

## COUNCIL PROCEEDINGS

Mayor David called the regular meeting of the Common Council of the City of Watertown to order at 7:00 p.m. on Tuesday, February 4, 2014, in the Council Chambers at City Hall.

### ROLL CALL

Roll call showed the following members present: Alderpersons McFarland, Berg, Kuehl, Zgonc, Coughlin, Tietz, Stocks and Romlein. (8) Absent: Smith (1). Also present were Fire Chief Greg Michalek, Police Chief Tim Roets, City Attorney Will Gruber, Engineering Technician Jay Haberkorn and City Clerk/Treasurer Cindy Rupprecht.

### PLEDGE OF ALLEGIANCE

The Council recited the Pledge of Allegiance to the American flag.

### MINUTES OF PRECEDING MEETING

Mayor David inquired if there were any additions or corrections to the minutes of the meeting held Tuesday, January 21, 2014. There being no additions or corrections, the minutes were approved as published.

### COMMENTS AND SUGGESTIONS FROM CITIZENS PRESENT

Kim Erdmann, Director of the Watertown Economic Development Organization was present. Kim gave all of the Alderpersons a list of land comparisons on lots larger than 50 acres in some communities in southern Wisconsin. Kim commented on the value of us having Clasen Quality Coatings and commented about the "sweet" deal we had bringing them to town. All Alderpersons were also given a bag of chocolates courtesy of Clasen. Kim further urged the Council to look at the potential of trying to obtain land with the potential for lots larger than 50 acres. He has had several inquiries into industrial property with lots that size.

### PUBLIC HEARING

Mayor David declared open the public hearing regarding the special assessments on Milford Street, from Grey Fox Run to Commerce Drive at 7:09 p.m. There were no persons wishing to be heard, therefore, Mayor David closed the public hearing at 7:10 p.m.

### COMMITTEE REPORTS

The following reports were presented and contained the following items:

**FINANCE COMMITTEE, January 13, 2014. 1. Approve the Nextel Decommissioning/Lease Termination Agreement.** After discussion, a recommendation was to send this item to the Public Works Commission with a positive recommendation for termination of the lease. **2. Hiring of new Deputy City Clerk/Treasurer.** A motion was made and seconded to approve the hiring of Elissa Meltesen at a Grade 2, Step 1, \$33.08 per hour as the new Deputy City Clerk/Treasurer. **3. Approve hiring two Environmental Health Sanitarians for the Health Department.** Motions were made and seconded to approve the hiring of Jeff Larkin to fill the position of Environmental Health Supervisor at a Grade M, Step 2, \$27.89 per hour and Thaddeus Tuchalski to fill the Environmental Health position at a Grade K, Step 1, \$28.73 per hour. A motion was also made and seconded to approve the temporary Grade movement of Holly Hisel, the Environmental Health Technician, for a six month period, from Grade G, Step 1, \$18.50 per hour, to Grade H, Step 1, \$20.04 per hour. **4. Approve the purchase of a new ambulance for the Fire Department.** A resolution will be presented. **5. A recommendation by the Mayor to have City Attorney Will Gruber write a letter to SPX Corporation, owners of the Lindberg Heavy Duty building.** After discussion the Committee authorized the City Attorney to send a letter to SPX Corporation, asking them what their plans are for the Lindberg Heavy Duty building. **6. Closed Session per Wis. Stat. 19.85(1)(c) to discuss performance evaluations.** The report was received and placed on file.

**FINANCE COMMITTEE, January 27, 2014. 1. Discuss the “Buy Local” proposal presented by Alderperson Berg.** In Alderperson Berg’s proposal, bids over \$5,000.00 would get a 1.5% advantage for local bids. Bids under \$5,000.00 would get a 2% advantage. After discussion a motion was made and seconded to send this to the Council with a positive recommendation. This motion was defeated. Yes – David, Romlein (2). No – Smith, Kuehl, Tietz (3). It was noted that Alderperson Berg can still bring this to Council without a positive recommendation from Finance. **2. Request by Airport Commission to carry over funds from the 2013 Budget that were not requested in the Year End Carry Over Resolution.** Motion was made and seconded to not approve the request at this time, but when the projects are set to be done, the Airport Commission should come back to the Finance Committee and they will look at the request and decide what account to take the money from. **3. Approve hiring of a replacement Street Department Mechanic.** Steve Gillis will be retiring in February. Motion was made and seconded to authorize Street Superintendent Rick Schultz to advertise and fill this position. **4. Discussion of the Nextel Lease Termination.** Motion was made and seconded not to sign the Lease Termination, but to go with the original contract language in the lease. **5. Approve the Network Recording System for the Police Department and City Hall.** A resolution will be presented. **6. Closed Session per Wis. Stat. 19.85(1)(c) to discuss performance evaluations.** The report was received and placed on file.

