

COUNCIL PROCEEDINGS

Mayor John David called the regular meeting of the Common Council of the City of Watertown to order at 7:00 p.m. on Tuesday, May 5, 2015, in the Council Chambers at City Hall.

ROLL CALL

Roll call showed the following members present: Alderpersons McFarland, Smith, Berg, Larsen, Zgonc, Raether, Tietz, Maron and Romlein. (9) Absent: None (0). Also present were Fire Chief Greg Michalek, Police Chief Tim Roets, City Engineer Jaynellen Holloway, City Attorney Will Gruber and City Clerk/Treasurer Cindy Rupprecht.

PLEDGE OF ALLEGIANCE

The Council recited the Pledge of Allegiance to the American flag.

MINUTES OF PRECEDING MEETING

Mayor David inquired if there were any additions or corrections to the minutes of the meeting held Tuesday, April 21, 2015. There being none, the minutes were approved as presented.

PUBLIC HEARING

Mayor David declared open at 7:04 p.m. the public hearing on the proposed amendment to the Official Map of the City of Watertown to include the property located at W4742 Cty. Rd. T. There being no one wishing to make comment, Mayor David declared the public hearing closed at 7:05 p.m.

Mayor David then declared open the public hearing, at 7:05 p.m., to consider the rezoning of the property at W4742 Cty. Rd. T from A1 (Agricultural) to GI (General Industrial). There being no persons wishing to make comment, Mayor David declared the public hearing closed at 7:06 p.m.

Mayor David then declared open the public hearing, at 7:06 p.m., regarding the amendments to Sections 21.02 and 21.06 of Chapter 21 of the Housing Code of the City of Watertown pertaining to Definitions & Maintenance of Vacant & Foreclosing Residential Properties. There being no one wishing to make comment, Mayor David declared the public hearing closed at 7:06 p.m.

COMMITTEE REPORTS

Finance Committee, April 28, 2015. 1. Discuss pay for the Plan Commission representative.

Aldersperson Berg was present to explain that he is currently taking minutes for both the Plan Commission and the Public Works Commission. He is requesting that someone, possibly from Engineering, take over the duties of the minutes for Plan Commission and he would be willing to give up the \$500.00 to do that. Various discussions took place about how this could be accomplished. The Administrative Assistant is an hourly employee, so any hours over 40 would be subject to overtime. Discussion later took place about possibly using flex time so that she would remain at 40 hours per week. Motion was made and seconded to approach Nikki, from the Engineering Department, with a flex time scenario. It was also noted that the Pay Resolution would need to be changed to reflect the Chairman would no longer get \$500.00. Motion passed unanimously. **2. Discuss & approve combining the Cable Coordinator and Assistant Coordinator Payroll Accounts into one.** The Cable Board would like for Jill Nadeau to have more hours and it was felt that by combining the pay for the Coordinator and the Assistant Coordinator, they would have more flexibility in determining the number of hours for each position. Motion was made and seconded to approve combining these two accounts. **3. Discuss & approve the restructuring of the Environmental Health Division of the Health Department.** Health Officer Carol Quest was present to explain that after speaking with the two Sanitarians, it was agreed they would change roles. This will require a change in pay for both. The current Supervisor is making \$29.36 per hour as an M3. He would be moved to \$27.35 per hour, which is a K5. The current Specialist is now making \$25.68 as a K2 and would move to \$30.25, which is the designated slot for

a Registered Sanitarian. This will result in about a \$4,500.00 impact on Carol's Environmental Health Budget, however; this is not supported by tax dollars and can be absorbed through the fees and grants. Motion was made and seconded to approve this restructuring in the Environmental Health Department, which passed unanimously. The report was received and placed on file.

