



MINUTES  
SNOW HILL BOARD OF COMMISSIONERS

Monday 10 April 2023, 6:00 p.m.

*G. Melvin Oliver Town Hall*

908 SE Second St.

**Call to Order:** Mayor Pro-Tem Wilkes  
**Invocation:** Commissioner Shackelford  
**Pledge of Allegiance:** Commissioner Daniels

**I. Roll Call - Attendees:** Mayor Pro-Tem Wilkes; Commissioner Andrews; Commissioner Daniels; Commissioner Shackelford; Commissioner Washington; Town Manager Whaley; Town Clerk Davis, Finance Manager Lockamy.

**II. Approval of Agenda**

Motion was made to approve the Agenda with the addition of Closed Session-Personnel.

Motion by: Washington

Second by: Andrews

Votes: Ayes – 5

Nays – 0

Abstained – 0

*Approved*

**III. Public Comments (NCGS § 160A-81-1)** Salvador Tinoco of 111 SE Second St., stated that he was at the Board Retreat but he left a little disgruntled due to the decision to give tax-payers money to non-profit organizations, he is against it and also the notion to pave the parking area at the boat landing because it does not show the Board as being good stewards of tax-payers money to spend money on property that does not belong to the Town and it is not addressing the issue of economic development; the Town should be more conservative in recruiting businesses to the town; stated there are 7 empty buildings downtown and the town is drying up like a raisin; said the Commissioners are still chasing their own tails after 3 years, asked how the Commissioners will do things without having cooperation and communication with the building owners downtown, asked how murals can be put on a wall downtown; said he saddened by the loss of the business Half-Moon that recently closed.

**IV. Consent Agenda:**

- A. Consider Approval of Minutes 13 March 2023  
Motion was made to approve the Consent Agenda.  
Motion by: Washington  
Second by: Andrews  
Votes: Ayes – 5  
Nays – 0  
Abstained – 0  
*Approved*

**V. Town Manager Report:**

- A. Budget Ordinance Amendment: General Fund – Water/Sewer  
Motion was made to approve the BoA’s as proposed.  
Motion by: Washington  
Second by: Andrews  
Votes: Ayes – 5  
Nays – 0  
Abstained – 0  
*Approved*
  
- B. Audit Contract Fiscal Year 22-23: Barrow, Parris, and Davenport P.A.  
Motion was made to approve the auditing contract with Barrow, Parris, and Davenport P.A.  
Motion by: Andrews  
Second by: Washington  
Votes: Ayes – 5  
Nays – 0  
Abstained – 0  
*Approved*
  
- C. Spring Clean Up – Town Residents, May 1<sup>st</sup>, 2023  
Motion was made to approve the date of May 1, 2023, for Spring Clean Up.  
Motion by: Andrews  
Second by: Daniels  
Votes: Ayes – 5  
Nays – 0  
Abstained – 0  
*Approved*

D. Resolution: Wastewater Treatment Plant Bar Screen Replacement, & Wastewater Pumping Station Restoration and Replacement Project

Motion was made to approve the resolution.

Motion by: Andrews

Second by: Washington

Votes: Ayes – 5

Nays – 0

Abstained – 0

*Approved*

E. Capital Improvement Plan – Addition

Motion was made to approve the addition of the dollar amount to our Capital Improvement plan.

Motion by: Washington

Second by: Andrews

Votes: Ayes – 5

Nays – 0

Abstained – 0

*Approved*

F. Resolution Endorsing West Greene Elementary School on Campus Construction for Increased Queue Storage (Concept #6)

Motion was made to accept the resolution for Increased Queue Storage.

Motion by: Washington

Second by: Andrews

Votes: Ayes – 5

Nays – 0

Abstained – 0

*Approved*

G. Cemetery Proposal – Signage & Adoption of new street name

Motion was made to approve the proposal as an estimated project and approve the new road name of “Appletree Lane”.

Motion by: Washington

Second by: Andrews

Votes: Ayes – 5

Nays – 0

Abstained – 0

*Approved*

H. Cemetery Proposal - Peak Branch Construction Inc. – Aeration Fountain Installation, Erosion Control & Grading Work  
Motion was made to approve the cemetery ARP budget increase to cover the proposed improvement plan for the cemetery.

Motion by: Washington

Second by: Shackelford

Votes: Ayes – 5

Nays – 0

Abstained – 0

*Approved*

**VI. Monthly Reports:**

A. Financial Report

B. Police Report

C. Public Works

Motion was made to approve the monthly reports.

Motion by: Washington

Second by: Daniels

Votes: Ayes – 5

Nays – 0

Abstained – 0

*Approved*

**VII. Motion was made to go into Closed session at 6:29 p.m.**

Motion by: Washington

Second by: Andrews

Votes: Ayes – 5

Nays – 0

Abstained – 0

*Approved*

**Motion was made to come out of Closed session at 6:45 p.m.**

Motion by: Washington

Second by: Andrews

Votes: Ayes – 5

Nays – 0

Abstained – 0

*Approved*

**VIII. Comments from Mayor and Board: NONE**

**IV. Adjournment**

Motion was made at 6:45 p.m. to adjourn.

Motion by: Andrews

Second by: Washington

Votes: Ayes - 5

Nays - 0

Abstained - 0

*Approved*

Approved: Dennis Liles Dennis Liles, Mayor

Respectfully Submitted: Laquita Davis Laquita Davis, Town Clerk