

**VILLAGE OF NEWBERRY
WATER AND LIGHT BOARD MEETING
Tuesday, February 12, 2019
Meeting Location: 302 East McMillan Ave
Meeting Time: 5:30 p.m.**

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

4. APPROVAL OF AGENDA

5. APPROVAL OF MINUTES

- 1. Water and Light Board Meeting – Regular Session – Tuesday, January 15, 2018 at 6:00 p.m.

6. WATER AND LIGHT CHAIRPERSON ANNOUNCEMENTS

- 1. None Prescheduled

7. PUBLIC COMMENTS – Prior to consideration of official business, citizens may speak on any matter citizens may wish to bring to the attention of the Water and Light Board. Please limit comments to 3 minutes as per Michigan General Village Law and Michigan Open Meetings Act.

- 1. None Prescheduled

8. SUBMISSION OF BILLS AND FINANCIAL UPDATES

- 1. Water & Light – Monthly Bills – January 2019

582	Electric Fund	\$31,170.74
591	Water Fund	\$55,461.80
	Total:	\$86,632.54

582	Christmas Lights Fund – as of 1/31/2019	\$14,522.24
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9. PETITIONS AND COMMUNICATIONS – Communications addressed to the Water and Light Board are distributed to all members and are acknowledged for information or are referred to a committee or staff for follow-up.

- 1. None Prescheduled

10. INTRODUCTION AND ADOPTION OF ORDINANCES AND RESOLUTIONS

- 1. None Prescheduled

11. REPORTS OF VILLAGE MANAGEMENT – The Village Manager, Assistant Village Manager, and Superintendent of Water and Light may submit reports or information to the Water and Light Board as updates and consideration.

1. Superintendent of Water and Light
2. Assistant Village Manager
3. Village Manager

12. REPORTS OF COMMITTEES

1. Save the Bells

13. UNFINISHED BUSINESS

1. None Prescheduled

14. NEW BUSINESS

1. None Prescheduled

15. COMMENTS BY BOARD MEMBERS

16. ADJOURNMENT - REGULAR SESSION

NEWBERRY WATER & LIGHT BOARD
REGULAR MEETING MINUTES
January 15, 2019

Present: Chairperson Lawrence Vincent, Sharon Brown, Harold Dishaw, Charles Medelis.

Absent: None.

Also Present: Clerk -Schummer, Director of Human Resources & Community Engagement - Watkins, Village President -Lori Stokes, Bruce Lane.

Call to Order: Chairperson Vincent called the meeting to order at 6:00 p.m. at the Village of Newberry Offices, 302 East McMillan Avenue, followed by the Pledge of Allegiance.

Approval of Agenda: Moved by Medelis, support by Dishaw, **CARRIED**, to approve agenda with one addition as follows: Under New Business, #5 - Advertise the vacancy on the Water & Light Board. Ayes: All.

Approval of Minutes: Moved by Brown, support by Medelis, **CARRIED**, to approve minutes from the December 11, 2018 W&L meeting as presented. Ayes: All.

Water and Light Chairperson Announcements: Chairperson Vincent announced that Eric Feldhusen had resigned from the Board due to moving out of the customer area. Moved by Medelis, support by Dishaw, **CARRIED**, to accept the resignation of Eric Feldhusen with regrets and a letter of recognition. Ayes: All.

Public Comments on Agenda Items: None.

Submission of Bills and Financial Updates:

- A.) **Water & Light – Monthly Bills – December 2018** - Motion by Brown, support by Dishaw, **CARRIED**, recommend Village Council pay the December 2018 Electric Fund bill in the amount of \$185,596.40. Discussion followed. Ayes: All. Motion by Medelis, support by Brown, **CARRIED**, recommend Village Council pay the December 2018 Water Fund bill in the amount of \$12,666.86. Discussion followed. Ayes: All.
- B.) **Christmas Light Fund** is currently at \$14,516.08.

Petitions and Communications: None.

Introduction and Adoption of Ordinances and Resolutions: None.

