

**Draft Minutes of the August Regular Monthly Meeting  
of the Victor Urban Renewal Agency Board of Commissioners  
August 5th, 2019**

**I. Opening –**

**a. Call to Order - Tom Clark, Chair**

**b. Determination of a quorum - Time - 9:34a.m.**

Commissioners Present: Tom Clark, Zach Smith, Lance Pitman, Jason Borbet, Barb Dery, Neil Albert, Deb Grove

By Phone:

Others Present: Erin Gaffney, Don Thompson

**c. Announcements - Erin Gaffney, Administrator**

-Joint Housing committee

-RFP Selections committee – Tom Clark is willing to join this group.

-Planning and Zoning Presentation/Training – Given by Jerry Mason, Deb Grove will be attending.

-Zach's term ends Sept. 2019 – Zach is willing to serve another term, Erin will get with Michelle on his reappointment.

**II. Action Items –**

**a. Public Hearing on the FY'20 Proposed Budget – Tom Clark, Chair**

Tom read the public hearing script. The board had no comments or changes regarding the FY'20 Budget.

**b. Approval of the FY'20 Budget – Tom Clark, Chair**

A motion was made to approve the Resolution 2019.08.05 entered below by title only:

A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE URBAN RENEWAL AGENCY OF THE CITY OF VICTOR, IDAHO, TO BE TERMED THE "ANNUAL APPROPRIATION RESOLUTION", APPROPRIATING SUMS OF MONEY AUTHORIZED BY LAW AND DEEMED NECESSARY TO DEFRAY ALL EXPENSES AND LIABILITY OF THE URBAN RENEWAL AGENCY, FOR THE FISCAL YEAR COMMENCING OCTOBER 1, 2019, AND ENDING SEPTEMBER 30, 2020, FOR ALL GENERAL, SPECIAL, AND CORPORATE PURPOSES; DIRECTING THE CHAIRMAN OR VICE-CHAIRMAN TO SUBMIT SAID BUDGET TO THE CITY OF VICTOR; AND PROVIDING EFFECTIVE DATE.

Moved: Lance

Second: Jason

Passed: Unanimously

c. **Approval of Minutes of Previous Meeting – Tom Clark**

A motion was made to approve the July 1st minutes as presented:  
Changes to Minutes: Strike the work “and” in the Work Session b. area

Moved: Jason

Second: Neil

Passed: Unanimously

d. **Approval of Monthly Claims – Erin Gaffney, Admin/Treasurer**

Moved: Deb

Second: Jason

Passed: Unanimously

III. **Work Session –**

a. **Review of Monthly Financial Reports – Erin Gaffney, Administrator**

The board reviewed the monthly financial report as presented.

b. **VURA project criteria– Tom Clark, Chair**

Tom began a general discussion with the board to start the process of creating criteria that will be evaluated when considering project support/funding. The board was reminded that URA's are a state agency with a specific job to do, which is providing infrastructure as well as making improvements to deteriorating areas. Infrastructure and improvements includes but is not limited to water, sewer, acquiring property, as well as supporting public art, etc.

Envision Victor efforts were reviewed as a starting point for criteria considerations. Envision Victors guidelines are as follows:

Family Friendly  
Connected to Nature  
Small Town Feel  
Sustainability  
Culturally Historic

it was agreed upon that VURA needs to create more specific criteria as the general nature of the list above can be interpreted in a number of ways.

Tom created a table/worksheet for the board to take home and work on for the September regular monthly meeting.

c. Administrator Updates - Erin Gaffney

V. Adjourn VURA Meeting (10:45 am.)

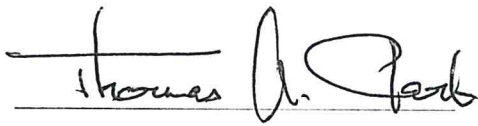
A motion was made to adjourn the meeting.

Moved: Jason

Second: Neil

Passed: Unanimously

Attest:



Tom Clark, Chair or Lance Pitman, Vice-Chair



Erin Gaffney, Secretary

The next VURA Board Meeting will be held September 9th, 2019 at 9:30AM at Work Farm.