



City of Union

**TEMPORARY STRUCTURE PERMIT**

10 E. Locust Street  
 Union, MO 63084

Phone: (636) 583-1805 Fax: (636) 583-4091

<u>Permit No.</u>
<u>Date</u>

<b>ADDRESS OF TEMPORARY STRUCTURE:</b>	Temporary structures shall meet all requirements of Ordinance #3911
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**Please check the correct Temporary Structure you are applying for below**

1. Outdoor grand opening events, outdoor sales and other sales or promotions requiring outdoor activity, display and/or sale of merchandise, subject to the following conditions:
  - a. Property is located in a non-residential zoning district or is an institutional use, including only schools and places of worship, within a residential district.
  - b. The use is accessory to the primary use of the principal site or buildings upon the site.
  - c. The duration of any single event is limited to five (5) days.
  - d. The frequency is limited to two (2) events a year.
  - e. Adequate parking is provided for all uses of the site.
2. Temporary structures including tents that are used in conjunction with any of the following uses.
  - a. Estates sales, lawn sales, auctions or any other such sale that involves the sale of multiple goods, wares or items of tangible personal property conducted on any real property being used for residential purposes. Issuance of a permit under this section is not necessary for garage sales on residential property unless a temporary structure is involved.
  - b. Picnics, bazaars, fairs, carnivals or similar gatherings of more than fifty (50) people. Issuance of a permit under Section 600.035 shall be sufficient and no additional permit under this section shall be required unless a temporary structure is involved. However, if alcoholic beverages will not be sold and no permit under Section 600.035 is required, then a permit under this section shall be required if a temporary structure is involved.
3. Temporary structures or trailers that are used as sales offices subject to the following conditions:
  - a. The temporary sales office may be permitted in any district until construction of a permanent building/dwelling is completed, as determined by issuance of occupancy permit.
  - b. The temporary sales office shall comply with all setback requirements of the zoning district in which located.
  - c. Temporary sales office may be permitted for a period of one year with a maximum one year renewal
4. Temporary structures or trailers that are used in conjunction with storage of materials, with the exception of those used during construction, subject to the following conditions:
  - a. The duration is limited to ten (10) days.
  - b. The frequency is limited to two (2) times per year.
  - c. The structure or trailer must be located on an improved surface, outside of the right-of-way.
5. Temporary Classrooms – A permit may be issued for a structure(s) to be used for a temporary classroom(s) not to exceed two school calendar years to allow schools to accommodate students and new programs until the schools are able to raise capital funds for permanent structures or the classes can be accommodated into existing buildings. If the temporary classroom is needed for longer than the initial two school calendar years, the permit holder must reapply for an additional two-year permit for each two-year period thereafter.

Will Temporary Structure have Electric? (Structure with electric=\$150.00 – Structure without=\$75.00)	Will Temporary Structure have Water & Sewer? (A separate Water & Sewer Permit is needed.)
YES                      NO	YES                      NO
Date Temporary Structure to be Erected?	Date Temporary Structure to be Removed?
<b>Cost of Permit:</b>	<b>Paid by Check No.</b> <b>Paid By: Cash</b> <b>Credit/Debit</b>

I have carefully examined and read the contents of this application and know that the information contained herein is correct, and that in doing the work described herein, all provisions of the Ordinances of the City of Union – Union, MO and the applicable laws of the State of Missouri will be complied with. I further accept the Conditions as required to obtain this permit. 7/2020

Signed: \_\_\_\_\_ Date: \_\_\_\_\_ Permit Issued By: \_\_\_\_\_