

COUNCIL PROCEEDINGS

Mayor McFarland called the regular meeting of the City of Watertown Common Council to order at 7:01 p.m. on Tuesday, March 17, 2020, in the Council Chambers at City Hall.

ROLL CALL

Roll call showed the following present: Ald. Mudler (via phone), Tortomasi, Ruetten, Larsen, Holthaus (arrived at 7:29 p.m.), Raether, Schmid, Maron and Kilps. Absent: None. Also present: Police Chief Robert Kaminski; Fire Chief Kraig Biefeld (via phone); City Attorney Rose Simon-Silva (via phone) and Deputy Clerk/Treasurer Lisa Trebatoski.

PLEDGE OF ALLEGIANCE

The Council recited the Pledge of Allegiance to the American flag.

MINUTES OF PRECEDING MEETING

Mayor McFarland inquired if there were additions or corrections to minutes of the Common Council meeting held Tuesday, March 3, 2020. There being none, minutes were approved as presented.

PUBLIC HEARING

Mayor McFarland declared open the public hearing regarding amending Chapter 550, Zoning Code, through amending Section §550-123(B): Fencing standards, Definitions. There being no one present to speak, Mayor McFarland declared the public hearing closed at 7:05 p.m.

COMMITTEE REPORTS

The following reports were received and filed: Finance Committee 03/10/20; Joint Finance Committee & Public Works Commission 3/10/20; Plan Commission 03/9/20; Public Works Commission 03/10/20; Public Safety & Welfare Committee 3/4/20. (Complete minutes are open for public inspection in the City Clerk/Treasurer's office.) It was noted that Ald. Ruetten's name was spelled incorrectly in the Public Works Commission minutes.

COMMUNICATIONS & RECOMMENDATIONS

Mayor McFarland recognized the following employee for years of service to the City: Firefighter Brandon Wojnowski.

Mayor McFarland presented the appointment of additional Election Workers for 2020-2021 term. Motion by Ald. Maron, seconded by Ald. Kilps to approve this appointment carried by roll call vote: Yes-8; No-0.

Mayor McFarland presented an update on COVID-19. McFarland stated that she, along with the Health Officer Quest and Fire Chief Biefeld, have been working around the clock to provide updated information on COVID-19. McFarland stated that all city buildings are closed except for the Police Department lobby and City Hall for voting. McFarland explained the concerns for healthcare providers and emergency response personnel not having enough supplies. McFarland stated those that have been tested are being monitored by Health Department. McFarland briefed the Council on all the efforts the city, schools and businesses have made to protect residents and employees.

Mayor McFarland presented the 2019 Parks & Recreation Department Annual Report.

Mayor McFarland noted the regularly scheduled Council meeting for Tuesday, April 7, 2020 will be moved to Monday, April 6, 2020 due to the election on April 7th.

ACCOUNTS PAYABLE

Certified accounts in the amount of \$269,456.45 were presented. Ald. Ruetten moved to pay all certified accounts, seconded by Ald. Tortomasi and carried by roll call vote: Yes-8; No-0. (Complete listing of accounts payable is open for public inspection in City Clerk/Treasurer's office.)

REPORTS AND MISCELLANEOUS BUSINESS

Reports presented: Airport Commission 2/13/20 (it was noted the wrong minutes were presented), Cable TV Regulatory Board 2/11/20, Cash & Investments 2/29/20; Historic Preservation & Downtown Design Commission 2/19/20; Housing Authority 2/16/20; Library Board of Trustees 1/9/20 (corrected); Licensing Board 3/11/20; Main Street Program Board of Directors 1/21/20; Payroll Summaries 2/26-3/10/20; Police & Fire Commission 2/10/20; Redevelopment Authority 3/4/20; Reserve Balances 2/29/20; Site Plan Review Committee 3/9/20; Tourism Commission 2/13/20; Transit Commission 2/25/20. All reports, except the Airport Commission 2/13/20, were accepted as presented.

LICENSES

The following made application for beverage operator licenses for year ending June 30, 2020: Wilmer Brunk, Julia Dowd, Alondra Flores Vidrio, Samuel Galaviz, Sabrina Grimmenga, Colleen Harrington, Ryan Krueger, Andres Contreas Lopez, Christopher Martin, Cindy Lou Piper, Sara Ruhnke, Meghan Stahnke. Motion by Ald. Larsen, seconded by Ald. Maron to approve these licenses and carried by roll call vote: Yes-7; No-0; Abstain-1 (Schmid).

Temporary Class "B" Malt License: Fiesta Cultural Latino Americana, Inc., fiesta celebration at Riverside Park, on Saturday May 30, 2020 from 10:00 am. to 9:00 p.m. Motion by Ald. Raether, seconded by Ald. Maron to approve this license and carried by roll call vote: Yes-8; No-0; Abstain-1(Schmid).

ORDINANCES

Ord. #20-9, to amend Chapter 550 Zoning Code, Composting Operations, Section 550-53F(1)(d) and creation of Section 550-53F(1)(f) was presented. *Sponsor: Mayor McFarland. From: Plan Commission.* Ald. Raether moved for adoption of this ordinance on its second reading, seconded by Ald. Kilps and carried by roll call vote: Yes-8; No-1 (Schmid).

