

ADDITIONS/REVISIONS/CORRECTIONS

Regular Meeting
February 7, 2023

Addition

- A. Consent Agenda Item 4.C: Changing Gaits' Grant Application
Consider approval of the Waiver of Variable Pass-Through Percentage/Minnesota Public Safety-Office of Justice Programs 2023 Federal Byrne JAG Criminal and Juvenile Justice Intervention Grant Funds, and authorize Board Chair/Vice Chair and County Administrator to sign.
- B. Consent Agenda Item 8.F: New Hire of Corrections Officer Arianne Grubbs
Consider approval of the hiring of Corrections Officer Arianne Grubbs, effective February 8, 2023, Grade 7, Step 1, \$23.16 per hour.



AGENDA REQUEST FORM

Date of Meeting: February 7, 2023

- County Board**
 - Consent Agenda**
 - Regular Agenda** 5 mins. ___ 10 mins. ___ 15 mins. ___ Other ___
- Personnel Committee**
- Other** _____

Agenda Item: Sign Pass Thru Waiver for Changing Gaits' grant application

Department: Pine County Attorney's Office & Pine County Probation

//s// Reese Frederickson
Department Head signature

Background information on Item:

Changing Gaits, a nonprofit based in Brook Park, is applying for 2023 Minnesota Byrne Justice Grant. Part of the grant proposal is to work with Pine County Probation in providing youth who have recovery issues with drugs or alcohol, mental health concerns, or justice-involvement issues. The program focuses on proven recovery techniques using equine therapy. The other part of the proposal seeks to hire a full-time sober house manager, which would help adult males and assist probation. The specifics of the proposal are attached. The grant requires a variable pass thru waiver that has to be approved/signed by the county board. The pass thru waiver acknowledges that any grant funds provided to local government under law that are directed to this program will pass through to the program should Changing Gaits obtain the grant.

Action Requested:

Board approval of the attached waiver.

Financial Impact:

None to the county. The benefit will be non-financial if Changing Gaits obtains the grant (i.e. justice involved youth will have more options for meaningful programming and therapy; adult males will have additional assistance in obtaining success during recovery).



February 3, 2023

In all that we do, we are committed to excellence

Request for Variable Pass-Thru Waiver: Changing Gaits, Inc. Application for 2023 Minnesota Byrne Justice Assistance Grant

ORGANIZATION BACKGROUND

Changing Gaits, Inc. is a faith-based 501(c)(3) non-profit organization in Brook Park, MN, that has partnered with horses since 2004 for equine therapy with a healing bond to educate, mentor, empower behavioral changes, and enhance life skills for all age groups with mental, physical, and emotional disabilities.

Services Include: EAL (Equine Assisted Learning), EAP (Equine Assisted Psychotherapy), Hippotherapy [the use of horseback riding as a therapeutic or rehabilitative treatment], trail rides, a sober house [capacity nine] [opened in 2011] for men recovering from addiction, and CGI is proud to announce they were awarded grant funding in 2020 totaling **\$24,785** as part of the Christopher & Dana Reeve Foundation for the purchase of lift equipment so those with disabilities and paralysis can get onto a horse safely, rewarding them with greater independence, increased mobility, enhanced flexibility, and an overall sense of joy added to their lives! Also added in 2021, Peer Recovery Support Services along with License Alcohol and Drug Counselor services.

Sustainable Growth (Analytics)

Changing Gaits Equine Therapy & Trail Rides								
	Adult	Youth	** Group Therapies	*** Trail Rides	Sober House	* Paralysis		
2018	23	63	[11]	110	251	19	0	466
2019	54	224	[27]	252	113	48	0	691
2020	75	237	[23]	243	265	232	0	1052
2021	54	158	[38]	343	756	136	26	1473
2022	104	260	[45]	1380	1933	71	157	3905
<i>All categories include Equine Therapy . Also, 2021 counts from Jan. - Oct. only (all categories)</i>								
<i>* NEW in 2021: Paralysis with lift therapies and Peer Recovery Support Services.</i>								
<i>** Group numbers [in brackets] = groups served and not included in total count</i>								
<i>*** Trail Rides are combined: With equine therapy or individual non-therapeutic riding</i>								

Substantial growth, especially since our 2020 launch of our 5-Year Strategic Plan

Changing Gaits, Inc. 2021 990:

1. Contributions Received 216,919 - Program Services 102,968 - Other Revenue 7,352 - TOTAL INCOME: \$327,239



February 3, 2023

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Request for Variable Pass-Thru Waiver

The RFP clearly states, "A nonprofit is eligible to apply if they have a valid signed Variable Pass-Thru Waiver. The local governing official and/or body meets the requirement to sign the VPT waiver form. Changing Gaits, Inc. is primarily operating within Pine County for their proposed project. One signature of highest government official is required.

