

# Minutes of the August Regular Meeting and Fy'22 Public Hearing of the Board of Commissioners Victor Urban Renewal Agency

August 2nd, 2021  
Work Farm - Zoom Meeting

## i. Opening -

- a. **Call to Order** – Zach Smith, Co-Chair
- b. **Roll Call**

Commissioners Present: Co-Chair Clark, Co-Chair Smith, Vice Chair Grove

Commissioners by Phone/Zoom: Commissioner Kaufman

Others via Zoom: Erin Gaffney

- c. **Determination of a Quorum** - (9:37 AM)
- d. **Certify Meeting Notice** – Erin Gaffney, Administrator

“Erin Gaffney certified that the meeting had been legally noticed in accordance with Idaho Code Section 74-204.”

## ii. Action Items -

- a. **Approval of the FY '22 Budget** – Tom Clark, Chair

**A motion was made to approve the Resolution 2021.08.02 entered below by title only:**

A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE URBAN RENEWAL AGENCY OF THE CITY OF VICTOR, IDAHO, TO BE TERMED THE “ANNUAL APPROPRIATION RESOLUTION”, APPROPRIATING SUMS OF MONEY AUTHORIZED BY LAW AND DEEMED NECESSARY TO DEFRAY ALL EXPENSES AND LIABILITY OF THE URBAN RENEWAL AGENCY, FOR THE FISCAL YEAR COMMENCING OCTOBER 1, 2021, AND ENDING SEPTEMBER 30, 2022, FOR ALL GENERAL, SPECIAL, AND CORPORATE PURPOSES; DIRECTING THE CHAIRMAN OR VICE-CHAIRMAN TO SUBMIT SAID BUDGET TO THE CTY OF VICTOR; AND PROVIDING EFFECTIVE DATE.

**Moved: Comm Grove    Second: Comm Kaufman    Passed: Unanimously**

- b. **Approval of the July Monthly Meeting Minutes** – Tom Clark, Co-Chair  
**Changes –**

A motion was made to approve the minutes as presented.

Moved: Comm Kaufman      Second: Comm Albert      Passed: Unanimously

iii. **Work Session -**

a. **Review of monthly financial reports – Erin Gaffney, Administrator**

The board reviewed the financials as presented, showing where VURA ended in September closing out FY'21.

b. **VURA Projects – Moving Forward - Zach Smith, Chair**

**No Updates**

c. **Commissioner Recruitment – Meet and Greet Information – Deb Grove, Vice Chair**

5 spots are currently open for the VURA board. Material was requested for Erin to provide, including URA 101, board positions, project criteria, and financials on Blue Flax Lane. Outreach to business owners was high on the list and each board member was asked to invite 1-3 people to the meet and greet.

d. **Administrator Updates – Admin Gaffney**

Commissioner training will resume at some point.

iv. **Adjourn (10:27 AM)**

A motion was made to adjourn the meeting.

Moved: Comm Kaufman      Second: Comm Albert      Passed: Unanimously

Attest:

  
\_\_\_\_\_  
Zach Smith, Chair

  
\_\_\_\_\_  
Erin Gaffney, Secretary

**The next monthly meeting of the VURA Board of Commissioners will be held November 1st at 9:30 A.M. at WorkFarm/Zoom.**

*Anyone requiring special access consideration must notify the VURA 2 days prior.*