

**March Regular Monthly Meeting and Public Hearing Minutes
of the Victor Urban Renewal Agency Board of Commissioners
March 4th, 2019
9:30 a.m.
Victor City Hall – Conference Room**

Anyone requiring special access consideration must notify the VURA 2 days in advance of the meeting.

I. Opening –

a. Call to Order - Tom Clark, Chair

b. Determination of a quorum - Time - 9:31 a.m.

Commissioners Present: Barb Dery, Tom Clark
By Phone : Zach Smith, Leandra Cisneros, Lance Pittman, Jason Borbet
Others Present: Erin Gaffney

c. Announcements - Erin Gaffney, Administrator

II. Action Items -

a. Public Hearing of the 2018 Annual Report - Barb Dery, Vice Chair

The Vice Chair read the Public Hearing Script and asked the Commissioners if they had any questions or comments on the Draft 2018 Annual Report. She gave a brief review of the Annual Report, then reported that no written comments had been received and no members of the public attended the meeting to comment on the Annual Report.

b. A motion was made to approve Resolution 2019.03.06, approving the 2018 Annual Report, which is entered below by title only.

Moved: Lance

Second: Leandra

Passed: Unanimously

A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE URBAN RENEWAL AGENCY OF THE CITY OF VICTOR, IDAHO, TO BE TERMED THE "ANNUAL REPORT RESOLUTION," APPROVING THE ANNUAL REPORT OF THE URBAN RENEWAL AGENCY, FOR CALENDAR YEAR 2018; APPROVING THE NOTICE OF FILING THE ANNUAL REPORT; DIRECTING THE VICE CHAIR TO SUBMIT SAID REPORT; AND PROVIDING AN EFFECTIVE DATE.

c. Approval of Minutes of Previous Meeting –Barb Dery, Vice Chair

**A motion was made to approve the February 4th minutes as presented:
Changes to Minutes: None**

Moved: Zach

Second: Leandra

Passed: Unanimously

d. Approval of Monthly Claims – Erin Gaffney, Admin/Treasurer

A motion was made to approve the monthly claims as presented.

Moved: Lance Second: Leandra Passed: Unanimously

III. Work Session –

a. Review of Monthly Financial Reports – Erin Gaffney, Administrator

The board reviewed the monthly financial report as presented.

b. Loan Repayment Schedule - Tom Clark, Chair

Tom gave the board a brief overview of the loan repayment schedule he created. This schedule will be used to figure all future repayment amounts to the City upon the start date of September 2019.

c. Annual Report Presentation to City Council – Barb Dery, Vice Chair

The board was informed that Barb would be presenting the annual report to City Council at their March 13th meeting at 7:00 p.m. Attendance at that meeting by any board member able to attend would be appreciated.

d. Administrator Updates - Erin Gaffney

1. Officer Elections will be held at the April Meeting.

V. Adjourn VURA Meeting (10:04 a.m.)

*AGENDA – posted
February 25th, 2019*

A motion was made to adjourn the meeting.

Moved: Zach Smith Second: Jason Borbet Passed: Unanimously

Attest:



Tom Clark, Chair or Barb Dery, Vice-Chair



Erin Gaffney, Secretary

The next VURA Board Meeting will be held May 1st, 2019 at 9:30AM at City Hall.