Reports of Village Management:

- 1.) Superintendent of Water and Light: Joe Lively, working foreman, submitted a written report.
- 2.) Assistant Village Manager: Vallad gave a verbal report along with submitting charts for review. Vallad stated that the boom was damaged on the large bucket-truck. He did get an insurance claim number but does not know how much, if any, will be covered. Moved by Medelis, support by Brown, **CARRIED**, to approve taking the electric departments bucket truck to Grand Rapids to have the boom repaired. Ayes: All. Dishaw discussed concerns regarding lighting and safety at the school where kids cross the road to the gas station.
- 3.) Village Manager: James-Mesloh gave a verbal report. She presented spreadsheets on the current bonds, which included: bond summary, payment amounts, interest rates, balances, start dates, end dates. This spreadsheet will be posted online. James-Mesloh stated they have tried to pursue some sort of grant forgiveness with no success. Discussion followed.

Reports of Committees:

- 1.) Save the Bells: Schummer gave a verbal report.

Unfinished Business: None.

New Business:

- 1.) Comparison of Billing Formats (postcard version vs. Full-page) - Reviewed and discussed.
- 2.) Utility Security & Account Security. Vincent stated that power grid is mechanical and run by computer so it cannot be hacked into. He also stated that the company that does the Village billing sent a letter discussing how they make sure customers accounts are secure.
- 3.) Energy Adjustment Rate: January 2019 – Moved by Brown, support by Medelis, **CARRIED**, to approve the Energy Adjustment rate of 0.016061. Discussion followed. Ayes: All.
- 4.) 2018 Budget Amendments: Moved by Dishaw, support by Medelis, **CARRIED**, to approve the 2018 Electric Budget Amendments. Discussion followed. Ayes: All.
- 5.) Advertise Vacancy of W&L Board: Moved by Brown, support by Medelis, **CARRIED**, to advertise the Water & Light Board vacancy. Discussion followed. It was decided the get clarification from the Village Attorney as to whether the new Board member has to be a person outside the village and a utility user or can it be a representative of a business that is outside the Village and a utility user. Ayes: All.

Comments by Board Members: None.

Adjourn Meeting: Motion by Medelis, support by Dishaw, **CARRIED**, to adjourn meeting at 6:51 p.m.
Ayes: All.

These minutes are unapproved until voted on at the next meeting.

Terese Schummer, Clerk

Lawrence Vincent, Chairperson

**VILLAGE OF NEWBERRY
WATER & LIGHT PAYABLES
JANUARY 2019**

GL Number	Vendor	Inv. Line Desc	Invoice Desc.	Amount
Fund 582 Electric Fund				
Dept 582 ELECTRIC DISTRIBUTION				
582-582-721.000	FIRST BANK UPPER MICHIGAN	H S A	HSA	790.26
582-582-726.000	STANDARD, THE	LIFE INSURANCE	LIFE INSURANCE	90.67
582-582-752.100	TAHQUAMENON AREA CREDIT UNION	OPERATING SUPPLIES	GLOVE PROTECTORS	179.44
582-582-801.000	RANGE TELECOMMUNICATIONS	PROFESSIONAL & CONTRACTUAL	FEB MISS DIGS	10.87
582-582-850.000	ATT U-VERSE	TELEPHONE	CAPACITY METER	48.55
582-582-850.000	VERIZON	FAX	ACCOUNT NUMBER 942077532-00001	11.29
582-582-851.000	FOSTER HARDWARE	FREIGHT	FREIGHT	223.52
582-582-913.000	DAN KUCINSKAS	TRAVEL	TRANSPORTING TRUCK TO GRAND RAPIDS FOR REPAIRS	17.50
582-582-913.000	CLIFF FOSSITT	TRAVEL	TRANSPORTING TRUCK TO GRAND RAPIDS FOR REPAIRS	17.50
582-582-913.000	TAHQUAMENON AREA CREDIT UNION	TRAVEL	BRIDGE TOLL FEES	14.00
			Total For Dept 582 ELECTRIC DISTRIBUTION	1,403.60
Dept 583 GENERAL EXPENSES				
582-583-721.000	FIRST BANK UPPER MICHIGAN	H S A	HSA	1,000.00
582-583-725.000	MML WORKERS' COMP FUND	WORKERS' COMPENSATION	PAYMENT FOR POLICY # 5000520-18	702.16
582-583-725.000	MML WORKERS' COMP FUND	WORKERS' COMPENSATION	WORKER COMP	702.04
582-583-726.000	STANDARD, THE	LIFE INSURANCE	LIFE INSURANCE	99.73
582-583-752.000	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	LABEL RIBBON	4.10
582-583-752.000	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	BANKER BOXES	7.49
582-583-752.000	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	SCOTCH THERMAL LAMINATING POUCHES	2.67
582-583-752.000	NATIONAL OFFICE PRODUCTS	OFFICE SUPPLIES	PAPER	9.88
582-583-752.000	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	BATTERIES	10.02
582-583-752.000	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	FOLDERS	4.87
582-583-752.000	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	TRASH BAGS/ INK/SOAP	21.79
582-583-752.000	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	PAPER	3.50
582-583-752.100	RAHILLY IGA	OPERATING SUPPLIES	WATER	3.99
582-583-752.100	RAHILLY IGA	OPERATING SUPPLIES	WATER	3.99
582-583-752.100	RAHILLY IGA	OPERATING SUPPLIES	WATER	3.99
582-583-759.000	WEX BANK - SPEEDWAY UNIVERSAL	GAS & OIL	GAS/FUEL	4.59
582-583-801.000	HELEN NEWBERRY JOY HOSPITAL	PROFESSIONAL & CONTRACTUAL	LABS	215.61
582-583-801.000	TAHQUAMENON AREA CREDIT UNION	PROFESSIONAL & CONTRACTUAL	.GOV DOMAN	20.00
582-583-801.000	FAIR, ALMA	PROFESSIONAL & CONTRACTUAL	JAN CLEANING	48.27
582-583-850.000	VERIZON	906-293-8531	100.00	100.00
582-583-850.000	VERIZON	906-291- 1633 MEETING ROOM	DESK PHONES	13.35
582-583-850.000	VERIZON	906-291-1623 FINANCE	DESK PHONES	6.95
582-583-850.000	VERIZON	906-293-3433 GENERAL	DESK PHONES	6.95
582-583-850.000	VERIZON	906-291-1223 MANAGER	DESK PHONES	6.95
582-583-850.000	VERIZON	906-291-1621 A.V.M.	DESK PHONES	6.96
582-583-850.000	VERIZON	906-291-1622 HR	DESK PHONES	6.96
582-583-850.000	VERIZON	906-291-1627 W/L	DESK PHONES	13.92
582-583-850.000	VERIZON	906-293-5681 W/L CLERK	DESK PHONES	13.34

