

**October Regular Monthly Meeting Minutes
of the Victor Urban Renewal Agency Board of Commissioners
October 1st, 2018
9:30 a.m.
Victor City Hall – Conference Room**

Anyone requiring special access consideration must notify the VURA 2 days in advance of the meeting.

I. Opening –

a. Call to Order - Tom Clark, Co-Chair

b. Determination of a quorum - 10:05

Commissioners Present: Tom Clark, Jason Borbay, Barb Dery, Zach Smith
By Phone : Zach Smith
Others Present: Erin Gaffney, Don Thompson, Shawn Hill

c. Announcements - Erin Gaffney, Administrator

1. Dura position secured -

Erin announced that she was taking over the Administration for Driggs Urban Renewal as well.

II. Action Items -

a. Approval of Minutes of Previous Meeting – Tom Clark, Co-Chair

A motion was made to approve September 11th Minutes as presented:
Changes to Minutes: None

Moved: Zach Smith Second: Jason Borbay Passed: Unanimously

b. Approval of Monthly Claims – Erin Gaffney, Admin/Treasurer

A motion was made to approve the monthly claims as presented.

Moved: Jason Borbay Second: Zach Smith Passed: Unanimously

c. Nomination and approval to enlist Barb Dery as the Vice Chair - Tom Clark, Co-chair

Officer elections are typically held in March but a motion to approve Barb to take on the chair role is fine.

A motion was made to appoint Barb Dery as the new Vice Chair.

Moved: Zach Smith Second: Jason Borbay Passed: Unanimously

d. Approval to share the cost of purchasing a new computer with DURA

The board agreed to table this action item until clear cost of computer and proposal for cost split was presented.

A motion was made to approve splitting the purchase of a new computer with DURA

Moved: Second: Passed:

III. Work Session –

a. VARD, What's our Vector, Victor - Shawn Hill, VARD

Shawn Hill ran through his presentation at the public get together for What's our Vector, Victor. The board discussed the issues VARD had with development in Victor thus far as well as the positive side to these projects.

Shawn wanted to reiterate how important they feel it is that the City stick to it's adopted policy/plan for revitalization.

b. Review of Monthly Financial Reports – Erin Gaffney, Administrator

The board reviewed the monthly financial report.

c. Don Thompson Project - Don Thompson

Don spoke about the importance of continuing to develop downtown areas and how he would like to see Dogwood finished before development starts to the North of Victor. His property is located within Block 12 And he would like the VURA board to keep this on their minds as development continues.

d. Administrator Updates - Erin Gaffney

1. City Sign Ordinance for VURA signage at Alley and Main.- need property owners approval. Erin will follow up with property owner. Otherwise there is a small section of grass that VURA may post a sign on, which is City owned.
2. City Council appointed Leandra Brush for a 4 year term and Lance Pitman for a 3 year term.


IV. Adjourn VURA Meeting (11:00 a.m.)

A motion was made to adjourn the meeting.

Moved: Zach Smith

Second: Jason Borbay

Passed: Unanimously



Tom Clark or Lance Pitman, Co-Chair



Erin Gaffney, Administrator

**AGENDA – posted
September 4th, 2018**

The next meeting will be held on November 5th, 2018.