

Minutes of the Regular Meeting and Public Hearing on the 2019 Annual Report of the Board of Commissioners Victor Urban Renewal Agency

March 2nd, 2020

i. Opening -

- a. **Call to Order** – Tom Clark, Chair
- b. **Roll Call** – determination of a quorum (9:32 AM)
- c. **Determination of a Quorum** -

Commissioners Present: Deb Grove, Tom Clark

Commissioners by Phone: Neil Albert, Jason Borbet

Others Present: Erin Gaffney

Others by Phone:

d. Certify Meeting Notice – Erin Gaffney, Administrator

“Erin Gaffney certified that the meeting had been legally noticed in accordance with Idaho Code Section 74-204.”

ii. Action Items -

a/b. Public Hearing on the 2019 Annual Report – Action Items

Administrator Gaffney read the Public Hearing Script and asked the Commissioners if they had any questions or comments on the Draft 2019 Annual Report. Chair Clark gave a brief review of the Annual Report, then reported that no written comments had been received and no members of the public attended the meeting to comment on the Annual Report.

A motion was made to approve Resolution 2020.03.02, approving the 2019 Annual Report, which is entered below by title only.

Moved: Comm Borbet

Second: Comm Grove

Passed: Unanimously

A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE URBAN RENEWAL AGENCY OF THE CITY OF VICTOR, IDAHO, TO BE TERMED THE “ANNUAL REPORT RESOLUTION,” APPROVING THE ANNUAL REPORT OF THE URBAN RENEWAL AGENCY, FOR CALENDAR YEAR 2019; APPROVING THE NOTICE OF FILING THE ANNUAL REPORT;

DIRECTING THE CHAIR TO SUBMIT SAID REPORT; AND PROVIDING AN EFFECTIVE DATE.

c. Approval of Minutes – Action Item
Changes to the Minutes: None

A motion was made to approve the Minutes of the February 3rd, 2020 Meeting.

Moved: Comm Grove Second: Comm Borbet Passed: Unanimously

d. Monthly Claims – Action Item

A motion was made to approve the monthly claims as presented.

Moved: Comm Grove Second: Comm Borbet Passed: Unanimously

e. Adoption of the Project Funding Criteria – Action Item

Chair Clark updated the board on the small changes he made the Project Evaluation Criteria.

A motion was made to adopt the Small and Large Project Evaluation Criterion.

Moved: Comm Albert Second: Comm Borbet Passed: Unanimously

f. Officer Elections – Action item

Chair Clark spoke on behalf of returning for another year as the Chair of VURA. He also stated his intent to serve the full year, re-elections will happen again in March 2021 but his term ends Sept. 2020. He is therefore willing to be considered for another term on the VURA board so he could serve the full year as chair.

Commissioner Borbet spoke on behalf of his support in re-electing Chair Clark.

A motion was made to re-elect Chair Clark as the Chair for VURA.

Moved: Comm Borbet Second: Comm Grove Passed: Unanimously

The board discussed the candidate for Vice Chair, which was currently served by Lance Pitman (not in attendance) and Commissioner Zach Smith was nominated. Commissioner Smith was

also not in attendance and will be appointed at the April meeting if he is willing to accept that role.

Administrator Gaffney currently serves as the Secretary and Treasurer and spoke on behalf of remaining in those positions. Tom endorsed the continuation of Administrator Gaffney in this role.

A motion was made to re-elect Administrator Gaffney as the Secretary/Treasurer.

Moved: Comm Borbet Second: Comm Grove Passed: Unanimously

iii. Work Session -

a. Review of monthly financial reports – Erin Gaffney, Administrator

The board reviewed the financials as presented.

b. Admin Updates

- a. Legislative Action – Admin Gaffney mentioned the latest email from Elam and Burke regarding the number of bills currently in legislation and that they, and she, will keep everyone updated on what happens.**

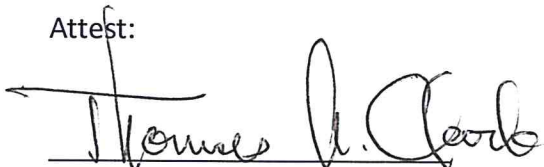
Admin Gaffney will be circulating the latest survey for Re-Envision Victor to the board.

c. Adjourn (10:03 AM)

A motion was made to adjourn the meeting.

Moved: Second: Passed: Unanimously

Attest:


Tom Clark, Chair


Erin Gaffney, Secretary

The next monthly meeting of the VURA Board of Commissioners will be held April 6th at 9:30A.M. at WorkFarm.

Anyone requiring special access consideration must notify the VURA 2 days prior.