



Laura J. Cook
Ogle County Clerk & Recorder

DESCRIPTIONS OF ITEMS OR RECORDS MAINTAINED
IN THE OGLE COUNTY AND RECORDER'S OFFICE
(Freedom of Information Act applies only to records filed on or after July 1, 1984)

County Clerk's Office

- Election Records: Petitions for Elections, Statements of Requests for Withdrawal, Report of Selection of Judges for Election, Notice of Publications, Poll Books, Tally Sheets, Canvass of Election, Nomination Petitions, Certificate of Results, Voted Ballots (only kept for two-year period), Abstract of Votes
- Birth Index
- Death Index
- Marriage Index
- Redemption of delinquent taxes
- Responsible for keeping an accurate record of all proceedings of the County Board and to maintain all its official records
- AP for General Fund
- Filing of Notary Public Commissions
- Filing of Assumed Names for businesses
- Issues Marriage Licenses
- Maintains Statement of Economic Interest database for filings
- Issues Ogle County Liquor Licenses – annually
- Issues Ogle County Recreation Licenses – annually
- Calculating Tax Extensions & Tax Rates which are Certified to County Treasurer for tax bills
- Filing of Annual Reports
- Filing of Township Budgets and Levies
- Accounts Payable for General Fund
- Maintains Bonds of County Elected and Appointed Officials and Township Officials

Recorder's Office

- Affidavits
 - Assignments
 - Cemetery Plats
 - Dedication of Right of Way
 - Deeds
 - Farm Names
 - Financing Statements – Uniform Commercial Code - Amendments – Assignments – Continuation – Release
 - Federal & State Tax Liens and Mechanic Liens
 - Illinois “Business and Not for Profit Corporation” documents and “Limited Liability Corporations”
 - Military Discharge papers – DD-214
 - Records Ordinances and Annexations
 - Plats, Surveys, Right of Way Maps, Dedications and Survey Monument Records
 - Power of Attorney
 - Sheriff's Certificates of Sale
 - Records Memorandum of Judgments, Notice of Foreclosure & Lis Pendens
- Updated: 11-19-2021