Raether, Tietz, Maron and Kilps. Absent: Tortomasi and Zgonc. Also present: Police Chief Tim Roets, Fire Chief Kraig Biefeld, Civil Staff Engineer Andrew Beyer, Attorney Will Gruber, Zoning Administrator Jacob Maas and Clerk/Treasurer Elissa Meltesen.

### PLEDGE OF ALLEGIANCE

The Council recited the Pledge of Allegiance to the American flag.

### MINUTES OF PRECEDING MEETING

Mayor David inquired if there were additions or corrections to the minutes of the meeting held Tuesday, June 19, 2018. There being none, the minutes were approved as presented.

### COMMITTEE REPORTS

**Finance Committee, June 25, 2018.** Purchase of new video server/cable caster. Cable TV Coordinator Huismann explained the current cable TV server/video caster is no longer being serviced due to age and needs to be replaced. She is requesting permission to purchase this item, instead of the camera approved in the 2018 budget. Motion carried to approve this purchase. Asbestos and lead inspection quotes for 209/211 Market St. and 1500 S. Third St. properties. Motion carried to approve the quotes and complete the asbestos and lead testing on these two properties. Ad in City Resource Guide. Mayor David is asking permission to place a full page ad in the new City Resource Guide being published by the Chamber of Commerce. Motion carried to approve this ad. Report received and placed on file.

**Plan Commission, June 25, 2018.** Fence variance for 1413 Meadowbrook Drive. Motion carried to approve this variance without conditions. Zoning Code Amendment to Section 550-67. Two boardinghouse establishments requested to be listed under Section 550-67: Conditional Use Exemptions, which would grant them legal conforming status. Motion carried to approve this request with Arnett voting against. Zoning Code Amendment to Section 550-56: Accessory Uses. This is in regards to three areas of concern regarding rentals (Short-term Rentals, Tourist Rooming Houses and Accessory Dwelling Units). Motion carried to address these changes/concerns and bring back to Plan Commission. Site Plan Review minutes of June 11, 2018. Motion carried to approve. Plan Commission minutes of June 11, 2018. Motion carried to approve. Report received and placed on file.

**Public Works Commission, June 26, 2018.** Watertown Street Dept. Fueling Island Canopy Project-2018. Motion carried to approve the bid from King Manufacturing, Waupun, WI, in the amount of \$26,547. This will be forwarded to the Finance Committee. N. Second Street design consultant fee change order. Motion carried to approve the professional services agreement for up to \$9,500. Request from Brad Hayes Automotive, 717 W. Main St., for City to remove blacktop from boulevard area in front of his property and fill with topsoil. Motion carried to approve blacktop removal and topsoil fill with owner to finish topsoil, seed, mulch and plant two trees. Recycling contract with Johns Disposal Service, Inc. Motion carried to recommend entering into a contract with Johns Disposal Service, Inc. for one year, to be extended in twelve month increments, up to an additional 48 months, with provision for the City to terminate by giving at least 30 days' notice. Electronic Recycling contract with United Recycling Technologies (URT). Motion carried to recommend to the Common Council to enter into a new contract with URT. Replacing light diffuser panels on downtown decorative lights, Melissa Lampe, Main Street Program Director. Motion carried to have Engineering and City Grant Writer explore the possibility of

available grants for these upgrades and if none are available, to have the costs requested in the 2019 budget. Report received and placed on file.

### **COMMUNICATIONS AND RECOMMENDATIONS**

Mayor David presented the re-appointment of Jonathan Lampe to the Library Board. Motion to approve the appointment was made by Alderperson Berg, seconded by Alderperson Larsen and carried by roll call vote: Yes-7; No-0.

Mayor David presented a recommendation from Statewide Services, Inc. for disallowance of two claims against the City. Motion to disallow the claim made by Watertown Square, LLC was made by Alderperson McFarland, seconded by Alderperson Berg and carried by voice vote. Motion to disallow the claim made by Austin Donaubaer was made by Alderperson Larsen, seconded by Alderperson Raether and carried by voice vote.