582-583-850.000	VERIZON	906-291-0136 MECHANIC	ACCOUNT NUMBER 942077532-00002 - CELL BILL	21.41
582-583-850.000	VERIZON	906-291-0530 MANAGER	ACCOUNT NUMBER 942077532-00002 - CELL BILL	10.70
582-583-850.000	VERIZON	906-291-0606 A.V.M.	ACCOUNT NUMBER 942077532-00002 - CELL BILL	10.70
582-583-850.000	VERIZON	906-291-0055 HR	ACCOUNT NUMBER 942077532-00002 - CELL BILL	10.70
582-583-850.000	VERIZON	906-291-0608 LINEMAN	ACCOUNT NUMBER 942077532-00002 - CELL BILL	21.41
582-583-850.000	VERIZON	906-450-0919 LINEMAN	ACCOUNT NUMBER 942077532-00002 - CELL BILL	21.41
582-583-850.000	AT&T	906-293-5648	WATER/LIGHT PHONE	43.78
582-583-850.000	HTC-HIAWATHA TELEPHONE CO	JAMADOTS - FIBER-OPTICS	ACCT 00042364-7	25.00
582-583-850.000	HTC-HIAWATHA TELEPHONE CO	JAMADOTS INTERNET	ACCT 00042108-7	23.75
582-583-851.000	ARISTA INFORMATION SYSTEMS INC	POSTAGE	UTILITY BILLING	309.02
582-583-851.000	TAHQAMENON AREA CREDIT UNION	POSTAGE	POSTAGE	1.87
582-583-900.000	ARISTA INFORMATION SYSTEMS INC	PUBLISHING & PRINTING	UTILITY BILLING	212.00
582-583-921.000	SEMCOENERGY GAS COMPANY	HEAT GENERATION BUILDING	GENERATION BUILDING HEAT ACCT 0235237.500	243.73
582-583-921.000	SEMCOENERGY GAS COMPANY	HEAT #0235238.500 W/L	HEAT ACCT #0235238.500 W/L	256.17
582-583-932.000	DANNY'S AUTO VALUE INC	VEHICLES REPAIRS & MAINTENANCE	BRAKE FLUID	4.99
582-583-932.000	LYNN AUTO PARTS INC.	VEHICLES REPAIRS & MAINTENANCE	OUTER/INNER TIE ROD END W/L#10	68.98
582-583-932.000	LYNN AUTO PARTS INC.	VEHICLES REPAIRS & MAINTENANCE	REMAN/DRIVE AXLE/CORE	36.58
582-583-932.000	LYNN AUTO PARTS INC.	VEHICLES REPAIRS & MAINTENANCE	CORE RETURN	(8.33)
582-583-932.000	DANNY'S AUTO VALUE INC	VEHICLES REPAIRS & MAINTENANCE	WINTER WIPER	6.49
582-583-932.000	LYNN AUTO PARTS INC.	VEHICLES REPAIRS & MAINTENANCE	SW20 MOTOR OIL	20.34
582-583-935.000	MICHIGAN MUNICIPAL RISK MANAGEMENT	PROPERTY LIABILITY INSURANCE - ELECTRIC	GENERAL FUND LIABILITY INS.	3,897.71
582-583-935.000	MICHIGAN MUNICIPAL RISK MANAGEMENT	PROPERTY LIABILITY INSURANCE	LIABILITY INSURANCE RETENTION FUND	1,444.30
			Total For Dept 583 GENERAL EXPENSES	9,729.74