Joint Public Works Commission & Finance Committee, April 28, 2015. 1. Update on Common Bond River Walkway. Engineer Holloway updated the Committees. She has been in contact with Qualtim Engineering to assist with the procedural steps of replacing the Walkway and materials needed. Bids will go out the week of May 4, 2015. It is recommended to have the same contractor do removal and installation to minimize mistakes and liability. Estimated completion will hopefully be the last week of July. 2/3. Review & approve the Architectural Design for the Water Treatment Central Plant/Water & Wastewater Financial Forecast Presented by Baker Tilly. Applied Technologies presented their work on the facility upgrade and are proposing a new Central Treatment Plant totaling \$11.3 million. This would include a new Maintenance Building located at the Treatment Plant and a new Pump Building, which would house the Central Treatment Plant pumps, after the existing facility is torn down. They are recommending that we secure a 20 year term loan at 1.65% interest through the Safe Drinking Water Fund Loan Program in 2016, to fund this project. Construction time frame would begin in April of 2016 and take approximately 24 months to complete. Vicki Hellenbrand of Baker Tilly then presented the financing needed to address this new facility and the rates needed for both, water and wastewater. Baker Tilly is recommending a simplified rate increase of 3% in water for the first three years and then a 12.5% increase in 2018 as well as a 12.5% increase in 2019, to finance the new facility. It does take about 9 months to get these increases approved by the PSC. As for Wastewater, these increases are not regulated by the PSC and there has not been an increase since 2010. Baker Tilly presented the option of capping the payment in lieu of taxes, which the Water Utility must provide, at 1.5% per year. Alderperson Smith reminded Council members of the benefit of having garbage, recycling, fire protection and other things on the utility bill, as these are paid by tax exempt properties also. He recommended not capping our payment in lieu of taxes because of the property tax relief and fairness it provides to taxpayers. This would however; result in higher water bill projections and affect payments that the Water Department makes annually. When discussion was complete, it was recommended to the Finance Committee that the payment in lieu of taxes not be capped, that we institute 8% increases starting in 2015 in the Wastewater rates over the next 3 years, that we enter into a contract with Applied Technologies for design planning project management at a cost not to exceed \$671,228.00, and that we adopt the proposed increases by Baker Tilly of 3% in 2015, 2016 and 2017, along with 12.5% increases in 2018 and 2019. These motions passed unanimously. The report was received and placed on file.

Public Works Commission, April 28, 2015. 1. Discuss mowing & upkeep of the Octagon House grounds. Street Superintendent Rick Schultz was present to recommend that we assist the Historical Society, due to financial and staffing restrictions affecting them presently. The City does contribute \$3,000.00 annually and it is a huge asset to the Community. Motion was made and seconded to have the City help the Historical Society with their maintenance related duties until next spring, with an evaluation at that time as to future justification. Motion was approved unanimously. The report was received and placed on file.

COMMUNICATIONS AND RECOMMENDATIONS OF THE MAYOR

Kim Erdmann, Executive Director of WEDO, 519 E. Main St., addressed the Council regarding the proposed changes to Chapter 21, regarding neglected, abandoned and foreclosed buildings. He feels that this is a key ordinance which will help in various redevelopment options and encouraged the Council to look at all of the various properties that might need attention under this ordinance.

Police Chief Tim Roets then presented the Krahn Award to John Schloemer. John was nominated by Cindi Braasch. John currently is a pharmacist at the hospital. He has been a Scout Master for many years and has also been instrumental in the Drop Box for prescription drugs located in the Police Department. He was involved in the development of Chamberland in 1996 and now, the revitalization of that project. He is also active with the Aquatic Team and it was pointed out that he was the individual who wrote the grant for the elevator here at City Hall.

Mayor David then presented his appointment for the Branding Committee, Dennis Vanden Heuvel, 1009 Charles Street, 1st Term. Alderperson Berg moved for the adoption of this appointment, seconded by Alderperson Maron and carried on a roll call vote: Yes – 9. No – none.

Sarah Zaring, 605 S. Washington Street then made a PowerPoint presentation regarding the oil trains that are traveling through the City. Sarah and her husband recently moved to Watertown and live very close to the tracks. She is very concerned over the number of trains that are coming through the City carrying the more explosive Bakken Oil.

ACCOUNTS PAYABLE

Certified accounts in the amount of \$301,365.21 were presented for payment. Alderperson Romlein moved to pay all certified accounts, seconded by Alderperson Larsen and carried on a roll call vote: Yes – 9, No – None. (Complete listing of accounts payable is on file and open for public inspection in the office of the City Clerk/Treasurer.)

REPORTS AND MISCELLANEOUS BUSINESS

The following reports were presented: Branding Committee – April 24, 2015. Cable TV Board Meeting – March 30, 2015. Committee of the Whole – April 21, 2015. Family Center Finance Committee – April 15, 2015. Park, Recreation & Forestry Commission – April 6, 2015. Plan Commission – April 27, 2015. Police & Fire Commission – April 13, 2015. Senior Center Advisory Board – April 15, 2015. Site Plan Review Committee – April 27, 2015. All reports were accepted as printed. Alderperson McFarland clarified that the Branding Committee minutes were from a sub-committee. It does list that Alderperson Romlein was a non-voting member, however; he is not on the sub-committee and was simply present at that meeting.

