

**MINUTES
OF THE
PINE COUNTY BOARD MEETING
Regular Meeting**

Tuesday, March 7, 2023 - 10:00 a.m.

Board Room, Courthouse, 635 Northridge Drive NW, Pine City, Minnesota

Chair Hallan called the meeting to order at 10:00 a.m.

Present were Commissioners Josh Mohr, Terry Lovgren, and Matt Ludwig. Also present was County Administrator David Minke and County Attorney Reese Frederickson. Due to an out-of-town commitment, Commissioner J.J. Waldhalm joined the meeting via interactive technology, pursuant to Minnesota Statute 13D.02. Commissioner Waldhalm was seen and heard at the meeting via electronic means, at 904 Calle Cruz Roja, Barrio Obrero, Arecibo PR, a location open and accessible to the public.

The meeting was live streamed on YouTube.

The Pledge of Allegiance was said.

Chair Hallan called for public comment. There was no public comment.

Chair Hallan requested the following additions to the agenda:

- A. Consent Agenda Item 6.B – Training: Consider approval to attend the AMC Leadership Summit, March 29-31, 2023 for any commissioner desiring to attend. Registration: \$400 (includes meals); Lodging: \$475.46 total lodging cost.
- B. Consent Agenda Item 6.C – Training: Consider approval to attend the 2023 National Association of Counties (NACo) annual conference and exposition, July 21-24, 2023 for any commissioner desiring to attend in Travis County (Austin) Texas. Early bird registration \$530. Travel, meals and lodging costs to be determined.

Motion by Commissioner Ludwig to adopt the amended Agenda. Second by Commissioner Mohr. A Roll Call vote was called by Chair Hallan: District 5-Commissioner Ludwig/Aye; District 1-Chair Hallan/Aye; District 2-Commissioner Mohr/Aye; District 3-Commissioner Lovgren/Aye; District 4-Commissioner Waldhalm/Aye. Motion carried 5-0.

Motion by Commissioner Lovgren to approve the Minutes of the February 21, 2023 regular county board meeting and Summary for publication. Second by Commissioner Mohr. A Roll Call vote was called by Chair Hallan: District 1-Chair Hallan/Aye; District 2-Commissioner Mohr/Aye; District 3-Commissioner Lovgren/Aye; District 4-Commissioner Waldhalm/Aye; District 5-Commissioner Ludwig/Aye. Motion carried 5-0.

Minutes of Boards, Committees and Correspondence

Pine County Land Surveyor Monthly Report – January, 2023

Pine County Historical Society correspondence – February 13, 2023

Motion by Commissioner Ludwig to acknowledge the Minutes of Boards, Committees and Correspondence. Second by Commissioner Lovgren. A Roll Call vote was called by Chair Hallan: District 2-Commissioner Mohr/Aye; District 3-Commissioner Lovgren/Aye; District 4-

Commissioner Waldhalm/Aye; District 5-Commissioner Ludwig/Aye; District 1-Chair Hallan/Aye. Motion carried 5-0.

Motion by Commissioner Lovgren to approve the amended Consent Agenda. Second by Commissioner Ludwig. A Roll Call vote was called by Chair Hallan: District 3-Commissioner Lovgren/Aye; District 4-Commissioner Waldhalm/Aye; District 5-Commissioner Ludwig/Aye; District 1-Chair Hallan; District 2-Commissioner Mohr/Aye. Motion carried 5-0.

CONSENT AGENDA

1. **Solid Waste Management Facility License-Recycling Facility License**
Approve the 2023 Solid Waste Management Facility License-Recycling Facility License for Jones Construction Services.
2. **Septic Fix-Up Special Assessments**
Approve Resolution 2023-12 extending a special assessment as follows:
Edward L. Egdorf and Sherry A. Egdorf (fka Sherry Feela), PID 28.0522.003, \$1,037.33, beginning in 2024 for one year at 3% interest.
Authorize Board Chair/Vice Chair and County Administrator to sign.
3. **Pine County Commissioners' Expense Claim Form**
Approve commissioners' expense claim form.
4. **2022 Gas Tax Distribution**
Approve the 2022 gas tax distribution to townships.
5. **New Hire**
Approve the hiring of:
 - A. Eligibility Worker Jennifer Rowland, effective March 13, 2023, \$20.90 per hour, Grade 6, Step 1.
 - B. Part-time Corrections Officer Kayla McKinney, effective March 8, 2023, \$23.16 per hour, Grade 7, Step 1.
 - C. Full-time Corrections Officer Matt Yerke, effective March 8, 2023, \$23.16 per hour, Grade 7, Step 1.
6. **Training**
Approve the attendance at the following training:
 - A. County Veterans Service Officer Mindy Sandell to attend the Minnesota Association of County Veterans Service Officers Conference April 19-20, 2023 in St. Cloud, Minnesota. Lodging: \$125, Travel: \$100. Total cost: \$225.
 - B. Any commissioner desiring to attend the AMC Leadership Summit, March 29-31, 2023, at Nisswa, Minnesota. Registration: \$400 (includes meals); Lodging: \$475.46 total lodging cost.
 - C. Any commissioner desiring to attend the 2023 National Association of Counties (NACo) annual conference and exposition, July 21-24, 2023 in Travis County (Austin) Texas. Early bird registration \$530. Travel, meals and lodging to be determined.

