

COUNCIL PROCEEDINGS

Mayor David called the regular meeting of the Common Council of the City of Watertown to order at 7:01 p.m. on Monday, April 2, 2018, in the Council Chambers at City Hall.

ROLL CALL

Roll call showed the following members present: Alderpersons McFarland, Smith, Berg, Larsen, Zgonc, Raether, Tietz, Maron and Kilps (9). Absent: None (0). Also present were Police Chief Tim Roets, Fire Chief Kraig Biefeld, Engineer Jaynellen Holloway, Attorney Will Gruber, Zoning Administrator Jacob Maas, and Clerk/Treasurer Elissa Meltesen.

PLEDGE OF ALLEGIANCE

The Council recited the Pledge of Allegiance to the American flag.

MINUTES OF PRECEDING MEETING

Mayor David inquired if there were any additions or corrections to the minutes of the meeting held Tuesday, March 20, 2018. There being none, the minutes were approved as presented.

COMMITTEE REPORTS

Finance Committee, March 26, 2018. 1. Review and approve removal of billboard sign on Airport property for future Citation Jet Monument site. Krys Brown and Jeff Baum of the Airport were present to explain that they would like the billboard removed to make room for a Citation Jet Monument and that there are donors to pay for all of the costs of the monument. The Mayor informed them that the City logo and brand would need to be on the monument. Motion was made, seconded and passed to approve this project. 2. Review and approve purchase of trauma bags – Police Department. Chief Roets explained the need for this equipment in the case of a multiple trauma incident where we may not be able to get paramedics on scene right away. The bags would be purchased with funds remaining from the hand gun purchase. Motion was made, seconded and passed to approve spending up to \$2,000 for 12 trauma bags. 3. Review and approve part-time clerk/typist - Engineering. City Engineer Holloway is recommending Wanda Fredrick for this position which is in the 2018 budget. Motion was made, seconded and passed to approve this hire. 4. Review and approve purchase of kayak pier from Accudock – Parks Department. Street Superintendent Schultz explained that there is extra material needed to anchor the kayak dock to the canoe/kayak take out above the lower dam. Motion was made, seconded and passed to approve this purchase. 5. Closed session per Wis. Stat. §19.85(1)(e) to discuss land purchase. Motion was made, seconded and passed to move into closed session. Report received and placed on file.

Plan Commission, March 26, 2018. 1. 504 Clovercrest Court – Driveway Variance Request – John Erl. The owner is requesting permission to extend his driveway slab along the side of his home, which would be located within three feet of the property line and had a note submitted by his neighbor giving permission for this to happen. Motion was made, seconded and passed to approve this variance request without conditions. 2. Hunter Oaks Subdivision – Bielinski Homes, Inc. - Rezone. Bielinski Homes is looking to build 26 2-unit condominiums in the Hunter Oaks Development which is currently zoned Planned Unit Development and would need to be rezoned as Multi-Family Residential. Following discussion during which the Commission expressed they would like to see wider back yard distance and green space/parkland dedication, a public hearing was set for April 17, 2018 on this matter. 3. Taverns – Successor Conditional Use Permit Fee Moratorium. Zoning Administrator Maas explained that, per the Zoning Code adopted in 2003, most taverns are non-conforming as they do not have Conditional Use Permits (CUP) or Successor CUP's. In an effort to bring these establishments into conformity it was decided to have a one-year moratorium on Successor CUP's. Motion was made, seconded and passed to approve this. A resolution will be presented. 4. Initial review and set Public Hearing date of Zoning Code Amendment, Section 550-34B(2)(K), Boardinghouse (From: Historic Preservation and Downtown Design Commission). The Historic Preservation and Downtown Design Commission are recommending that

no further boarding houses be permitted in the Central Business District and are recommending this language be stricken from the municipal code. Motion was made, seconded and passed to set a public hearing on this matter for May 1, 2018.

5. Plan Commission minutes – March 12, 2018. Motion was made, seconded and passed to approve these minutes.

Report received and placed on file.

Public Works Commission, March 27, 2018. 1. Review sidewalk repair complaint at 119 S. Church Street.