ORDINANCES

ORD. #15-8, to create Section 11.175, Park Use Suspension of Chapter 11 (with a positive recommendation from the Park, Recreation & Forestry Commission) was presented. *Sponsor: Alderperson Zgonc. From: The Public Safety & Welfare Committee.* Alderperson Zgonc moved for the adoption of this ordinance on its second reading, seconded by Alderperson Tietz and carried on a roll call vote. Yes – 9. No – 0.

ORD. #15-9, to recreate Section 7.06(2)(d), Chapter 7 of the Traffic Code, to list Parking Reserved for Vehicles of Disabled in the N. Second Street parking lot was presented. *Sponsor: Alderperson Zgonc. From: The Public Safety & Welfare Committee.* Alderperson Zgonc moved for the adoption of this ordinance on its second reading, seconded by Alderperson Raether and carried on a roll call vote. Yes – 9. No – 0.

ORD. #15-10, to amend Chapter 18, Official Zoning Map of the City of Watertown, to rezone the property located at 612 S. Water Street from GI (General Industrial) to HI (Heavy Industrial) was presented. *Sponsor: Mayor David. From: The Plan Commission (with a positive recommendation).* Alderperson Tietz moved for the adoption of this ordinance on its second reading, seconded by Alderperson Smith and carried on a roll call vote. Yes – 9. No – 0.

ORD. #15-11, to amend Chapter 18 of the Official Zoning Map to rezone the property at 1340 N. Fourth Street from MR-8 (Multi-Family Residential-8) to MR-10 (Multi-Family Residential-10) was presented. *Sponsor: Mayor David. From: The Plan Commission (with a positive recommendation).* Alderperson Berg moved for the adoption of this ordinance on its second reading, seconded by Alderperson Maron and carried on a roll call vote. Yes – 9. No – 0.

ORD. #15-12, to recreate Sections 13.50, 13.51, 13.52, 13.53, 13.54, 13.55, 13.57 & 13.58, "Signs & Projections in Sections 18.209, 18.210, 18.211, 18.212, 18.213, 18.214, 18.215, 18.216, 18.217, 18.218 & 18.219, Chapter 18 Article II: Land Use Regulations of the Zoning Code of the City of Watertown was presented. *Sponsor: Mayor David. From: The Plan Commission.* Alderperson Tietz moved for the adoption of this ordinance on its second reading, seconded by Alderperson Larsen and carried on a roll call vote. Yes – 9. No – 0.

ORD. #15-13, to annex the property located at W4742 Cty. Rd. T described as: Being part of Lot 1, Certified Survey Map No. 869, located in part of the Southeast ¼ of the Northwest ¼ of Section 6, Town 8 North, Range 15 East, Town of Watertown, Jefferson County, Wisconsin bounded and described as follows: Commencing at the iron pipe marking the east quarter corner of Section 6; thence S 88° 03' W along the quarter line, 305 feet; thence N 0° 23' E, 428.80; thence N 88° 03' E, 305 feet; thence S 0° 23' W, 428.80 feet to the point of beginning, containing 3.0 acres, was presented. *Sponsor: Mayor David. From: The Plan Commission.* Alderperson Larsen moved for the adoption of this ordinance on its first reading, seconded by Alderperson Raether. Alderperson Smith then moved to bring onto the floor **Resolution Exhibit #8173**, which is the Annexation Petition of the Schlicher property located at W4742 Cty Rd T, and moved that these both be considered together. This was seconded by Alderperson Berg. The motions to approve the Annexation Ordinance and the Annexation Petition Resolution carried on a roll call vote: Yes – 9. No – none.

RESOLUTIONS

Exhibit #8172, which was passed at the April 6, 2015 meeting, which needs a correction to the legal description, was presented. *Sponsor: Mayor David. From: The Plan Commission.* Alderperson Romlein moved for the adoption of this resolution, seconded by Alderperson Zgonc and carried on a roll call vote. Yes – 9. No – 0.

Exhibit #8174, authorizing the submission of a grant application to the State of Wisconsin Department of Natural Resources for a cost sharing grant to carry out the City's erosion control and storm water ordinances was presented. *Sponsor: Mayor David. From: The Finance Committee.* Alderperson Smith moved for the adoption of this resolution, seconded by Alderperson Tietz and carried on a roll call vote: Yes – 9. No – None.

ADJOURNMENT

There being no further business to come before the Council at this time, Alderperson Larsen moved to adjourn, seconded by Alderperson Zgonc and carried on a voice vote, the time being 7:54 p.m.

Cindy Rupprecht

City Clerk/Treasurer

CR/dn

(Complete video of Council Proceedings on DVD.)

(DISCLAIMER: These minutes are uncorrected and any corrections made thereto will be noted in the proceedings at which these minutes are approved.)