

COUNCIL PROCEEDINGS

Mayor David called the regular meeting of the Common Council of the City of Watertown to order at 7:00 p.m. on Tuesday, May 2, 2017, in the Council Chambers at City Hall.

ROLL CALL

Roll call showed the following members present: Alderpersons McFarland, Smith, Berg, Larsen, Raether, Tietz, Maron and Kilps. (8) Absent: Zgonc (1). Also present were Police Chief Tim Roets, Fire Chief Greg Michalek, City Engineer Jaynellen Holloway, City Attorney Will Gruber and City Clerk/Treasurer Rupprecht.

PLEDGE OF ALLEGIANCE

The Council recited the Pledge of Allegiance to the American flag.

MINUTES OF PRECEDING MEETING

Mayor David inquired if there were any additions or corrections to the minutes of the meeting held Tuesday, April 18, 2017. There being none, the minutes were approved as presented.

PUBLIC HEARING

Mayor David declared open, at 7:03 p.m., the public hearing to amend various sections of Chapter 545, Subdivision Regulations of the City of Watertown. There being no persons wishing to speak in this public hearing, Mayor David declared the public hearing closed.

COMMITTEE REPORTS

Finance Committee, April 24, 2017. 1. Transfer of funds for Fire Department update. After discussion a motion was made and seconded to approve a budget amendment, taking money from the Contingent Account and transferring it to the Fire Department Capital Outlay Account. Motion passed unanimously. A resolution will be presented. 2. Review & approve Car Seat Grant. After discussion, a motion was made and seconded to approve this Grant through the Greater Community Foundation. Motion passed unanimously. 3. Review & approve Health Department Employee request for JDQ Review. After discussion a motion was made and seconded to submit this to Carlson Dettmann for review. Motion passed unanimously. 4. Review & approve filling Environmental Health position. Health Officer Carol Quest presented information regarding her Environmental Health budget and its ability to support a full-time and a part-time position. She has a full-time employee that would resign, but would be willing to work in the part-time position. Carol was given permission to fill the full-time position and retain the employee on a part-time basis. Motion passed unanimously. 5. Review & approve Construction Inspection & Project Management Contract from Ayres Associates for Lower Dam Repairs Project. Engineering is recommending Ayres Associates at a cost for inspection services of \$30,300.00 during construction and \$2,100.00 for post-construction. Motion passed unanimously. 6. Review & approve Summer Intern positions. Engineering re-advertised after the higher pay was approved. Engineering has now determined they will still be able to hire three people for these positions. Motion was made and seconded to approve these hires. Motion passed unanimously. 7. Review & approve CSM quotes for West Side Industrial Park. Motion was made and seconded to approve the quotes for the CSM at a cost of \$2,500.00 to come from TIF #4. Motion passed unanimously. 8. Review & approve Residency Requirement Waiver Request – Police Department. Motion was made and seconded to approve this waiver for a period of twelve months and also to give the Police Chief the ability to revoke the waiver if it is needed. Motion passed unanimously. 9. Review & approve floor repair at Police Department. Street Superintendent Schultz is recommending an epoxy paint finish in these two areas with \$2,000.00 coming out of Municipal Building Capital Outlay and \$1,010.00 out of Repairs Account. Motion was made and seconded to approve this. Motion passed unanimously. 10. Review City vehicle operation by persons other than City employees. After discussion about liability risks to the City,

a motion was made and seconded to allow this as long as a background check, review of the driver's record for the past three years, and individuals would have to sign waivers understanding that there is no coverage for workman's comp. should they become injured. Motion passed unanimously. 11. Update & discuss 2018 health Insurance Program & options. Mayor David and Clerk/Treasurer Rupprecht updated the Committee regarding health insurance program under the State of Wisconsin and the Governor's initiative to go to self-insurance. The City has been in discussions with both Dodge and Jefferson Counties about potentially creating a consortium which would allow larger buying power for those municipalities in both counties. This is an information only item and the Finance Committee will be kept up-to-date as information progresses. 12. Closed Session per Wis. Stat. §19.85(1)(e) to discuss land purchase and land sale. Motion was made and seconded to move into closed session, which carried on a roll call vote. The report was received and placed on file.