Engineer Project Manager Haberkorn explained that on his inspection he found 23 sidewalk sections needing to be replaced at this property. The owners were present to request further information as well as an extension on the time to pay for this work. Motion was made, seconded and passed to have Haberkorn assist the owners in evaluating slabs that may be fixable, versus having to be replaced, and give the owners subsequent notice once the number of slabs needing replacement is known. The commission also told the owners they would check with the City Attorney on the proper course of action to extend their payment time from two to four years for this work. 2. Discuss best practices for application of herbicides and pesticides by the City. Alderperson Larsen expressed concern over application of herbicides and pesticides for weed control during the spring, while bees and butterflies are pollinating flowers, shrubs and plants. Motion was made, seconded and passed to have Parks and Recreation and Street Departments hold off on using herbicides and pesticides until the end of April. 3. Review and approve CIPP Lining Project. Engineer Holloway explained the need for doing these repairs, which could extend the life of these mains for up to 50 years. Three bids were received with Visu-Sewer, Inc. being the low qualifying bidder. Motion was made, seconded and passed to recommend that Visu-Sewer, Inc. do this work. A resolution will be presented. 4. Review and approve repair of City owned storm sewer at 426 S. Montgomery Street. Street Superintendent Schultz asked permission to repair a storm sewer catch basin and box culvert in this parking lot prior to the owners doing asphalt/parking lot repairs. There is concern that the increased truck traffic with the new owners could cause further damage if not repaired now. Motion was made, seconded and approved (Ald. Berg abstained) to authorize these repairs. Report received and placed on file.

COMMUNICATIONS AND RECOMMENDATIONS

Melissa Lampe, Main Street Program Director, was present to give an update. She commented on the recent Main Street Matters forum, presented a survey about downtown and encouraged the Council to submit one or pass it on to another interested person and noted that volunteers are needed to water the downtown flower baskets this summer.

Mayor David presented the following appointments to the Parks, Recreation and Forestry Commission: Dan Olejniczak, 326 N. Montgomery Street, 2nd Term; Peter Kelm, 924 Labaree Street, 3rd Term; Brad Clark, 802 Hill Court, 2nd Term. Motion was made by Alderperson Smith, seconded by Alderperson Maron to approve these appointments and passed by roll call vote: Yes – 9. No – none.

ACCOUNTS PAYABLE

Certified accounts in the amount of \$237,419.43 were presented for payment. Alderperson Tietz moved to pay all certified accounts, seconded by Alderperson Kilps and carried by roll call vote: Yes – 9. No – None. Complete list of accounts payable is open for public inspection in Clerk/Treasurer's office.

REPORTS AND MISCELLANEOUS BUSINESS

The following reports were presented: Branding Committee, March 15, 2018; Housing Authority, January 18, 2018; Library Board of Trustees, February 8, 2018; Parks, Recreation and Forestry Commission, March 5, 2018; Payroll Summaries, March 14 – 27, 2018; Site Plan Review, March 26, 2018; Transit Commission, February 26, 2018; all accepted as printed.

ORDINANCES

Ord. #18-2, to amend Section 38-1C and Section 38-1D "Municipal Judge" of Chapter 38, "Court, Municipal" was presented. *Sponsor: Mayor David.* Motion was made by Alderperson Smith to adopt this ordinance on its first reading, seconded by Alderperson Zgonc and carried by roll call vote: Yes – 9. No – none.

RESOLUTIONS

Exhibit #8619, to approve the First Amendment to Memorandum of Option to Exercise Right of First Option to Purchase Real Estate and Grantor Reversionary Interest with BASO Holdings, LLC and BASO Gas Products, LLC was presented. *Sponsor: Mayor David.* Alderperson Tietz moved for adoption, seconded by Alderperson Raether and carried by roll call vote: Yes – 9. No – None.

Exhibit #8620, to authorize entering into an agreement with Visu-Sewer Inc., Pewaukee, WI for \$923,006.80 for 2018 CIPP Lining Project was presented. *Sponsor: Alderperson Berg. From: Public Works Commission.* Alderperson Larsen moved for adoption, seconded by Alderperson Maron and carried by roll call vote: Yes – 9. No – none.

Exhibit #8621, to authorize a moratorium on the Imposition of Successor Conditional Use Permit Fees for a period of one year was presented. *Sponsor: Mayor David. From: Plan Commission.* Alderperson Smith moved for adoption, seconded by Alderperson McFarland and carried by roll call vote: Yes – 9. No - none

Exhibit #8622, to approve the termination of Tax Incremental District #3 and authorizing the Clerk/Treasurer to distribute excess increment to overlying tax districts was presented. *Sponsor: Mayor David.* Alderperson Tietz moved for adoption, seconded by Alderperson Kilps and carried by roll call vote: Yes – 9. No – none.

ADJOURNMENT

There being no further business to come before the Council at this time, Alderperson Zgonc moved to adjourn, seconded by Alderperson Larsen and carried by voice vote at 7:24 p.m.

Elissa Meltesen

City Clerk/Treasurer

Complete video of Council Proceedings on DVD.

(DISCLAIMER: These minutes are uncorrected and any corrections made thereto will be noted in the proceedings at which these minutes are approved.)