

COUNCIL PROCEEDINGS

Mayor John David called the regular meeting of the Common Council of the City of Watertown to order at 7:00 p.m. on Tuesday, August 16, 2016, in the Council Chambers at City Hall.

ROLL CALL

Roll call showed the following members present: Alderpersons McFarland, Smith, Berg, Larsen, Zgonc, Raether, Tietz, Maron and Romlein. (9) Absent: None. (0). Also present were Assistant Fire Chief Kraig Biefeld, Police Chief Tim Roets, City Engineer Jaynellen Holloway, City Attorney Will Gruber and Clerk/Treasurer Cindy Rupprecht.

PLEDGE OF ALLEGIANCE

The Council recited the Pledge of Allegiance to the American flag.

MINUTES OF PRECEDING MEETING

Mayor David inquired if there were any additions or corrections to the minutes of the meeting held Tuesday, August 2, 2016. There being none, the minutes were approved as presented.

COMMENTS AND SUGGESTIONS FROM CITIZENS PRESENT

David Morstad, 405 Wildflower Lane, member of the Library Board of Trustees, was present to discuss the proposed referendum. David stated that, while referendums can be a good thing, they can fail if not adequately worded. He urged and respectfully asked that the plans for a referendum be withdrawn and to allow the Library Board to continue to work with the City regarding any potential expansion and renovation.

COMMITTEE REPORTS

FINANCE COMMITTEE, August 8, 2016. 1. Review & approve moving forward with filling the Preparedness/Environmental Health position with Dodge County. Health Officer Carol Quest was present to explain that the individual who held the position had left and the City and Dodge County are now ready to hire a replacement individual. Motion passed unanimously to approve this hiring. **2. Review & approve West Street Easement Letter Round 2 update.** After discussion, motion passed unanimously to approve the letter and send it out. **3. Review & approve Main Street (Cole) Bridge Repairs Project Change Order No. 3.** Engineer Holloway explained the Change Order, which totaled \$2,760.65. Motion passed unanimously to approve this Change Order. **4. Review & approve Main Street (Cole) Bridge Repairs Project Pay Application No. 3.** After discussion, motion passed unanimously to approve this payment request. **5. Prioritize spending for 5 Year Capital Plan (Firehouse, Library, Streets) Major General Budget proposals & address Implementation Process.** Considerable discussion took place about various projects that need attention in the future. The first was regarding the Library Renovation/Addition Plan. Alderperson Smith proposed an advisory referendum for the November ballot regarding this project due to the size and magnitude of this project. After more discussion with members of the Library Board about new plans which were received, Alderperson Smith withdrew his motion for an advisory referendum and requested this item be put on the next Council agenda under New Business for further discussion. Alderpersons then discussed the timing of building a potential Fire Station on the west side. Both the Fire Department and the Police Department are looking to add additional personnel. The Fire Chief is requesting 3 new firefighters. The Police Chief is requesting one additional officer. Discussion then took place around the importance of other positions, such as Human Resources and IT. Alderperson Berg felt the City needed to look at a Planner/Economic Development position. Other discussions took place on making Watertown a Bike/Walk friendly community and also about street repairs. There will be more discussion in the future as the Mayor prepares the Budget. The report was received and placed on file.

PUBLIC WORKS COMMISSION, August 9, 2016. 1. Review & approve building demo at 206 Silver Drive.

