

Minutes of the October Regular Meeting of the Board of Commissioners Victor Urban Renewal Agency

October 4th, 2021
Work Farm - Zoom Meeting

i. Opening -

- a. **Call to Order** – Zach Smith, Chair
- b. **Roll Call**

Commissioners Present:

Commissioners by Phone/Zoom: Chair Smith, Vice Chair Grove, Commissioner Kaufman, Commissioner Albert

Others In Person /via Zoom: Erin Gaffney

- c. **Determination of a Quorum** - (9:32 AM)
- d. **Certify Meeting Notice** – Erin Gaffney, Administrator

“Erin Gaffney certified that the meeting had been legally noticed in accordance with Idaho Code Section 74-204.”

ii. Action Items -

- a. **Approval to hire Jennifer Bragg for bookkeeping** – Erin Gaffney, Administrator

A motion was made to hire Jennifer Bragg for bookkeeping based upon her proposal. However, the board does not feel 5 hours of monthly bookkeeping will be necessary for regular activities. They would prefer to see an hour or two for billing. That being said, if Jennifer will be helping find a system for TIF tracking more hours per month are approved.

Moved: Vice Chair Grove Second: Comm Albert Passed: Unanimously

- b. **Approval of the August Monthly Meeting Minutes** – Zach Smith, Chair
Changes –

A motion was made to approve the minutes as presented.

Moved: Comm Albert Second: Comm Kaufman Passed: Unanimously

- c. **Approval of Monthly Claims** – Administrator Gaffney

A motion was made to approve the monthly claims as presented.

Moved: Co-Chair Clark Second: Comm Grove Passed: Unanimously

c. Approval of Monthly Claims – Administrator Gaffney

A motion was made to approve the monthly claims as presented.

Moved: Comm Grove Second: Co-Chair Smith Passed: Unanimously

d. Approval of the Attorney Rate Increase – Erin Gaffney, Administrator

Moved: Co-Chair Clark Second: Comm Grove Passed: Unanimously

iii. Work Session -

a. Review of monthly financial reports – Erin Gaffney, Administrator

The board reviewed the financials as presented.

b. VURA Expansion – Zach Smith, Co-Chair, Tom Clark, Co-Chair

More appropriately this would be called TIF district expansion. There was a quick re-view on past conversations on this topic but no new information was discussed.

Recurring topics do include street crossing and bike paths.

c. Administrator Updates – Admin Gaffney

Regular September meeting would land on Labor Day, the board decided to move the meeting to the second week on September 13th.

iv. Adjourn (10:43 AM)


A motion was made to adjourn the meeting.

Moved: Co-Chair Clark Second: Comm Grove Passed: Unanimously

Attest:



Zach Smith, Chair



Erin Gaffney, Secretary

**The next monthly meeting of the VURA Board of Commissioners will be held September
13th at 9:30A.M. at WorkFarm/Zoom.**

Anyone requiring special access consideration must notify the VURA 2 days prior.