

**CITY OF MASON  
DOWNTOWN DEVELOPMENT AUTHORITY  
MEETING MINUTES – February 8, 2021**

**OATH OF OFFICE**

Jarvis led Kassie Rhodes, Jamie Robinson, and Sarah Russell in taking the Oath of Office

**CALL TO ORDER**

Stuart called to order at 10:00 a.m. (via Zoom Teleconference).

<b>Roll Call</b>		<b>Present</b>	<b>Absent</b>	<b>Location</b>
<i>DDA Member</i>	Forsberg	<b>X</b>		Meridian Twp., Michigan
<i>DDA Member</i>	Hinman	<b>X</b>		Mason, Michigan
<i>DDA Member</i>	Patterson	<b>X</b>		Mason, Michigan
<i>DDA Member</i>	Rhodes	<b>X</b>		Mason, Michigan
<i>DDA Member</i>	Robinson	<b>X</b>		Mason, Michigan
<i>DDA Member</i>	Russell	<b>X</b>		Mason, Michigan
<i>DDA Member</i>	Thackery	<b>X</b>		Mason, Michigan
<i>DDA Member</i>	Wren	<b>X</b>		Mason, Michigan
<i>Mayor</i>	Whipple	<b>X</b>		Mason, Michigan

Also Present: Deborah S. Stuart, City Manager; Sarah Jarvis, City Clerk present for Oath of Office only

**ELECTION OF LEADERSHIP**

Stuart opened nominations for the office of Chairperson

Robinson nominated Cori Thackery for Chairperson

Stuart closed the nominations for the office of Chairperson and called the vote.

Thackery: Yes (9) Forsberg, Hinman, Patterson, Rhodes, Robinson, Russell, Thackery, Wren,  
Whipple

No (0)

Absent (0)

CORI THACKERY ELECTED CHAIRPERSON

Stuart opened nominations for the office of Vice-Chairperson

Robinson nominated Kendra Patterson for Vice-Chairperson

Stuart closed the nominations for the office of Vice-Chairperson

Patterson: Yes (9) Forsberg, Hinman, Patterson, Rhodes, Robinson, Russell, Thackery, Wren,  
Whipple

No (0)

Absent (0)

KENDRA PATTERSON ELECTED VICE-CHAIRPERSON

Stuart turned the meeting over to Chairperson Thackery.

**PUBLIC COMMENT**

None

**CONSENT CALENDAR**

MOTION by Hinman, second by Forsberg,  
to approve the Consent Calendar as follows:

- A. Minutes:
  - 1. Approval of Minutes of Regular DDA Meeting, November 9, 2020
- 1. Financials:
  - 1. Approval of Finance Report/s, January 31, 2021

Yes (9) Forsberg, Hinman, Patterson, Rhodes, Robinson, Russell, Thackery, Wren, Whipple

**MOTION APPROVED**

**UNFINISHED BUSINESS**

None

**NEW BUSINESS**

- A. Discussion: Plan DDA Activities for FY 2020-21 and 2021-22

Stuart gave update on the programs over the last year and upcoming projects.

- B. Discussion: Annual Chocolate Walk

There was discussion on effectiveness of the event and potential improvements. Interested Board Members were encouraged to discuss and bring back a recommendation at the next meeting.

- C. Discussion: Gift Card Program

Stuart noted that we didn't do the final round of gift cards due to the Chamber's cards. It was agreed by the Board to move forward with the previous approval of another round for same amount in Mid-March.

Councilmember Rhodes left the meeting at 10:20 a.m.

**LIAISON REPORT**

- A. City Manager's Report 1.28.21

The City Manager and Mayor gave an update on City business.

**ADJOURN**

The meeting adjourned at 10:58 a.m.

**The DDA Board has approved these minutes at their meeting on March 8, 2021.**