

**September Agenda Regular Monthly Meeting Minutes
of the Victor Urban Renewal Agency Board of Commissioners
September 11th, 2018
9:30 a.m.
Victor City Hall – Conference Room**

Anyone requiring special access consideration must notify the VURA 2 days in advance of the meeting.

I. Opening –

- a. Call to Order - Tom Clark, Co-Chair
- b. Determination of a quorum - 9:38

Commissioners Present: Barb Dery, Tom Clark, Lance Pitman
By Phone : Zach (10 minutes later he arrived in person).
Others Present: Erin Gaffney, Don Thompson

- c. Announcements - Erin Gaffney, Administrator
 - 1. Mayor and City are open to a large joint meeting of all committees. Liv feels that this will take some major organization and coordination. Mayor Potter and City staff feel that a retreat would be Best and they would like to shoot for early Spring, with the hope that a new planner will have been hired and brought up to speed.
 - 2. P&Z Public Hearing on Short Plat Ordinance This hearing is set for Tuesday September 12th.
 - 3. There is a lot on Main street in between the Knotty Pine and the Post office, privately owned, that the owner would like to open up for community use/benefit at this time. While this is better suited to the PlaceMakers to use, VURA might be able to help at some point.

II. Action Items -

- a. Approval of Minutes of Previous Meeting – Tom Clark, Co-Chair

A motion was made to approve August 14th Minutes as presented:

Moved: Barb Second: Lance Passed: Unanimously

- b. Approval of Monthly Claims – Erin Gaffney, Admin/Treasurer

A motion was made to approve the monthly claims as presented.

Moved: Barb Second: Lance Passed: Unanimously

III. Work Session –

- a. Review of Monthly Financial Reports – Erin Gaffney, Administrator
- b. Commissioner's discussion of City Project Priorities - Tom Clark, Co-chair/All

Tom compiled a spreadsheet for the board to review regarding City and VURA project evaluation and Criteria, this matrix was created working closely off of the New Mobility West charette/plan. Tom also Provided the board with the City's Comprehensive plan regarding Economic Development and Land Use. All have agreed that we need a projects master plan.

- c. Analysis of TIF district options - Tom Clark, Co-Chair

Tom briefly mentioned VURA's ability to expand up to 10% of the URA's current area.

- d. VURA board member appointments/future leadership role - Erin Gaffney, Admin - Tom Clark, Co-Chair
Erin spoke in regards to Leandra committing to another term for VURA. Lance was not going to sign on for another term but decided at this meeting that he would serve again. Meeting times changed back to the first Monday of the month. While Lance is coming back he will no longer serve as Co-chair. Tom will remain chair and Barb Dery will serve as Vice chair.

Erin Is looking into what needs to happen to make the board change official for the next meeting.

- e. Administrator Updates - Erin Gaffney

1. City Sign Ordinance for VURA signage at Alley and Main.- Erin followed up with Olivia and will review the requirements on posting a sign.
2. Tour of Victor - Mayor Potter, Olivia, Tom and Erin got together with a few Sea Cow representatives to look over the apartments they are offering and the progress on the alleyway. The only concern was the height of the curb on the entrance into the apartment parking lot. Zach mentioned that lighting had also been an issue. While the project was compliant with standards they were still working to ensure everyone was comfortable with the lighting.

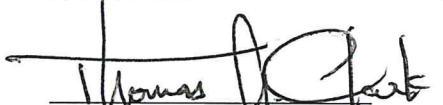
IV. Adjourn VURA Meeting (11:00 a.m.)

A motion was made to adjourn the meeting.

Moved: Lance

Second: Barb

Passed: Unanimously


Tom Clark or Lance Pitman, Co-Chair


Erin Gaffney, Administrator

**AGENDA – posted
September 4th, 2018**