REGULAR AGENDA

1. Recognition of Retirement – Jennifer Christensen

The board recognized the retirement of Senior Property Appraiser Jennifer Christensen and her 30+ years of service to Pine County.

2. Snake River Watershed Update

Land and Resources Manager Caleb Anderson stated the Minnesota Board of Water and Soil Resources has approved the Snake River Comprehensive Watershed Management Plan and the plan is being brought forward to local government units within the watershed for approval. Anderson stated the plan will replace the Pine County Water Plan within the Snake River Watershed.

Commissioner Lovgren provided an update on the Snake River 1W1P policy meeting stating the Policy Committee recommended a Joint Powers structure to include the four soil and water conservation districts and four counties as voting members. That vote carried 6-0 with Mille Lacs County and Kanabec SWCD members absent. If a joint powers is formed to implement the 1W1P plan, the Snake River Watershed Management Board may not be needed and could consider dissolving. County Administrator Minke stated the Snake River Watershed Management Board has approximately \$300,000 of funds as a result of the annual contributions from the counties. Future discussions will be held as to future Snake River Watershed Management Board.

Motion by Commissioner Lovgren to approve Resolution 2023-17 adopting the Snake River Comprehensive Management Plan and authorize Board Chair and County Administrator to sign. Second by Commissioner Mohr. A Roll Call vote was called by Chair Hallan: District 4-Commissioner Waldhalm/Aye; District 5-Commissioner Ludwig/Aye; District 1-Chair Hallan/Aye; District 2-Commissioner Mohr/Aye; District 3-Commissioner Lovgren/Aye. Motion carried 5-0.

3. Commissioner Updates

Arrowhead Counties Association Legislative Dinner – cancelled due to inclement weather.

Association of Minnesota Counties Legislative Conference: Due to inclement weather, the

AMC Legislative Conference was held electronically. Topics of discussion included payment in lieu of taxes, transportation, Indian Child Welfare Act, Health & Human Services/mental health, Family Resource Centers, probation funding, county program aid, ARMOUR funding, and public safety. Administrator Minke recently became aware of a bill that would change the Public Employment Labor Relations Act (PELRA) to make a staffing ratio a term and condition of employment.

Association of Minnesota Counties Board of Directors Meeting: Chair Hallan stated this was an overview of the Legislative Conference.

NLX - cancelled

Pine County Housing and Redevelopment Authority / Economic Development Authority – cancelled due to inclement weather.

State Community Health Services Advisory Committee (SCHSAC): Commissioner Lovgren stated Minnesota Department of Health Commissioner Dr. Brooke Cunningham was introduced.

Snake River Watershed Management Board – discussed at Regular Agenda #1 above.

Snake River Watershed Policy Committee – discussed at Regular Agenda #1 above.

East Central Regional Development Commission: cancelled due to inclement weather.

Lakes and Pines Community Action Council Board Training: Chair Hallan stated this was a great training for experienced and new board members.

Pine City Fiber Network Joint Powers Board: Chair Hallan stated the Fiber Network Joint Powers Board has not met for several years and there is currently a desire by Pine City to have the board meet. The Joint Powers Agreement provides for appointment of a county representative to the Fiber Network Joint Powers Board.

Motion by Commissioner Lovgren to appointment Chair Hallan as a representative to the Pine City Fiber Network Joint Powers Board. Second by Commissioner Ludwig.

Chair Hallan asked Commissioner Lovgren if she would be interested in being the alternate representative to the Fiber Network Joint Powers Board.

Commissioner Lovgren amended her motion to include herself as the alternate representative to the Pine City Fiber Network Joint Powers Board. Second by Commissioner Ludwig. A Roll Call vote was called by Chair Hallan: District 5-Commissioner Ludwig/Aye; District 1-Chair Hallan/Aye; District 2-Commissioner Mohr/Aye; District 3-Commissioner Lovgren/Aye; District 4-Commissioner Waldhalm/Aye. Motion carried 5-0.

Other

Land Advisory Committee meeting: Commissioner Ludwig stated the Land Advisory Committee met on March 1, 2023 and an update will be given at the Special Meeting-Committee of the Whole meeting on March 14, 2023.

Using Labor Market Information to Inform Workforce Strategy: Commissioner Lovgren attended and gave an overview of workforce shortages and impacts to Minnesota's labor markets.


4. **Other**
None.

5. **Upcoming Meetings**
Upcoming meetings were reviewed.

6. **Adjourn**
With no further business, Chair Hallan adjourned the meeting at 10:57 a.m. The next regular meeting of the county board is scheduled for Tuesday, March 21, 2023 at 10:00 a.m., North Pine Government Center, 1602 Hwy 23 No., Sandstone, Minnesota.



Stephen M. Hallan, Chair
Pine County Board of Commissions



David J. Minke, Administrator
Clerk to County Board of Commissioners