Public Works Commission, April 25, 2017. 1. Review Storm Water Management Assistance request at 716 Mary Knoll Lane. After discussion, a motion was made and seconded to have the City supply the Wilkinson's with a flat surface inlet and catch basin and that they hire a private contractor to install this to the existing drain tile, with the City contributing half the cost of the contractor doing the work for this installation, regrading and re-seeding. Motion passed unanimously. 2. Discuss water & sewer bill for 207 N. Tenth Street. Water Systems Manager Freber explained that, per PSC guidelines, any water that runs through a meter must be billed, however, there is leeway for the Commission to make some adjustment for the sewer portion. Motion was made and seconded to waive the sewer portion of this bill, which would amount to \$298.35. A new utility bill would be mailed out. Motion passed unanimously. 3. Review sidewalk concern at 513 N. Sixth Street. After inspection, there are nine slabs needing to be replaced due to damage. Motion was made and seconded to give notice to the property owner requiring repair. Motion passed unanimously. 4. Discuss & approve light request on 11 Parkview Lane. After discussion, Street Superintendent Schultz will ask WE Energies to do a study of this street and request recommendations to improve lighting. Rick will report back once he gets information from WE Energies. The report was received and placed on file.

COMMUNICATIONS AND RECOMMENDATIONS

Mayor David presented the following appointments: Park, Recreation & Forestry Commission – Tom Hahn, 1318 Louisa Street, 3rd Term, Brad Blanke, 114 N. Tenth Street, 2nd Term. Police & Fire Commission – Tom Godfroy, 213 Norma Drive, 3rd Term. Transit Commission – Roger Herbert, 1502 Utah Street, 2nd Term. Airport Commission – Tom Finnel, 510 Oak park Avenue, 1st Term. Library Board – Karrie Uttech, 28 Stimpson St., 2nd Term, Rebecca Mankins, 103 West Haven Dr., 2nd Term. Licensing Board – Cindia Cameron, 308 ½ E. Main Street, 1st Term, Steve Hepp, 1609 River Drive, 1st Term. Family Center Board – Carol Quest, 1220 Allermann Drive, 17th Term, Greg Michalek, 612 Hunter Oaks Blvd., 6th Term. Health Board – Andrea Turke, 521 Carl Schurz Dr., 3rd Term. Motion was made by Alderperson Smith, seconded by Alderperson Maron to approve these appointments, which carried on a roll call vote: Yes – 8. No – none.

ACCOUNTS PAYABLE

Certified accounts in the amount of \$932,704.41 were presented for payment. Alderperson Tietz moved to pay all certified accounts, seconded by Alderperson Larsen and carried on a roll call vote: Yes – 8, No – None. (Complete listing of accounts payable is on file and open for public inspection in the office of the City Clerk/Treasurer.)

REPORTS AND MISCELLANEOUS BUSINESS

The following reports were presented: Board of Health – March 9, 2017. Parks, Recreation & Forestry Commission – April 6, 2017. Payroll Summaries – April 12 – April 25, 2017. Plan Commission – April 24, 2017.

Redevelopment Authority – March 28, 2017. Senior Center Advisory Board – April 19, 2017. All reports were accepted as printed.

ORDINANCES

Ord. #17-11, to adopt, amend and recreate Chapter 532, Floodplain & Shoreland-Wetland Zoning. *Sponsor: Mayor David. From: The Plan Commission (with a positive recommendation).* Alderperson Smith moved for the adoption of this ordinance on its second reading, seconded by Alderperson Raether and carried on a roll call vote: Yes – 8. No – None.

RESOLUTIONS

Exhibit #8474, to authorize entering into an agreement with Woleske Construction of Beaver Dam for \$9,650.00 to be charged to Acct. #02-97-30-11 was presented. *Sponsor: Ald. Berg. From: The Public Works Commission.* Alderperson Berg moved for adoption of this resolution, seconded by Alderperson Maron. Alderperson Smith moved to strike the first WHEREAS phrase, seconded by Alderperson McFarland and carried on a voice vote. The motion to adopt this resolution as amended carried on a roll call vote: Yes – 8. No – none.

Exhibit #8475, to authorize a Budget Amendment decreasing Contingent Acct. #01-51-81-56 by \$3,400.00 and increasing Fire Department Capital Outlay Acct. #01-52-31-60 by \$3,400.00 was presented. *Sponsor: Mayor David. From: The Finance Committee.* Alderperson Larsen moved for the adoption of this resolution, seconded by Alderperson Kilps and carried on a roll call vote: Yes – 8, No – None.

ADJOURNMENT

There being no further business to come before the Council at this time, Alderperson Larsen moved to adjourn, seconded by Alderperson Raether and carried on a voice vote, the time being 7:16 p.m.

Cindy Rupprecht, Clerk/Treasurer

(Complete video of Council Proceedings on DVD.)

(DISCLAIMER: These minutes are uncorrected and any corrections made thereto will be noted in the proceedings at which these minutes are approved.)