Changing Gaits, Inc. RFP Response to Request for Proposal:

The R.E.A.P.-Justice Program: R.E.A.P. stands for Recovery Equine Assisted Program. **JUSTICE – Stands for the people we are serving, the people we are working with, and the community at large. When someone recovers, everyone WINS!**

JUVENILES: Changing Gaits, Inc. will partner with Pine County Probation Services, Terry Fawcett, Probation Director, Pine County. Probation officers will be asked to participate in multiple sessions with juvenile clients receiving 12 R.E.A.P. sessions. The intervention/activity sessions are for juveniles with recovery issues of drug and alcohol abuse as well as mental health issues and have/are involved with the juvenile justice system. The R.E.A.P. Justice program specializes in relapse prevention, understanding addictive trigger points, building trust and respect, and self-esteem; understanding non-verbal communication, cognitive skills, emotional awareness, confidence, social skills, impulse control, problem solving skills, and behavioral modification. The primary theme for juveniles is to partner with Pine County Probation, supporting their mission to ***develop, provide, and promote effective probation services that contribute to a safer community.***

ADULTS: Changing Gaits, Inc. will hire a full-time Sober House Manager for their male programming and add Peer Recovery Support (PRSS) services. These services allow probation officers to focus time on other duties while the PRSS and house manager help adult males with recovery issues of drug and alcohol abuse as well as mental health issues and have/are involved with the criminal justice system. PRSS prepares them to meet goals and objectives for self-improvement, health, employment, and crisis prevention techniques. A primary focus is on building trust and respect with/between the probation officers, judicial system, and client. Clients will receive Equine Therapy programming, attend regular focus group sessions, and participate in community services as needed.

Changing Gaits, Inc. is asking for \$250,000 through the grant application for their NEW R.E.A.P.-Justice program. These grant funds will support both juvenile and adult programs with a focus that helps disrupt practice/s or behaviors of individuals or communities with the goal of increasing their safety and well-being. Funds cover 2 FTE positions, 3 hrs. wkly. to admin staff, PRSS and R.E.A.P. programming costs, training, transportation services for client appointments, and marketing dollars to introduce the program.

Thank you for your signature on the Variable Pass-Thru Waiver and supporting our new initiatives.

Sincerely,

A handwritten signature in cursive script that reads "Nile Guy Kaufman". The signature is written in a light blue or grey ink on a white background.

Nile Guy Kaufman, Founder/Executive Director

Waiver of Variable Pass-Through (VPT) Percentage

Minnesota Public Safety- Office of Justice Programs

2023 Federal Byrne JAG

Criminal and Juvenile Justice Intervention Grant Funds

The nonprofit _____, is applying for a grant award from the Minnesota Office of Justice Programs for a 2023 Byrne JAG Criminal and Juvenile Justice Intervention Grant. One requirement of the Byrne JAG grant is that states pass through a percentage of funds to local units of government.

The signers of this waiver represent the governmental units eligible to apply for these funds and recognize that these funds are 1) set aside for local government use; 2) that the project being proposed by this nonprofit will provide a direct local benefit and 3) signing this allows this entity to receive funds set aside for local units of government.

NOTE: The waiver must be signed by the governing body and/or the highest ranking official of the local government entity. Acceptable signers of the VPT waiver are the Mayor, City Coordinator and/or County Board of Commissioners.