Ord. #20-10, to adopt Planned Unit Development to allow 4-car garage that exceeds requirements of Section 550-25F was presented. *Sponsor: Mayor McFarland. From: Plan Commission.* Ald. Larsen moved for adoption of this ordinance on its second reading, seconded by Ald. Ruetten and carried by roll call vote: Yes-9; No-0.

Ord. #20-11, to amend Chapter 550, Zoning Code, through the removal of language and the addition of language and a table to Section 550-123E(3): Fencing Standards, Maximum Height was presented. *Sponsor: Mayor McFarland. From: Plan Commission.* Ald. Tortomasi moved for adoption of this ordinance on its first reading, seconded by Ald. Larsen and carried by roll call vote: Yes-9; No-0.

RESOLUTIONS

Exh. #8967, Resolution to award 2020 Seal coating, routing & crack seal project. *Sponsor: Ald. Maron. From: Public Works Commission.* Ald. Maron moved for adoption, seconded by Ald. Kilps and carried by roll call vote: Yes-9; No-0.

Exh. #8968, Resolution to enter into service agreement with MSA for design, engineering and bidding services for repair of Well #3 building. *Sponsor: Ald. Maron. From: Public Works Commission.* Ald. Holthaus moved to deny this resolution, seconded by Ald. Larsen and carried by roll call vote: Yes-9; No-0.

Exh. #8969, Resolution to release fund balance from Wastewater Depreciation Reserve account. *Sponsor: Ald. Maron. From: Public Works Commission.* Ald. Raether moved for adoption, seconded by Ald. Larsen and carried by roll call vote: Yes-9; No-0.

Exh. #8970, Resolution to authorize submittal of annual Stormwater Report under MS4 general permit #WI-S050075-2. *Sponsor: Ald. Maron. From: Public Works Commission.* Ald. Ruetten moved for adoption, seconded by Ald. Maron and carried by roll call vote: Yes-9; No-0.

Exh. #8971, Resolution to purchase LUCAS 3 Device for Fire Dept. *Sponsor: Mayor McFarland. From: Finance Committee.* Ald. Kilps moved for adoption, seconded by Ald. Larsen and carried by roll call vote: Yes-9; No-0.

Exh. #8972, Resolution to update 2020 payroll resolution to increase the PT seasonal employee hourly wage. *Sponsor: Mayor McFarland. From: Finance Committee.* Ald. Tortomasi moved for adoption, seconded by Ald. Ruetten and carried by roll call vote: Yes-9; No-0.

Exh. #8973, Resolution to update the 2020 payroll resolution to reclassify the Street Department Class IV Lead position to Street Department Foremen. *Sponsor: Mayor McFarland. From: Finance Committee.* Ald. Larsen moved for adoption, seconded by Ald. Tortomasi and carried by roll call vote: Yes-9; No-0.

Exh. #8974, Resolution to renew contract with MSA Professional Services of Beaver Dam for administration of CDBG Housing Program Revolving Loan Fund. *Sponsor: Mayor McFarland. From: Finance Committee.* Ald. Kilps moved for adoption, seconded by Ald. Tortomasi and carried by roll call vote: Yes-9; No-0.

Exh. #8975, Resolution authorizing application to WI Economic Development Corporation-Site Assessment Grant. *Sponsor: Mayor McFarland. From: Finance Committee.* Ald. Larsen moved for adoption, seconded by Ald. Holthaus and carried by roll call vote: Yes-9; No-0.

Exh. #8976, Resolution approving acquisition of certain real property located at 905 E. Main Street from Jefferson County and authorizing public dedication & use. *Sponsor: Mayor McFarland. From: Finance Committee.* Ald. Ruetten moved for adoption, seconded by Ald. Larsen and carried by roll call vote: Yes-9; No-0.

Exh. #8977, Resolution approving acquisition of certain real property located at 217, 219, 221, 223 W. Main Street and 113 S. Washington St. *Sponsor: Mayor McFarland. From: Finance Committee.* Ald. Kilps moved for adoption, seconded by Ald. Schmid and carried by roll call vote: Yes-9; No-0.

Exh. #8978, Resolution for Declaration of Emergency for COVID-19. *Sponsor: Mayor McFarland.* Ald. Raether moved for adoption, seconded by Ald. Maron and carried by roll call vote: Yes-9; No-0.

Exh. #8980, Resolution changing the polling location for Aldermanic District 1 (Wards 1 & 2) from Marquardt Manor Chapel to City Hall for the April 7, 2020 Spring General Elections and Presidential Preference Primary. *Sponsor: Mayor McFarland.* Ald. Larsen moved for adoption, seconded by Ald. Ruetten and carried by roll call vote: Yes-9; No-0.

ADJOURNMENT

There being no further business to come before the Council at this time, Ald. Larsen moved to adjourn, seconded by Ald. Ruetten and carried by roll call vote: Yes-9; No-0 at 7:46 p.m.

Lisa Trebatoski, Deputy Clerk/Treasurer

(Complete video of Council Proceedings on DVD.)

(DISCLAIMER: These minutes are uncorrected; any corrections will be noted in the proceedings at which these minutes are approved.)

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