



MINUTES
SNOW HILL BOARD OF COMMISSIONERS

Monday 09 January 2023, 6:00 p.m.

G. Melvin Oliver Town Hall

908 SE Second St.

Call to Order: Mayor Liles
Invocation: Commissioner Daniels
Pledge of Allegiance: Mayor Liles

I. Roll Call

Attendees: Mayor Liles; Mayor Pro-Tem Wilkes; Commissioner Andrews; Commissioner Daniels; Commissioner Shackelford; Commissioner Washington; Town Manager Whaley; Town Clerk Davis.

II. Approval of Agenda

Commissioner Shackelford asked to add a Closed session for personnel matters to the agenda.

Motion was made to approve the agenda with the amendment to add a closed session.

Motion by: Washington

Second by: Andrews

Votes: Ayes – 5

Nays – 0

Abstained – 0

Approved

III. Public Comments (NCGS § 160A-81-1)

Tim Medlin, 407 School St., spoke about his growing concern about lack of ordinance enforcement, loud animals, too many vehicles in yards, building ordinances, condemned properties, would like the town to follow through with enforcing the ordinance violations.

Gary Christman, 106 Eastover Dr., said he agrees with the comments that Mr. Medlin made; said dogs are a nuisance in his neighborhood, small signs are an issue and should have been cleaned up when the election was over, but overall, the Town is okay but there are some areas that need attention. Requested more code enforcement.

Commissioner Wilkes asked what could be done about the election signage that is left around town. Attorney Pridgen said it is supposed to be cleaned up within 3 days after the election; but said he is unsure if it would be the committee or the candidate that would be penalized for them being left.

Salvador Tinoco – requested clarification of the burn ordinance, said he and his brother have fire pits in their yards that they like to sit by, but a few weeks ago a concerned citizen stopped in the street by his house taking pictures and trying to see what they were burning; Also said he's bothered by the time it took the Commissioners to discuss the non-profit status and how the Town on a yearly basis donates \$10,000 of free money to organizations and bothered by the Town giving away tax money, said the policy is unfair and he would like the board to entertain the idea of getting rid of that policy and that he will be back with more information in the future concerning this.

IV. Consent Agenda:

- A. Consider Approval of Minutes 14 November 2022
- B. Budget Ordinance Amendment, Cauley & Pridgen Law firm - \$23,939.91 – general services and litigation.
- C. Resolution in support of closing North Carolina's Health Insurance Gap

Motion was made to approve the Consent Agenda

Motion by: Washington

Second by: Andrews

Votes: Ayes – 5

Nays – 0

Abstained – 0

Approved

After the Consent Agenda was approved Mayor Pro-Tem Wilkes asked about the high fees of the Deven Hodges litigation. Said there are 9 people listed and she does not understand why the Town is paying all those people when the contract is with Brian Pridgen and Snow Hill.

Commissioner Andrews explained they are a team, and he has to have the team to help get the information together and within the firm there it takes the whole team to handle the cases.

Attorney Pridgen explained the required court appearances, and multiple filings due to the defendant that lasted over a year. Also said that paralegals and associates help keep the costs down with the work they contribute; said he would be happy to discuss more specifics in the closed session.

V. Presentations

- A. FY 21-22 Audit – Austin Eubanks, Thompson Price Scott Adams
Adams explained what was involved in conducting the audit; said there is a deficiency in separation of duties, suggested the Board needs to get more involved in assisting with this,

VI. Proclamation:

- A. Dr. Martin Luther King Jr. Day – Mayor Liles read the proclamation.

VII. Town Manager Report:

- A. Snow Hill Police Department – Traffic Checkpoint Policy
Motion was made to adopt the Traffic Checkpoint Policy
Motion by: Andrews
Second by: Washington
Votes: Ayes – 5
Nays – 0
Abstained – 0
Approved
- B. Solicitation for Audit Firms FY 22-23
Motion was made to approve the RFP for Audit Firms
Motion by: Washington
Second by: Andrews
Votes: Ayes – 5
Nays – 0
Abstained – 0
Approved
- C. Yearly Municipal Appointment - East Carolina Council
Motion was made to nominate Commissioner Washington to serve.
Motion by: Daniels
Second by: Shackelford
Votes: Ayes – 5
Nays – 0
Abstained – 0
Approved
- D. Code Enforcement Proceedings
Motion was made to proceed with condemning the properties at 315 SE Second St. and 706 W. Harper St.
Motion by: Washington
Second by: Andrews
Votes: Ayes – 5
Nays – 0
Abstained – 0
Approved

VIII. Monthly Reports:

- A. Financial Report
- B. Police Report
- C. Public Works

IX. Motion was made to go into Closed session at 6:58 p.m.

Motion by: Andrews
Second by: Washington
Votes: Ayes – 5
 Nays – 0
 Abstained – 0
Approved

Motion was made to come out of Closed session at 7:33 p.m.

Motion by: Washington
Second by: Shackelford
Votes: Ayes – 5
 Nays – 0
 Abstained – 0
Approved

X. Comments from Mayor and Board:

Commissioner Daniels wanted to announce Happy Law Enforcement Appreciation Day.
Commissioner Washington announced the MLK Day Celebration that will be held at
Maury Chapel Church, Maury on Sunday, January 15 at 5 p.m.

XI. Adjournment

Motion was made to adjourn at 7:34 p.m.
Motion by: Andrews
Second by: Wilkes
Votes: Ayes – 5
 Nays – 0
 Abstained – 0
Approved

Approved: Dennis K. Liles Dennis Liles, Mayor

Respectfully Submitted: Laquita Davis Laquita Davis, Town Clerk