Local Government Representative Name:	
Title:	
Department:	
Signature:	
Date:	

Local Government Representative Name:	
Title:	
Department:	
Signature:	
Date:	



AGENDA REQUEST FORM

Date of Meeting: February 7, 2023

- County Board**
 - Consent Agenda**
 - Regular Agenda**
 - Personnel Committee**
 - Other** _____
- 5 mins. 10 mins. 15 mins. Other

Agenda Item: Approve hiring Full Time Corrections Officer Arianne Grubbs

Department: Pine County Sheriff's Office - Jail

[Handwritten Signature]

 Department Head signature

Background information on Item:

Approve hiring full time Corrections Officer Arianne Grubbs. Position is a Grade 7 - Step one with a starting wage of \$23.16 per hour, effective February 8, 2023.

Action Requested:

Acknowledge the hiring of new Corrections Officer as listed above.

Financial Impact:

None. Position is contained in the 2023 budget and staffing plan.



AGENDA
PINE COUNTY BOARD REGULAR MEETING

District 1	Commissioner Hallan
District 2	Commissioner Mohr
District 3	Commissioner Lovgren
District 4	Commissioner Waldhalm
District 5	Commissioner Ludwig

Tuesday, February 7, 2023, 10:00 a.m.
Board Room, Pine County Courthouse
635 Northridge Drive NW
Pine City, Minnesota

Notice of Participation via Interactive Technology

Pine County Commissioners Steve Hallan and JJ Waldhalm will be attending the Pine County Board of Commissioners Regular Meeting on Tuesday, February 7, 2023, at 10:00 a.m. via interactive technology, pursuant to Minnesota Statute 13D.02. Commissioners Hallan and Waldhalm will be seen and heard at the meeting via electronic means and will participate from locations which are open and accessible to the public:

- Commissioner Hallan: 14511 Perdido Key Drive, Pensacola, Florida
- Commissioner Waldhalm: 904 Calle Cruz Roja, Barrio Obrero, Arecibo, PR

The public is invited to join the meeting in person or remotely: by phone call 1-312-626-6799, (Meeting ID): 989 3723 6982; (password): 5911400. Click the link on the county website (www.co.pine.mn.us) for more information and to watch a live stream broadcast of the meeting.

- A) Call meeting to order
- B) Pledge of Allegiance
- C) Public Forum. Members of the public are invited to speak. After being recognized by the Chair, each speaker should state his/her name and limit comments to three (3) minutes.
- D) Adopt Agenda
- E) Approve Minutes
Minutes of January 17, 2023 Regular County Board Meeting and Summary for publication
- F) Minutes of Boards, Reports and Correspondence
Pine County Chemical Health Coalition Minutes – January 12, 2023
Pine County Zoning Board Minutes – December 19, 2022
Pine County Surveyors Monthly Report – January, 2023
Hinckley Annexation Correspondence – January 20, 2023
Minnesota Public Utilities Commission Notice of Comment Period – January 24, 2023
- G) Approve Consent Items

CONSENT AGENDA

The consent agenda is voted on without any discussion. Any commissioner may request an item be removed and added to the regular agenda.

1. **Applications**

A. **Disaster Abatements**

Consider approval of the following 2022 local option disaster abatements:

- i. Matthew Beal, PID 46.0060.000, Sturgeon Lake City, fire 6/20/22 to house and garage and did not become habitable in 2022
- ii. Dr. Chris Ketchmark, PID 45.5315.000, Sandstone City, fire 1/20/22 to office building, did not become habitable in 2022
- iii. Shannon Logue, PID 43.0599.000, Rock Creek City, fire 2/19/21 to house, moved back in March 1, 2022
- iv. Jimmie & Anita Sparks, PID 28.0516.000, fire 11/6/22 to house, did not become habitable in 2022
- v. Janice Swanson, PID 29.0210.001, Royalton Township, fire 9/24/22 to house, did not become habitable in 2022

2. **Commissioner Expense Claim Form**

Review and consider approval of commissioner expense claim form.

3. **Donations**

A. \$50 donation from Dennis Gottschalk designated to the Veterans Service Office for veterans outreach.

4. **Grant Agreements**

Consider approval of the following grants and authorize the Board Chair and County Administrator to sign:

A. **2023 MN Federal Boating Safety Supplemental Equipment Grant**

2023 Federal Boating Safety Supplemental Equipment Grant in the amount of \$2,450.

The grant will be used to purchase 10 inflatable life jackets. The grant period is January 1, 2023 – August 1, 2023. There is no match requirement.