This property caught fire approximately 2 hours after the owner closed on the purchase of the property. This was a cash sale and there was no insurance on the property. After discussion, a motion was made and seconded to have the City remove the house and foundation and to fill in the lot at an estimated cost of \$4,897.86 to be billed and paid by the property owner. A resolution will be presented. **2. Review sidewalk complaint at 102 W. Cady Street.** After inspection it was determined that a total of 10 squares need to be replaced. Motion passed unanimously to send a letter to the property owner requiring repair. **3. Review & approve Anaerobic Digester Recirculation Pump replacement.** After discussion regarding the three bids received, motion passed unanimously to approve the purchase of the Borger Pump. A resolution will be presented. **4. Review & approve bids for construction of Central Water Plant Upgrade.** Water Systems Manager Freber informed the Commission that we had received approval from the State Drinking Water Loan Program for construction of the Central Plant. Motion passed unanimously to accept a low bid from Maas Bros. Construction at a cost of \$9,150,000.00. A resolution will be presented. **5. Review & approve contract with Applied Technologies for professional services & administration of the construction of the Central Water Plant.** Motion passed unanimously to approve a contract with Applied Technologies in an amount not to exceed \$708,232.00 for the Central Water Plant construction. A resolution will be presented. **6. Review & approve Infill Sidewalk Policy/Program.** After considerable discussion about this program a motion was made and seconded to approve the policy. This passed by a four to one vote. A resolution will be presented. **7. West Street Easement Letter Round 2 update.** The letter previously sent received no response. Engineer Holloway is to ask the realtor currently listing this property for additional information for the representatives of the Renner Trust to help expedite sending a second letter. Motion passed unanimously to approve and send the second letter. **8. Review & approve Main Street (Cole) Bridge Repairs Project Change Order No. 3.** Motion passed unanimously to approve this change order. **9. Review & approve Main Street (Cole) Bridge Repairs Project pay Application No. 3.** Motion passed unanimously to approve this pay order. **10. Review & approve sidewalk replacement at 507 S. 7th Street.** A complaint was received regarding cracked sidewalk and trip hazards. Inspection noted that there were four sections needing to be replaced. Motion passed unanimously to have Engineering send out a letter to the owner. **11. Review & approve sidewalk replacement at 408 N. Warren Street** A complaint was received regarding cracked sidewalk and trip hazards at this address. After inspection, four sections need to be replaced. Motion passed unanimously to send a letter to the property owner requiring these repairs. **12. 403 Wildflower Wetland delineation update, review 7 approval of Storm Sewer Maintenance Work.** Engineer Holloway presented the results of this study. Based on current location of the start of wetlands, the City can install an additional 20' pipe and regrade the drainage swale at the back of the property to direct the water through the wetlands and eventually to the river. This will cost approximately \$3,000.00 to be done by the Street Department. Motion was made and seconded to have the City complete this work. A letter detailing that this will be the last of any work on this issue will be sent to the property owner who will need to sign this as acceptance of his work as the final resolution by the City on this issue. The letter must be signed prior to work being completed. The report was received and placed on file.

PUBLIC SAFETY & WELFARE COMMITTEE, August 3, 2016. 1. Review & approve Fire Department Alarm Fee. After discussion Chief Michalek is to prepare a False Alarm Ordinance and Fee Schedule to be submitted for Council Approval. **2. Review request for no parking on the west side of Center Street between Elizabeth and North Avenue.** After review of crash data it was decided that there seems to be no problems and only one citizen had a concern so the consensus was to leave the parking as is. **3. Review request from the Watertown Public Library to relocate one ADA/Handicap parking space on S. Water Street.** After discussion the Engineering Department is to

prepare and present a parking ordinance to the Council, with the Street Department to epoxy paint the new stalls and re-sign this area. **4. Review request for a speed limit reduction on Milford Street.** A request had been received to reduce the speed limit from 45 mph to 35 mph. Chief Roets indicated there had been no speeding tickets given out in this area in the last three years. Engineer Holloway explained that the 45 mph and 55 mph zones would also need to be moved southward to accommodate the calming zone requirements. After discussion it was determined there is not enough documented tickets in this area, plus due to good visibility it was felt that there is no need to make any speed limit changes at this time. **5. Review & approve Outside Sales Event License Ordinance.** The committee reviewed a proposal that would allow for three special event licenses per year, which is up from one currently. After review the committee felt there was no reason to deny this proposal and requested the attorney to forward the amended Special Event License Ordinance to the Council. **6. Review request for DO NOT BLOCK DRIVE signage on Milwaukee Street by the Shell station.** There is a small sign near the drive way on Milwaukee Street for west bound traffic. It was decided to replace the small sign with a larger one and put a flag on it, with the Street Department to do this work. **7. Review & approve proposed revision of Ordinance 16.11 Open Burning Restrictions.** After discussion it was decided to not allow this amendment to the current ordinance. The report was received and placed on file.