### **ACCOUNTS PAYABLE**

Certified accounts in the amount of \$221,623.99 were presented for payment. Alderperson Tietz moved to pay all certified accounts, seconded by Alderperson Kilps and carried by roll call vote: Yes-7; No-0. (Listing of accounts payable on file and open for public inspection in the office of the Clerk/Treasurer.)

### **REPORTS AND MISCELLANEOUS BUSINESS**

The following reports were presented and accepted as printed: Joint Review Board-June 19, 2018; Parks, Recreation & Forestry Commission-June 4, 2018; Payroll Summaries-June 6-19, 2018; Police & Fire Commission-March 12 & April 9, 2018; Redevelopment Authority-June 20, 2018; Senior Center Advisory Board-June 20, 2018; Site Plan Review Committee-June 25, 2018; Tourism Commission-May 10, June 7 & June 20, 2018.

### **ORDINANCES**

**Ordinance #18-6**, to amend Chapter 550, Article 5, Zoning Code: Nonconforming Use Regulations through the addition of language to section 550-67 through the addition of language to include 111 S. First St. and 516 E. Main St. as legal non-conforming. *Sponsor: Mayor David. From: Plan Commission (positive recommendation).* Motion was made by Alderperson Tietz to adopt this ordinance on its first reading, seconded by Alderperson Raether and carried by roll call vote: Yes-5; No-1 (McFarland). Alderperson Berg abstained.

### **RESOLUTIONS**

**Exhibit #8654**, authorize entering into an agreement with King Manufacturing for \$26,547 for Street Dept. Fueling Island Canopy project was presented. *Sponsor: Alderperson Maron. From: Public Works Commission.* Alderperson Maron moved for adoption, seconded by Alderperson Larsen. Motion carried by roll call vote: Yes-7; No-0.

**Exhibit #8655**, to approve Truancy Abatement Officer Contract with Watertown Unified School District for July 1, 2018-June 30, 2019 was presented. *Sponsor: Mayor David.* Alderperson McFarland moved for adoption, seconded by Alderperson Raether. Motion carried by roll call vote: Yes-7; No-0.

**Exhibit #8656**, to approve Police/School Liaison Officer Contract with Watertown Unified School District for July 1, 2018-June 30, 2019 was presented. *Sponsor: Mayor David.* Alderperson Raether moved for adoption, seconded by Alderperson Berg and carried by roll call vote: Yes-7; No-0.

**Exhibit #8657**, to approve acquisition of real property located on Carriage Hill Drive from estate of Emery M. Baumann and authorizing public dedication and use was presented. *Sponsor: Mayor David. From: The Finance Committee.* Alderperson Tietz moved for adoption, seconded by Alderperson Kilps. Motion carried by roll call vote: Yes-7; No-0.

**Exhibit #8658**, to approve a funding request from Watertown Redevelopment Authority in the amount of \$665,000 for the acquisition and relocation expenses associated with the purchase of 115 W. Main Street was presented.

*Sponsor: Mayor David. From: The Finance Committee.* Alderperson Berg moved for adoption, seconded by Alderperson McFarland. Motion carried by roll call vote: Yes-7; No-0.

**Exhibit #8659**, to authorize a budget amendment to create account 22-55-12-06 Advertising within the Room Tax Fund and authorize spending \$2,300 to fund advertising in the City Resources Guide sponsored by the Watertown Chamber of Commerce was presented. *Sponsor: Mayor David. From: The Finance Committee.* Alderperson Larsen moved for adoption, seconded by Alderperson McFarland. Motion carried by roll call vote: Yes-7; No-0.

#### **ADJOURNMENT**

There being no further business to come before the Council at this time, Alderperson Larsen moved to adjourn, seconded by Alderperson Raether and carried by voice vote, the time being 7:19 p.m.

Elissa Meltesen, Clerk/Treasurer

(Complete video of Council Proceedings on DVD.)

*(DISCLAIMER: These minutes are uncorrected; any corrections will be noted in the proceedings at which these minutes are approved.)*