**PUBLIC WORKS COMMISSION, January 28, 2014. 1. Discuss 1419 River Drive, Craig and Lisa Belden & 708 E. Cady Street, David Jaeger, regarding water shut-offs for not complying with the Cross Connection Program.** Motion was to place final notice tag and proceed with termination procedures on both properties. Motion was then made to amend the published order of business and address Item 6. **6. Discuss the possible requirement for Detected Water Leak Action Protocol.** Discussion centered around the City’s present Water Metering System, which has limited capability to detect leaks in a timely manner. It was also pointed out that the City could be assuming liability for water damage by requiring a system that detects leaks and that water systems that supply sprinkler systems must be left on. It was determined that at this time a workable solution could not be developed. **2. Discuss possible motion to reconsider Council action on Exhibit #7988, Curb & Gutter & Sidewalk on Milford Street.** It was pointed out that a motion to move to reconsider must be communicated in writing to the City Clerk on the Monday following Council action. Not having performed this action, the option to reconsider this action is not available. Motion to rescind was the only way the Council could alter action at this time, however, if this occurred the project would have to cease. After discussion the best course of action was to let the project continue and develop a plan to address sidewalk issues in the future. **3. Receive communication from Finance on BlackDot Lease Termination.** Motion was made and seconded to decline the proposed Lease Termination Agreement. **4. Consider the development of a protocol for remote meeting participation.** After discussion on the topic it was the consensus that citizens elect Alderperson to be present at physical meetings, therefore, this capability is not needed. **5. Review Comprehensive Plan Chapters 10 & 11.** Chapter 10, Economic Development and Chapter 11, Intergovernmental Cooperation were discussed. This issue will be revisited in the upcoming months. **7. Bituminous Street resurfacing quotes.** A resolution will be presented to recommend Wolf Paving in the amount of \$869,127.85. **8. Review Curb & Gutter quotes.** A resolution will be presented recommending Rennhack Construction in the amount of \$321,738.00. **9. Review castings quote.** A resolution will be presented recommending Neenah Castings in the amount of \$45,235.00. **10. Review used truck/tractor quotes.** A resolution will be presented recommending Lakeside International in the amount of \$44,300.00. **11. Discuss SCADA System upgrade at Waste Water Treatment Plant, including replacing 2 servers, purchasing 3 year Software Maintenance Agreement for IFix, including Server, Client and I-Historian and the integrator costs.** A resolution will be presented to recommend Starnet Technologies in the amount of \$44,525.00. The report was received and placed on file.

## COMMUNICATIONS AND RECOMMENDATIONS FROM THE MAYOR

Mayor David presented appointments to the following Committees: Airport Commission, Dave Lang, 617 Sweet Briar Lane, partial term, replacing Roger Rothschadl. Community Development Authority, Nodra Richardson, 212 N. Water St., Apt. 212, partial term, replacing Elizabeth Hall. Zoning Board of Appeals, Jim Freres, 1327 Center Street, reappointment for 2<sup>nd</sup> term. Alderperson Tietz moved for the approval of the appointments, seconded by Alderperson Kuehl and carried on a roll call vote. Yes – 8. No – 0.

Mayor David then presented a communication from Police Chief Roets regarding a Radio Network Upgrade Informational Meeting to be held on Friday, February 14, 2014.

### ACCOUNTS PAYABLE

Certified accounts in the amount of \$515,696.22 were presented for payment. Alderperson Romlein moved to pay all certified accounts, seconded by Alderperson Stocks and carried on a roll call vote: Yes-8. No-0. (Complete listing of accounts payable is on file and open for public inspection in the office of the City Clerk/Treasurer.)

### REPORTS AND MISCELLANEOUS BUSINESS

The following reports were presented: Park, Recreation & Forestry Commission – January 6, 2014. Payroll Summaries – January 8 – January 21, 2014. Reserve Balances for period ending December 31, 2013. Watertown Family Center Board – January 28, 2014. All reports were accepted as printed.

### ORDINANCES

Ordinances #14-2, #14-3, #14-4 & #14-5 were all taken together.

