

VILLAGE OF NEWBERRY



302 East McMillan Avenue, Newberry, MI 49868 Phone: 906-293-3433 Fax: 906-293-8890

Fence Permits:

STEP ONE: Complete Application and Return to Village

STEP TWO: Upon **Approval** of Application, Permit Will Be Issued.
\$15.00 Permit Fee Due at This Time

STEP THREE: Fences may be subject to three inspections. Resident must contact the Village of Newberry prior to each step listed below:

1. When property area is staked prior to excavation beginning.
2. When excavations for posts is complete.
3. On completion of fence construction.

Inspection Fees:

\$10.00 1st. Visit

\$10.00 2nd Visit

\$10.00 3rd Visit

Property Owner will be invoiced for Inspections fees.

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Important – Applicant must complete all items and submit requested documentation.

Location/Information for Permit

Address: _____

Tax/ID Number: _____

SITE PLAN AND OTHER INFORMATION REQUIREMENTS:

On the back of this Application or on a separate sheet provide a blue print or a pen and Ink drawing to scale that includes the following:

1. Property lines, shape, dimensions, area and intended use.
2. Kind, height and location of the fence to be erected, moved or expanded on the property.
3. Locations of any structures, streets, alleys, driveways and parking areas.
4. Property must be flagged or staked according to site plan for first inspection.

Inspection Notes:

The erection of every fence may be subject to three inspections:

1. When property area is staked prior to excavation beginning.
2. When excavation area is staked prior to excavation beginning.
3. On completion of fence construction

Identification- To be completed by all applicants

Name/Owner or Lessee: _____

Mailing Address: _____

Telephone: _____

I, _____, hereby attest that I have the authority to make additions to the listed
(Print name)
property and that the information in this application, together with any attached exhibits or supplemental information, is correct and true and that I will comply with all Village, State, and Federal Laws.

Signature: _____

Address: _____

Application Date: _____