

**Minutes of the January Regular Monthly Meeting  
of the Victor Urban Renewal Agency Board of Commissioners  
January 6th, 2019**

**I. Opening –**

- a. **Call to Order** – Lance Pitman, Vice-Chair
- b. **Roll Call** – Lance Pitman, Vice-Chair
- c. **Determination of a quorum** – Time 9:45 a.m.

Commissioners Present: Zach Smith, Deb Grove, Lance Pitman

By Phone: Neil Albert, Jason Borbet

Others Present: Erin Gaffney, Don Thompson

**d. Certify Meeting Notice** – Erin Gaffney

Erin certified that the meeting had been legally noticed in accordance with Idaho Code Section 74-204.

**II. Action Items –**

**a. Approval of Minutes of Previous Meeting** – Lance Pitman, Vice-Chair

**A motion was made to approve the December 14th minutes as presented:  
Changes to Minutes:**

**Moved: Commissioner Smith Second: Commissioner Borbet  
Passed: Unanimously**

**b. Approval of Monthly Claims** – Erin Gaffney, Admin/Treasurer

**A motion was made to approve the claims as presented.**

**Moved: Commissioner Borbet Second: Commissioner Smith  
Passed: Unanimously**

**c. Adoption of Project Funding Criteria** – Erin Gaffney, Administrator

**Changes to Criteria:** Some board members are open to an outside consultant to guide them to a final set of funding criteria. Others are in favor of adopting the criteria presented by commissioner Clark. At the next meeting the board would like to hear Commissioner Clarks reasons for seeing no need of an outside consultant.

Commissioner Smith suggested speaking to Olivia Goodale, Victor City Administrator, about who they consult with for 2020 goals, etc. Administrator Erin Gaffney will look further into the consultant used for DURA and will try to find out a cost for such services.

**A motion was made to table the adoption of the project funding criteria:**

**Moved: Commissioner Smith    Second: Commissioner Borbet  
Passed: Unanimously**

**III.     Work Session –**

**a.    Review of Monthly Financial Reports – Erin Gaffney, Administrator**

The board reviewed the monthly financial report as presented. The board has requested information on whether the account can earn interest or not. Administrator Erin Gaffney will find out more information on this.

**b.    Project Priorities**

The board decided to discuss this topic at a later time.

**c.    Administrator Updates - Erin Gaffney**

- **Success story for RAI** – The board reviewed the sample form provided by the RAI and agreed that the alleyway project, now called Blue Flax Alley, which broke up a super block in the downtown, is an excellent example of exactly what urban renewal agencies are designed for. Administrator Gaffney will begin collecting/answering information for the form and will submit to the board for review once it is ready.

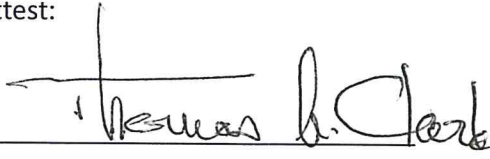
Commissioner Smith is going to look into when the discussion of breaking up super blocks first began. While there was focus on this during the Community Builders charette, the discussion began well before then.

**V. Adjourn VURA Meeting (10:04 a.m.)**

**A motion was made to adjourn the meeting.**

**Moved: Commissioner Smith    Second: Commissioner Grove                      Passed: Unanimously**

Attest:

  
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Tom Clark, Chair or Lance Pitman, Vice-Chair

  
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Erin Gaffney, Secretary

**The next VURA Board Meeting will be held February 3rd, 2020 at 9:30AM at Work Farm.**