

If applying in person, direct all correspondence to:

Clerk, Water and Navigation, 5th Floor
315 Court Street
Clearwater, FL 33756



PILING REPLACEMENT SELF-CERTIFICATION APPLICATION
PINELLAS COUNTY WATER AND NAVIGATION

- **To be eligible for this Self-Certification, the individual performing the piling replacement must be a properly licensed and insured marine contractor who is registered and approved to work in the County by the County Contractor Licensing Department.**
- **Prior to piling replacement, the Contractor must obtain any requisite municipal permits. Moreover, no later than 48 hours prior to piling replacement, the Contractor must notify County Water and Navigation Staff of the address of the site where the piling is being replaced; such notification must be provided via e-mail to WaterNavPermits@pinellascounty.org.**
- **Prior to piling replacement, the Contractor must first field verify that all existing “docks” – as that term is defined in Section 58-501 of the Code – on the site are shown and authorized under the most recently issued County Water and Navigation Permit for the site. Only those sites where all such “docks” are so authorized are eligible for this Self-Certification; such “docks” include pilings authorized to be replaced hereunder. The field verification may assist the Contractor in preparing the requisite sketch and photos of the site that must be provided with this Self-Certification, as described further below.**
- **Consistent with Section 58-507(e), this Self-Certification must be submitted no later than 15 calendar days after completion of piling replacement.**
- **All information requested in this Self-Certification must be filled out completely and correctly. If it is not, Water and Navigation Staff reserves the right to reject or revoke this Self-Certification. However, if the Owner’s home address is exempt from disclosure under F.S. § 119, the Owner may request that such address not be disclosed on this Self-Certification. To make this request, the owner should obtain a form from the County Clerk by contacting 727-464-3458 or boardrecords@mypinellasclerk.org. A completed form must be submitted together with this Self-Certification.**

I. PROPERTY OWNER INFORMATION:

A. Applicant's Name:

B. Mailing Address:

C. City: _____ State: _____ Zip: _____

II. CONTRACTOR INFORMATION (Pro):

A. Name:

B. Address:

City: _____ State: _____ Zip: _____

III. AGENT INFORMATION (If different from Contractor):

A. Name:

B. Address:

City: _____ State: _____ Zip: _____

D. Telephone No.: _____ E-mail Address: _____

IV. SITE INFORMATION:

A. Construction Site Address:

City: _____ Zip Code: _____

B. Site Parcel ID Number: _____ / _____ / _____ / _____ / _____ / _____

C. Incorporated: _____ Unincorporated: _____

D. Affected Water Body:

E. Previous Permits:

F. Date applicant assumed property ownership:

month/year

G. Obstructions: (Dogs, Fences, etc.)

V. REQUIRED ATTACHMENTS

- A detailed sketch that accurately illustrates the location of all existing docks, including the pilings to be replaced, at the site.
- Dated photos of all pilings being replaced at the site, before and after replacement.
- Dated photos of all other existing docks at the site, beyond the pilings being replaced.

Owner Name: _____ Site Address: _____

Piling replacement date: _____

Piling replacement description:

Total Project Square Footage: _____ New Square Footage: _____

Total Number of Pilings Replaced: _____ Diameter of Pilings: _____

Waterway Width: _____ Waterfront Width _____

Plan View Drawing
(Include projected property lines and correct shape of shoreline)

SHORELINE	
Municipality Approval	Water and Navigation Approval

VI. CONTRACTOR CERTIFICATION:

I, _____, a _____

contractor, whose contractor license # _____ expires on

_____, swear that the above-described piling replacement (the "Project") has been constructed as described above and is in full compliance with County Code, and that all docks on the site, including any pilings that were replaced as part of the Project, are shown and authorized

Water and Navigation Permit # _____. I certify that the information provided in this certification represents the full scope of the Project and that no material information regarding the Project has been omitted. I further certify that Water and Navigation Staff was notified by e-mail no later than 48 hours prior to commencing piling replacement, and that this certification was submitted no later than 15 calendar days after completion of such piling replacement.