COMMUNICATIONS & RECOMMENDATIONS OF THE MAYOR

Mayor David presented an appointment to the Police & Fire Commission: Jean Tortomasi, 315 Creekside Court, 1st Term. Motion was made by Alderperson Smith to recommend approval of this appointment, seconded by Alderperson Berg and carried on a roll call vote: Yes – 9. No – none.

Melissa Lampe, Main Street Program Director, 519 E. Main Street, was present to update the Council. Melissa thanked all of the volunteers who helped with the food booth over Riverfest. Melissa reminded the Council that the Banner Auction will be held on October 21, 2016 and the Pumpkin Palooza event on October 29, 2016. There will also be a Women's Weekend beginning November 18 through November 20, 2016. Melissa updated the Council on the fund raising activity for Santa's House, stating that over \$12,700.00 had come in over the past month. They are halfway to their goal of \$25,000.00 needed.

Peg Checkai, Director of the Watertown Public Library was present to update the Council. Peg stated that over the past 6 years, the Library Board has worked on a vision for a new Library. She asked the Council members not to send this issue to referendum, as she felt there was not sufficient time to prepare for a referendum. She hoped the Library Board and Common Council could work together to make the Library expansion a reality.

NEW BUSINESS

Discuss Library renovations, addition and Advisory Referendum. Alderperson Smith began by giving a time line of the proposed Library renovation/addition plans, beginning in May to December of 2014. In June of 2015 the Council saw the first project proposal estimated at \$10.6 million with a 58% City contribution, 42% fund raising contribution. This would mean the Library would have had to come up with \$4.5 million in fundraising. In addition, there would have been an additional \$1.5 million of site work. In August of 2015 a Feasibility Study stated the potential fund raising ability to be approximately \$2 million to a maximum of \$2.5 million. In March of 2016 the Library Board brought forward two proposals. Proposal A being a one-story addition at \$11.1 million, which did not include demolition or other soft costs, and Proposal B, a two-story building at approximately \$1.7 million less. In April of 2016 the Library Board met with the Finance Committee. The Finance Committee asked them to find a less costly proposal, plus stated a need to find additional fundraising. The Finance Committee requested that there be a 60%/40% ratio of borrowing to fundraising with the fundraising to occur first, before any borrowing happened. Alderperson Smith then referred to a letter that was

presented at the July 19, 2016 Council meeting, where it was stated that the Library project should receive the highest priority and that constructing anything other than Plan A would be a disservice to the community. Alderperson Smith further stated that on August 8, 2016 the Mayor held a Finance Meeting in order to prioritize major spending. At that meeting Alderperson Smith had proposed a referendum based on the \$11.2 million spending plan. After discussion with Library Board members, he stated that he withdrew his resolution based on a good faith understanding that new concept plans had been received by the Library with new numbers. He had received a copy of a two phase approach and had revised his resolution for a referendum based on this plan. He further stated that he did not find out until Friday that they were withdrawing this latest set of plans and asking for something different from the architect. Alderperson Smith then laid out the City's financial posture, stating that we are currently at 63% of our maximum debt limit. Each \$1 million in additional debt causes our debt to be 1.5% increase closer to our limit. He further stated it is the Mayor's goal to get our debt capacity down to 50%, which requires us to pay off \$8.5 million with absolutely no new borrowing. He further stated he felt that anything of this magnitude needs direct input from citizens which was his reasoning for the advisory referendum. He withheld further comment to later in the meeting where the advisory referendum resolution will be discussed.