**ORD. #14-2**, to amend Section 18.307, Non Conforming Use/Blanket Conforming Use. *Sponsor Mayor David.*

*From: Plan Commission.*

**ORD. #14-3**, to amend Section 18.408, Non Conforming Use/Blanket Conforming Use. *Sponsor: Mayor David.*

*From: Plan Commission.*

**ORD. #14-4**, to amend Section 18.207, Non Conforming Use/Blanket Conforming Use. *Sponsor: Mayor David.*

*From: Plan Commission.*

**ORD. #14-5**, to amend Section 18.407, Non Conforming Use/Blanket Conforming Use. *Sponsor: Mayor David.*

*From: Plan Commission.* Alderperson Kuehl moved for the adoption of these 4 ordinances on their second reading, seconded by Alderperson Tietz and carried on a roll call vote. Yes – 8. No – 0.

**ORD. #14-6**, to amend Section 7.06(1)(g)(6), (8) & (11), Municipal Parking Lot Parking Limitations was presented.

*Sponsor: Alderperson Smith. From: Public Safety & Welfare Committee.* Alderperson Kuehl moved for the adoption of this ordinance on its first reading, seconded by Alderperson Zgonc and carried on a roll call vote. Yes – McFarland, Kuehl, Zgonc, Coughlin, Tietz, Stocks, Romlein (7). No – Berg (1).

### RESOLUTIONS

**RES. #7996**, to change the location of the polling place for District 1 from the Karl Fischer Center to the Marquardt Manor Chapel was presented. *Sponsor: Mayor David.* Alderperson Coughlin moved for the adoption of this resolution, seconded by Alderperson McFarland and carried on a roll call vote. Yes – 8. No – 0.

**RES. #7997**, to purchase Network Video Recording System and cameras from DigiCorp of Brookfield in the amount of \$30,639.00 to be charged to Police Department Capital Outlay Account #01-52-11-60 was presented. *Sponsor: Mayor David. From: Finance Committee.* Alderperson Kuehl moved for the adoption of this resolution, seconded by Alderperson Tietz and carried on a roll call vote. Yes – 8. No – 0.

**RES. #7998**, to enter into an agreement for the 2014 Bituminous Street Resurfacing with Wolf Paving in the amount of \$859,127.85 was presented. *Sponsor: Alderperson Romlein. From: Public Works Commission.* Alderperson

Romlein moved for the adoption of this resolution, seconded by Alderperson Coughlin and carried on a roll call vote. Yes – 8. No – 0.

**RES. #7999**, to enter into an agreement with Rennhack Construction for the 2014 installation of Curb & Gutter & Sidewalk in the amount of \$312,738.90 was presented. *Sponsor: Alderperson Romlein. From: Public Works Commission.* Alderperson Romlein moved for the adoption of this resolution, seconded by Alderperson Berg and carried on a roll call vote. Yes – 8. No – 0.

**RES. #8000**, to authorize the purchase of Sanitary and Storm Sewer Castings from Neenah Foundry in the amount of \$48,235.00 was presented. *Sponsor: Alderperson Romlein. From: Public Works Commission.* Alderperson Stocks moved for the adoption of this resolution, seconded by Alderperson Zgonc and carried on a roll call vote. Yes – 8. No – 0.

**RES. #8001**, to purchase a used semi-tractor from Lakeside International in the amount of \$44,300.00 was presented. *Sponsor: Alderperson Romlein. From: Public Works Commission.* Alderperson Coughlin moved for the adoption of this resolution, seconded by Alderperson Stocks and carried on a roll call vote. Yes – 8. No – 0.

**RES. #8002**, to contract with Starnet Technologies for the purchase of Data Equipment in the amount of \$44,525.00 was presented. *Sponsor: Alderperson Romlein. From: Public Works Commission.* Alderperson Romlein moved for the adoption of this resolution, seconded by Alderperson Berg and carried on a roll call vote. Yes – 8. No – 0.

#### **ADJOURNMENT**

There being no further business to come before the Council at this time, Alderperson Coughlin moved to adjourn, seconded by Alderperson Zgonc and carried on a voice vote. The time being 7:29 p.m.

Cindy Rupprecht  
City Clerk/Treasurer  
CDR/dn

(Complete video of Council Proceedings on DVD.)

*(DISCLAIMER: These minutes are uncorrected and any corrections made thereto will be noted in the proceedings at which these minutes are approved.)*