Dept 584 ELECTRIC GENERATION				
582-584-929.000	TAHQAMENON AREA CREDIT UNION	REPAIRS & MAINTENANCE	NEW GAST 8AM-FRV-40 AIR MOTOR AIRMOTOR	465.00
			Total For Dept 584 ELECTRIC GENERATION	465.00

Dept 586 PURCHASED POWER				
582-586-926.000	CLOVERLAND ELECTRIC CO-OP	PURCHASED POWER	JANUARY 2019 PURCHASE POWER	5,209.92
582-586-926.100	AMERICAN TRANSMISSION COMPANY	ATC TRANSMISSION MONTHLY INV	PURCHASED POWER	12,141.88
			Total For Dept 586 PURCHASED POWER	17,351.80

Dept 587 ENERGY OPTIMIZATION				
582-587-801.000	MECA	PROFESSIONAL & CONTRACTUAL	IMPLEMENTATION INVOICE/INCENTIVES INVOICE	2,172.60
			Total For Dept 587 ENERGY OPTIMIZATION	2,172.60

Dept 588 SAVE THE BELLS				
582-588-752.200	NEWBERRY NEWS INC	SAVE THE BELLS EXPENSES	BELLS AD	48.00
			Total For Dept 588 SAVE THE BELLS	48.00
			Total For Fund 582 Electric Fund	31,170.74

591-536-851.000	ARISTA INFORMATION SYSTEMS INC	POSTAGE	UTILITY BILLING	309.02
591-536-851.000	TAHQAMENON AREA CREDIT UNION	POSTAGE	POSTAGE	1.87
591-536-900.000	ARISTA INFORMATION SYSTEMS INC	PUBLISHING & PRINTING	UTILITY BILLING	212.00
591-536-921.000	SEMCOENERGY GAS COMPANY	HEAT W/L	HEAT ACCT #0235238.500 W/L	256.16
591-536-929.000	FOSTER HARDWARE	REPAIR & MAINTENANCE	MEDALIST PNBURUSH 2./CALIBRATED CONTAINER QT	9.57
591-536-932.000	LYNN AUTO PARTS INC.	VEHICLES REPAIRS & MAINTENANCE	OUTER/INNER TIE ROD END W/L#10	68.98
591-536-932.000	LYNN AUTO PARTS INC.	VEHICLES REPAIRS & MAINTENANCE	REMAN/DRIVE AXLE/CORE	36.58
591-536-932.000	LYNN AUTO PARTS INC.	VEHICLES REPAIRS & MAINTENANCE	CORE RETURN	(8.34)
591-536-932.000	DANNY'S AUTO VALUE INC	VEHICLES REPAIRS & MAINTENANCE	WINTER WIPER	6.49
591-536-932.000	LYNN AUTO PARTS INC.	VEHICLES REPAIRS & MAINTENANCE	5W20 MOTOR OIL	20.34
591-536-935.000	MICHIGAN MUNICIPAL RISK MANAGEMENT	PROPERTY LIABILITY INSURANCE - WATER	GENERAL FUND LIABILITY INS.	2,098.76
591-536-935.000	MICHIGAN MUNICIPAL RISK MANAGEMENT	PROPERTY LIABILITY INSURANCE	LIABILITY INSURANCE RETENTION FUND	777.70
591-536-992.100	UNITED STATES OF AMERICA	INTEREST 2005	LOAN #91-01 WATER	40,198.12
591-536-992.300	UNITED STATES OF AMERICA	INTEREST 2009 JR WATER BOND	WATER LOAN #91-03	5,445.00
			Total For Dept 536 WATER SYSTEM	55,461.80