B. **FY 2023 State of Minnesota SSTS Program Grant Agreement**

- i. FY 2023 State of Minnesota SSTS Program Grant Agreement in the amount of \$18,600. The grant will be used toward funding for the 2023 Pine County Zoning Department budget. The grant is effective upon being fully signed and the Grantee having been notified of same, and expires December 31, 2024.
- ii. Appoint the County Auditor-Treasurer to serve as the County's authorized representative for the grant.

5. **Septic Fix-Up Special Assessment**

A. Consider approval of Resolution 2023-04 extending a special assessment as follows, and authorize Board Chair/Vice Chair and County Administrator to sign: Daniel and Jamie Hendrix, PID 06.0259.000, \$20,000; Thomas and Traci Dubois, PID 13.0424.001, \$18,750; Gregory and Lisa Larson, PID 04.0134.001, \$19,000; Samuel and Nicole Lewis, PID 10.0088.000, \$26,200; Lewis and Shannon Brockette, PID 17.0208.004, \$19,650; Patrick and Patricia Reicherts, PID 21.0241.000, \$20,000; Brent Jones and Kelly Petricka, PID 26.0219.000, \$23,132; Raghad Dhahad, PID 06.0154.000, \$17,700.

6. **Operation Community Connect Accounts**

Consider committing accounts 12-481-486-0002-5761/Operation Community Connect donations, and 12-481-486-0002-6802/Operation Community Connect expense, to the purpose of the Operation Community Connect events.

7. **Personnel (Promotion)**

A. Consider approval of the internal promotion of Case Aide Lisa Stoffel to Community Support Technician, effective February 8, 2023, Grade 7, \$26.16 per hour.

8. **New Hire**

Consider approval of the hiring of:

A. Office Support Specialist Amber Kopyy, effective February 8, 2023, Grade 2, Step 3, \$17.98 per hour.

B. Eligibility Worker Ashley Spencer, effective February 13, 2023, Grade 6, Step 1, \$20.90 per hour.

C. Family Resource Center Coordinator Kala Roberts, effective February 21, 2023, Grade 9, Step 6, \$30.23 per hour.

D. Eligibility Worker Jami Newlin, effective February 13, 2023, Grade 6, Step 1, \$20.90 per hour.

E. Deputy Sheriff Eric Gruninger, effective February 21, 2023, Grade 10, Step 2, \$28.60 per hour.

9. **Training**

Consider approval of the following training:

A. Environmental Technician Lukas Olson to attend the Advanced SSTS Design and Inspection course, October 2-6, 2023 in Alexandria, Minnesota. Registration \$570, Lodging \$500, Mileage \$199, Total cost \$1,269. Funds are available in the 2023 Zoning Department budget.

B. Fraud Investigator Kari Rybak to attend the Minnesota Fraud Investigator's Association 35th Annual Spring Conference, May 3-5, 2023 in Cohasset, Minnesota. Registration \$185, Lodging/Meals \$391. Total cost: \$576. Funds are available in the 2023 Health & Human Services budget.

C. Social Workers Ashley Gnat, Deanna Williams and Esther Sereti to attend the Minnesota Social Services Association (MSSA) Conference, March 15-17, 2023 in Minneapolis, Minnesota. Registration \$792/total for 3, Meals \$108/total for 3, Travel \$450 total/rideshare. Total cost: \$1,350. Funds are available in the 2023 Health & Human Services budget.

REGULAR

1. **Technology Committee Report (Minutes Attached)**

The Technology Committee met January 24, 2023. The Technology Committee made the following recommendation:

A. Continue to allow public comment at regular meetings, and request advance notice for remote public comment.

B. Continue to post livestream address on the county website.

C. All other items for county board meetings, currently including the live stream and recording on YouTube, to remain the same. Meetings that are not live streamed, or if technology is not available, to continue to operate as is current procedure.

2. **Facilities Committee Report (Minutes Attached)**

The Facilities Committee met February 1, 2023. Minutes are for information only, no board action is required.

3. **Department of Natural Resources Parcel Acquisition in Rock Creek**

Joshua Koelsch, DNR Assistant Area Wildlife Manager, will be present to answer questions regarding the proposed land acquisition of parcels PID 430192000 and 430191000 located at 10806 550th St., Rush City, by the Pheasants Forever East Central Sports Chapter and Statewide Pheasants Forever and the Minnesota Department of Natural Resources.

