

**Minutes of the October Regular Monthly Meeting
of the Victor Urban Renewal Agency Board of Commissioners
October 14th, 2019**

I. Opening –

- a. **Call to Order** - Tom Clark, Chair
- b. **Roll Call, Tom Clark – Chair**
- c. **Determination of a quorum** – Time 9:37 a.m.

Commissioners Present: Tom Clark, Zach Smith, Neil Albert, Lance Pitman, Deb Grove,

By Phone:

Others Present: Erin Gaffney

- d. **Certify Meeting Notice** – Erin Gaffney

Erin certified that the meeting had been legally noticed in accordance with Idaho Code Section 74-204.

II. Action Items –

- a. **Approval of Minutes of Previous Meeting** – Tom Clark, Chair

**A motion was made to approve the September 9th minutes as presented:
Changes to Minutes:**

Moved: Zach

Second: Lance

Passed: Unanimously

- b. **Approval of Monthly Claims** – Erin Gaffney, Admin/Treasurer

Moved: Zach

Second: Lance

Passed: Unanimously

III. Work Session –

- a. **Review of Monthly Financial Reports** – Erin Gaffney, Administrator

The board reviewed the monthly financial report as presented.

- b. **VURA project criteria**– Tom Clark, Chair

Tom created another document for the board to review titled "Hard Choices to be Made by VURA as it Evaluates Investment Options". He went through the document with the board highlighting the major points in the smaller projects and larger projects sections.

VURA will work with the City on business interests, incentives, etc. It was discussed that larger projects are something that should be decided on in the next 5 years, as early as possible, so the district will gain from the investment before the URA district life span is over.

c. Administrator Updates - Erin Gaffney

- Regional URA course – Erin informed the board of the URA workshop in Rigby on November 6th and 7th and asked any to attend. None of the commissioners was able to attend the workshop during those dates.
- Joint Housing Authority – Erin told the board she and Zach Smith had been appointed to the JHA to commence discussion sometime after November 12th.

V. Adjourn VURA Meeting (11:00 a.m.)

A motion was made to adjourn the meeting.

Moved: Lance

Second: Zach

Passed: Unanimously

Attest:

Handwritten signatures of Tom Clark and Lance Pitman. The signature of Tom Clark is on the left, and the signature of Lance Pitman is on the right. Both signatures are written in black ink and are positioned above a horizontal line.

Tom Clark, Chair or Lance Pitman, Vice-Chair

Handwritten signature of Erin Gaffney. The signature is written in black ink and is positioned above a horizontal line.

Erin Gaffney, Secretary

The next VURA Board Meeting will be held November 4th, 2019 at 9:30AM at Work Farm.