Total For Fund 591 Water Fund
55,461.80

Fund Totals:
Fund 582 Electric Fund 31,170.74
Fund 591 Water Fund 55,461.80

Total For All Funds:
86,632.54

First National Bank

Main Office:

P.O. Box 187 * 132 North State Street
 St. Ignace, Michigan 49781
 Voice: 906-643-6800 Fax: 906-643-6808

Les Cheneaux Branch
 P.O. Box 177 - 192 S Meridian St.
 Cedarville, MI 49719 * 906-484-2262

West Mackinac Branch
 P.O. Box 142 - W11635 West U.S. 2
 Naubinway, MI 49762 * 906-477-6263

Mackinac Island Branch
 P.O. Box 534 - 534 Market St.
 Mackinac Island, MI 49757 * 906-847-3732

Newberry Branch
 P.O. Box 466 - 1014 S. Newberry Ave.
 Newberry, MI 49868 * 906-293-5160

NEWBERRY WATER & LIGHT BOARD
 NEWBERRY SAVE THE BELLS
 307 E MCMILLAN AVE
 NEWBERRY MI 49868

Date 1/31/19 Page 1 of 1
 ACCOUNT NUMBER

MUNICIPAL MONEY MARKET					
ACCOUNT NUMBER				Statement Dates	1/01/19 thru 1/31/19
PREVIOUS BALANCE	14,516.08			DAYS IN STATEMENT PERIOD	31
CREDITS TOTALING	.00			AVERAGE LEDGER BAL	14,516
DEBITS TOTALING	.00			AVERAGE COLLECTED BAL	14,516
SERVICE CHARGE AMOUNT	.00			Interest Earned	6.16
INTEREST PAID	6.16			Annual Percentage Yield Earned	0.50%
CURRENT STMT BALANCE	14,522.24			2019 Interest Paid	6.16