Signed: _____ Date: _____

**Telephone No.: _____ **E-mail Address: _____

VII. PROPERTY OWNER'S SIGNATURE:

I hereby authorize the above stated contractor – and agent if listed – to act as my representative in all matters pertaining to this Self-Certification. I understand that I, not the County, am responsible for the accuracy of the information provided as part of this Self Certification. I further understand that it is my responsibility to obtain any necessary permits and approvals required for the Project at the Federal, State, and local levels; should the Project lie within a municipality, I recognize that approval from that municipality – in addition to the County – may be required.

I swear that I own the upland property described in this Self-Certification. I expressly authorize the County and its agents to access this property at any time as may be necessary to ensure compliance with the terms of this Self Certification.

Signed: _____ Date: _____

Print Name: _____

**Telephone No.: _____ **E-mail Address: _____

**Required information whether submitting in person or online

Consent to Use State-Owned Submerged Lands

DO YOU LIVE OR DO BUSINESS ON THE WATER?

If so, you may need authorization to use the lands under the water from the owners of those lands. This authorization is in addition to any city, county, Florida Department of Environmental Protection, U.S. Army Corps of Engineers, or Water Management District permit.

WHAT LANDS ARE WE TALKING ABOUT AND WHO OWNS THEM?

Sovereign submerged lands are all those submerged lands waterward of the ordinary or mean high water line under navigable fresh and saltwater bodies. The Governor and Cabinet, sitting as the Board of Trustees of the Internal Improvement Trust Fund, hold title to all of those lands below navigable waters which have not been previously conveyed into private ownership. Portions of these submerged lands have been designated as “aquatic preserves” and because of their unique biological, aesthetic, or scientific value, they are held and managed to a higher degree of care. Since the State owns these lands, both public and private entities must obtain consent to use them.

WHY IS CONSENT NECESSARY AND BY WHAT AUTHORITY IS IT REQUIRED?

These lands are held in trust for the use and benefit of the people of the State, as set forth in the State Constitution; therefore, the private use of these lands must be balanced with the need to conserve and protect the scientific value and beauty of those lands. The intent of the regulations is to ensure that all sovereign submerged lands are managed primarily for the propagation of fish and wildlife, and public recreation. The legislative origins of the procedures employed in the review of applications to use sovereignty submerged lands are contained within Chapters 253 and 258 of the Florida Statutes. These statutes are implemented through rules which are contained within Chapters 18-14, 18-18, 18-20 and 18-21 of the Florida Administrative Code. It is important to contact the Department of Environmental Protection before you use these lands.

WHAT TYPE OF ACTIVITIES REQUIRE AUTHORIZATION?

Uses that require authorization must be approved before they are conducted. The most commonly requested uses are the construction of docks, the placement of riprap, dredging for access or channels, mangrove trimming, bridge and utility crossings, and beach renourishment projects.

WHAT DO YOU HAVE TO DO AND IS THERE A FEE?

The form of consent that is required depends upon the type of activity that is proposed. Forms of consent include letters, easements, use agreements, management agreements, and leases. The type of activity proposed also determines the amount of fees; however, commercial uses will always require payment of fees.

WHAT HAPPENS IF YOU DO NOT RECEIVE AUTHORIZATION TO USE THESE LANDS?

Alterations to, or structures discovered on, sovereignty submerged lands without authorization are subject to lease fees in arrears, with interest, and fines. In some cases, removal of structures may also be required.

WHO DO YOU CONTACT TO INQUIRE ABOUT THE USE OF THESE LANDS?

The Department of Environmental Protection Division of State Lands field office listed below.

Department of Environmental Protection
Southwest District
13051 N. Telecom Parkway
Temple Terrace, FL 33637
SW_ERP@dep.state.fl.us
Phone: (813) 470-5700
Fax: (813) 470-5995