ACCOUNTS PAYABLE

Certified accounts in the amount of \$390,448.33 were presented for payment. Alderperson Romlein moved to pay all certified accounts, seconded by Alderperson Larsen and carried on a roll call vote: Yes – 9. No – None. (Complete listing of accounts payable is on file and open for public inspection in the office of the City Clerk/Treasurer.)

REPORTS AND MISCELLANEOUS BUSINESS

The following reports were presented: Airport Commission – July 13, 2016. Board of Health – July 14, 2016. Branding Committee – July 21, 2016. Community Cable – July 11, 2016. Community Development Authority – July 21, 2016. Historic Preservation & Downtown Design Commission – July 20, 2016. Licensing Board – August 10, 2016. Payroll Summaries – July 20-August 2, 2016. Plan Commission – August 8, 2016. Police & Fire Commission – August 8, 2016. Reserve Balances for period ending July 31, 2016. Watertown Main Street Program – July 20, 2016.

LICENSES

The following have made applications for new Beverage Operator Applications for year ending Jun 30, 2017: Jason B. Black, 203 Sunnyfield Ct., Unit D, Watertown, WI 53098; Ronald D. Buchanan, 809 S. 9th St., Watertown, WI 53094; Shannon N. Christian, 109 Lynn St., Watertown, WI 53098; Chloe R. DeFrate, 411 N. Warrant St., Watertown, WI 53098; Virginia R. Fisher, 227 W. Madison St., Lake Mills, WI 53551; *****Amanda C. Gilmer**, 403 S. Sixth St., Watertown, WI 53094; Annarosa Gonzalez, 434 S. Concord Avenue, Watertown, WI 53094, Cathy R. Henson, 211 ½ Market St., Watertown, WI 53094; *****Tyler J. Meschke**, 1515 S. Third St., Watertown, WI 53094; Kristin A. Miller, 722 Milford St., Watertown, WI 53094; Latisha M. Moffett, 1153 Boughton St., #7F, Watertown, WI 53094; Eric G. Nagle, 214 Margaret St., Watertown, WI 53098; Zanetta L. Neesam, 1199 N. Fourth St., #2, Watertown, WI 53098; Austin S. Pastorius, 145 N. Watertown St., Johnson Creek, WI 53038; Samantha M. Prost, 601 S. Sixth St., Watertown, WI 53094; John A Ravetto, 516 E. Main St., #206, Watertown, WI 53094; Tracy L. Schlesner, N901 Red Wing Road, Ixonia, WI 53036; Randy M. Thorman, W1085 Lewis Lane, Ixonia, WI 53036; *****Tessa M. Vince-Schmidt**, 407 S. Washington St., Watertown, WI 53094; Kristin R. Wagner, 875 Hickory Ct., Watertown, WI 53094; Lisa E. Weihert, 118 ½ E. Cady St., Watertown, WI 53094; *****Sharon M. Welch**, 114 ½ E. Main St., Watertown, WI 53094; Cari Wuestenberg, 216 Riverlawn Ave., Watertown, WI 53094. (***) Alderperson Maron moved to recommend approval of all licenses with the exception of the four indicated for denial, seconded by Alderperson Tietz and carried on a voice vote.

The following applied for Special Event Licenses: Bartelme Schwefel Detachment Marine Corps League, MCL Aero Park, 907 Boomer Street, Sunday, August 28, 2016, 12:00 p.m. to 9:00 p.m. Motion was made by Alderperson Tietz, seconded by Alderperson Maron and carried on a voice vote to approve this license. Remember 911 MCL Aero Park, Friday, Sept. 9, 2016, 4:00 p.m. to 10:00 p.m. and Saturday, Sept. 10, 2016, 11:00 a.m. to 10:00 p.m. Motion was made by Alderperson Larsen, seconded by Alderperson Raether to approve this license and carried on a voice vote. Watertown Area Softball Players (WASP), Riverside Park Ball Diamonds, Friday, Sept. 9, 2016, 5:00 p.m. to 11:00 p.m., Saturday, Sept. 10, 2016, 9:00 a.m. to 11:00 p.m. and Sunday, Sept. 11, 2016, 9:00 a.m. to 11:00 p.m. Motion was made by Alderperson Tietz, seconded by Alderperson Raether to approve this license and carried on a voice vote.