DEPOSITS AND OTHER CREDITS.....		
DATE	DESCRIPTION	AMOUNT
1/31	INTEREST PAID 31 DAYS	6.16

DAILY BALANCE SUMMARY.....			
DATE	BALANCE	DATE	BALANCE
1/01	14,516.08	1/31	14,522.24

INTEREST RATE SUMMARY.....	
DATE	INTEREST RATE
12/31	.50%



VILLAGE OF NEWBERRY



Moose Capital of Michigan

302 East McMillan Avenue, Newberry, MI 49868 Phone: 906-293-3433 Fax: 906-293-8890

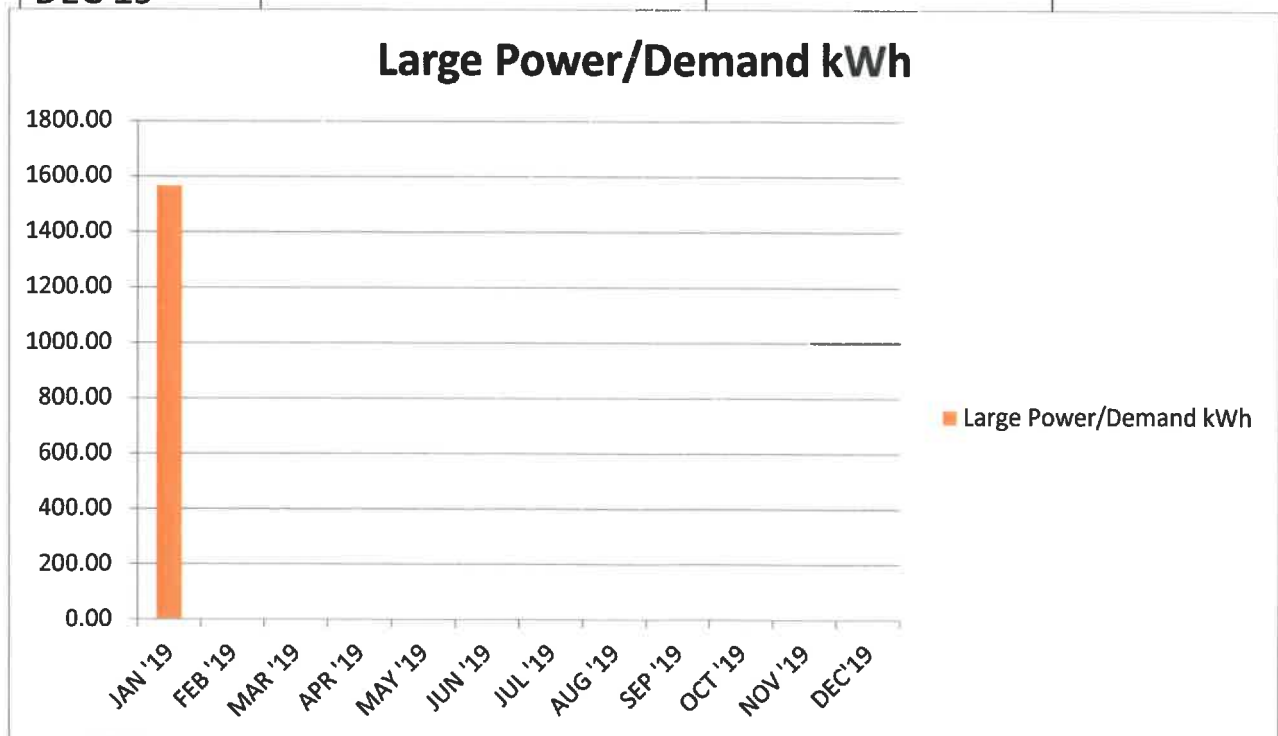
Water and Light Dept. January 2019 Report Joe Lively, Foreman

- Christmas Décor
- Lights (Ice Rink)
- Built Storage Rack for Boughs
- Snow Removal
- Wellhouse Maintenance (4,6&7)
- Meter Reading
- Water Leaks 518 E Ave A/Handy St
- Frozen Water Lines (3)
- McMillan Twp. Street Lights
- Street Lights (Tahq-McMillan/Phelps-R.R. St.)
- Baci Samples
- Pepsi Plant Breaker Panel (Burned)
- Re-reads
- Plant Maintenance
- Red Tags



Electric Demand Report Large Power/Industrial 2019

MONTH:	LG POWER/INDUSTRIAL	BILLED AMOUNT
DEC '18	1596.00	\$ 14,580.32
JAN '19	1567.00	\$ 14,344.16
FEB '19		
MAR '19		
APR '19		
MAY '19		
JUN '19		
JUL '19		
AUG '19		
SEP '19		
OCT '19		
NOV '19		
DEC'19		



Monthly Water Pumpage Report - January 2019

MONTH	MIL OF GALS	X 1,000,000	1000'S GALS	GOAL	\$ BILLED FOR	GALS BILLED	LOSS	BILLED FOR REU'S	LOST REVENUE
JAN'19	4.8782	4878200	4878.2	\$ 79,400.00	\$ 77,749.00	4878.2	97.9%	1,036.65	\$ 1,651.00
FEB'19		0	0	\$ 79,400.00		0	0.0%	-	
MAR'19		0	0	\$ 79,400.00		0	0.0%	-	
APR'19		0	0	\$ 79,400.00		0	0.0%	-	
MAY'19		0	0	\$ 79,400.00		0	0.0%	-	
JUNE'19		0	0	\$ 79,400.00		0	0.0%	-	
JULY'19		0	0	\$ 79,400.00		0	0.0%	-	
AUG'19		0	0	\$ 79,400.00		0	0.0%	-	
SEPT'19		0	0	\$ 79,400.00		0	0.0%	-	
OCT'19		0	0	\$ 79,400.00		0	0.0%	-	
NOV'19		0	0	\$ 79,400.00		0	0.0%	-	
DEC'19		0	0	\$ 79,400.00		0	0.0%	-	
				GOAL \$ 952,800.00	\$ 77,749.00	% OF GOAL			
				BILLED TO DATE \$ 77,749.00		8%			
	4.8782			REMAINING NEEDED FOR BUDGET \$ 875,051.00		407	8.9%	1059	\$ 1,651.00

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