4. **Revolving Loan Fund**

Consider approval to transfer Pine County Revolving Loan Fund funds to the Pine County HRA-EDA, in the amount of \$19,099.70.

5. **2023 Aquatic Invasive Species Program**

Consider approval of Resolution 2023-05 adopting the 2023 Aquatic Invasive Species Plan and authorize Board Chair/Vice Chair and County Administrator to sign.

6. **East Central Energy Broadband Project**

Consider approval of Resolution 2023-03 supporting East Central Energy's Broadband Project to provide fiber broadband internet to its service area and provided \$11,000 towards the project from previously identified ARPA funds. Authorize Board Chair/Vice Chair and County Administrator to sign.

7. **Establish Dates for Special Meetings**

- A. Set a Special Meeting-Committee of the Whole for March 14, 2023 at 9:00 a.m. at the Pine County Courthouse for the purpose of discussing and considering action related to recycling and solid waste management, considering an update on the I-35 Traffic Study and Tribal Economy Business Park and Feasibility Study and other topics that are included on the meeting agenda.
- B. Set a Special Meeting-Committee of the Whole for April 11 or April 25, 2023 at 9:00 a.m. at the North Pine Government Center, Sandstone for the purpose of discussing and considering action related to county highways and public works and to conduct a road tour of county highways.

8. **Commissioner Updates**

Arrowhead Counties Association
Greater Minnesota Parts and Trails – Legislative Update
Snake River Watershed Management Board - cancelled
Snake River Watershed 1W1P Policy Committee
Lakes & Pines Community Action Council
Lower St. Croix Partnership (1W1P)
NLX
Housing & Redevelopment Authority/Economic Development Authority
Pine County Education Leadership Network
Central EMS
GMPT Legislative Action Day
East Central Regional Juvenile Advisory Committee
Minnesota Community Awareness Emergency Response (MNCAER) Pipeline Safety Program

9. **Other**

10. **Upcoming Meetings (Subject to Change)**

- a. Pine County Board of Commissioners, Tuesday, February 7, 2023, 10:00 a.m., Board Room, Courthouse, 635 Northridge Drive NW, Pine City, Minnesota
- b. Northeast Minnesota Area Partnership, Wednesday, February 8, 2023, 10:00 a.m., Carlton County Transportation Building, Carlton, Minnesota
- c. Kettle River Policy Committee, Thursday, February 9, 2023, 9:00 a.m.
- d. Law Library, Thursday, February 9, 2023, 12:00 p.m.
- e. Soil & Water Conservation District, Thursday, February 9, 2023, 3:00 p.m., 1610 Hwy. 23 No., Sandstone, Minnesota
- f. Extension Committee, Thursday, February 9, 2023, 3:30 p.m., Boardroom, Courthouse, Pine City, Minnesota
- g. Chemical Health Coalition, Thursday, February 9, 2023, 4:00 p.m.
- h. Central Minnesota Jobs and Training Services, Friday, February 10, 2023, 12:15 p.m., CareerForce Monticello, 405 East 7th St., Monticello, Minnesota.
- i. East Central Solid Waste Commission, Monday, February 13, 2023, 1756 180th Avenue, Mora, Minnesota
- j. Personnel Committee, Monday, February 13, 2023, 9:00 a.m., Boardroom, Courthouse, Pine City, Minnesota
- k. East Central Regional Library, Monday, February 13, 2023, 10:00 a.m., East Central Regional Library Headquarters, Cambridge, Minnesota
- l. Arrowhead Counties Association, Wednesday, February 15, 2023, 6:00 p.m., Comfort Suites, Canal Park, Duluth, Minnesota
- m. Pine County Board of Commissioners, Tuesday, February 21, 2023, 10:00 a.m., North Pine Government Center, 1602 Hwy. 23 No., Sandstone, Minnesota
- n. Arrowhead Counties Association Legislative Dinner, Tuesday, February 21, 2023, 6:00 p.m., Mancini's Char House, St. Paul, Minnesota
- o. Association of Minnesota Counties Legislative Conference, February 22-23, 2023, St. Paul, Minnesota

11. **Adjourn**