The following made application for a "Class B" Malt & Liquor License: River City Fun Drinkery, 207 S. Third Street (Kyle Pirkel, Agent). Motion was made by Alderperson Larsen, seconded by Alderperson McFarland to approve this license and carried on a voice vote.

ORDINANCES

Ord. #16-12, to amend Section 7.06(4)(e)(1), Parking Limitations, of Chapter 7 of the Traffic Code to prohibit all night parking between the hours of 9:00 p.m. and 6:00 a.m. on the south side of E. Main Street from the west curb line of S. First Street to a point 125 feet west was presented. *Sponsor: Alderperson Zgonc. From: The Public Safety & Welfare Committee.* Alderperson Zgonc moved for the adoption of this ordinance on its second reading, seconded by Alderperson Larsen and carried on a roll call vote: Yes – 9. No – 0.

RESOLUTIONS

Res. Exh. #8354, to authorize entering into a contract with Mulcahy Shaw Water of Cedarburg, WI for \$25,150.51 for the replacement of the Sludge Recirculation Pump at the Wastewater Treatment Plant to be charged to Acct. #02-98-00-00 was presented. *Sponsor: Alderperson Berg. From: The Public Works Commission.* Alderperson Berg moved for the adoption of this resolution, seconded by Alderperson Maron and carried on a roll call vote: Yes – 9. No – None.

Res. Exh. #8355, to authorize entering into an agreement with Applied Technologies of Brookfield, WI for professional services for the construction of the Water Central Plant Project in an amount not to exceed \$708,232.00 was presented. *Sponsor: Alderperson Berg. From: The Public Works Commission.* Alderperson Maron moved for the adoption of this resolution, seconded by Alderperson Raether and carried on a roll call vote: Yes – 9. No – None.

Res. Exh. #8356, to authorize entering into an agreement with Maas Bros. Construction for the Water Central Plan Replacement for a cost of \$9,150,000.00 was presented. *Sponsor: Alderperson Berg. From: The Public Works Commission.* Alderperson Larsen moved for the adoption of this resolution, seconded by Alderperson Raether and carried on a roll call vote: Yes – 9. No – None.

Res. Exh. #8357, to authorize a special charge pursuant to Wis. Stat. §66.0627(3) for removal of a fire damaged home at 206 Silver Drive was presented. *Sponsor: Alderperson Berg. From: The Public Works Commission.* Alderperson Berg moved for the adoption of this resolution, seconded by Alderperson Zgonc and carried on a roll call vote: Yes – 9. No - None.

Res. Exh. #8358, to place an Advisory Referendum on the November 8, 2016 ballot to read as follows: "Shall the City of Watertown approve an addition/renovation of the Watertown Public Library at a total cost not to exceed \$7,300,000, with the City providing up to 60% (\$4,385,000) of the cost?" was presented. *Sponsor: Mayor David. From: The Common Council.* Alderperson Smith moved for the adoption of this resolution, seconded by Alderperson Berg. Considerable discussion took place over the merits of a referendum question. Discussion also took place about the City's current level of debt and what this expansion and additional debt would mean for the City. After a very lengthy discussion,

the motion to adopt this resolution for an advisory referendum carried on the following roll call vote: Yes – McFarland, Smith, Berg, Raether, Tietz, Maron (6). No – Larsen, Zgonc and Romlein (3).

ADJOURNMENT

There being no further business to come before the Council at this time, Alderperson Larsen moved to adjourn, seconded by Alderperson Zgonc and carried on a voice vote, the time being 9:07 p.m.

Cindy Rupprecht

Clerk/Treasurer

(Complete video of Council Proceedings on DVD.)

(DISCLAIMER: These minutes are uncorrected and any corrections made thereto will be noted in the proceedings at which these minutes are approved.)