



**CITY OF LOWELL
PARKS AND RECREATION COMMISSION
WEDNESDAY, FEBRUARY 17, 2021 AT 6:00 P.M.**

Join Zoom Meeting

<https://us02web.zoom.us/j/9806911106>

Meeting ID: 980 691 1106

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1. CALL TO ORDER; ROLL CALL

2. APPROVAL OF THE AGENDA

3. APPROVAL OF MINUTES OF PREVIOUS MEETING(S)
 - a. January 19, 2021

4. REVIEW FINANCIAL REPORTS

5. CITIZEN COMMENTS FOR ITEMS NOT ON THE AGENDA

6. NEW BUSINESS
 - a. None

7. OLD BUSINESS

- a. Park and Recreation Commission Project Priorities List 2021
- b. Discuss Recognition of Service for Perry Beachum (first appointed 2/02/1990)
- c.

8. PARK UPDATES

- a. Recreation Park
- b. Stoney Lakeside Park/Dog Park/Skateboard Park
- c. Creekside Park
- d. Richards Park
- e. Scout Park/Upper Bridge
- f. Riverwalk Park/Showboat
- g. LARA Trails

9. COMMISSIONER COMMENTS

10. ADJOURNMENT

Note: The next scheduled meeting March 16, 2021 at City Hall, or Zoom.

**LOWELL PARKS AND RECREATION COMMISSION
VIRTUAL REGULAR MEETING
TUESDAY, JANUARY 19, 2021 AT 6:00 P.M.**

1. CALL TO ORDER; ROLL CALL

The meeting was called to order at 6:00 p.m. and roll was called.

Members Present: Chairperson Paula Mierendorf, Theresa Mundt, Susan Pomper, Todd Schaal,
and Councilperson Leah Groves

Members Absent:

Others Present: Mike Minor, Tim Van Laan, Bob Rogers, Dan Czarnecki

2. APPROVAL OF THE AGENDA

IT WAS MOVED BY MUNDT and seconded by GROVES to approve the agenda as written.

YES: 5. NO: 0. ABSENT: 0. MOTION CARRIED.

3. APPROVAL OF MINUTES OF PREVIOUS MEETING(S)

IT WAS MOVED BY SCHAAL and seconded by MUNDT to approve the minutes from the December 15, 2020 regular meeting.

YES: 5. NO: 0. ABSENT: 0. MOTION CARRIED.

4. REVIEW FINANCIAL REPORTS

The financial information was reviewed by the board

5. CITIZEN COMMENTS FOR ITEMS NOT ON THE AGENDA

No comments were received or discussed on this item.

6. NEW BUSINESS

a. Love Week 2021 Projects – Bob Rogers, Impact Church

Mr. Rogers explained the church program to help the community with programs and projects. Looking to hold the in June or possibly July. Looking for 25-30 community projects to perform. Are looking for projects and suggestions. Cleanup and maintenance of the Community Garden, riverbank cleanup south of Main St. were proposed by the parks board. City DPW will search out some projects in the parks and in the community and will pass along to MR. Rogers.

b. Lowell Area Community Center Update, Bob Rogers

Mr. Rogers explained his groups desire to construct a community center in the Lowell area. The complex would start with indoor facilities such as pool, gym, recreation rooms, indoor track, etc. Would look towards adding outdoor facilities if there is demand for such facilities. They are visualizing something similar to a large YMCA-type facility. They had feasibility study completed to help them work towards the needs for bringing the center to fruition. The group is looking for a large parcel (20-25+ acres) with full utilities. One possible location would be the fairgrounds after the fair moves out. Mr. Rogers said he would return to the Parks Board in the future as they move forward with their project.

7. OLD BUSINESS

a. Baseball Field Usage 2021

Czarnecki explained the response received from Lowell Little League on the new proposed field usage fees policy for 2021. The policy was rental fee of \$10/day/field. Little League liked proposal #2 where they have control of the fields for usage and they would work with other users for sharing the fields with others. The original proposal was for \$6,500. Lowell Little League asked for the amount to be reduced because they are unsure the number of players they will have for 2021, and are unsure how many sponsors they will have with the current covid situation. After discussions with the City Manager and Little League, the fee was lowered to \$8/field/day for an amount of \$5,200. Little League agreed to this amount and agreed to work with the other users for sharing of fields. Little League will be able to charge the other users up to \$8/field/day to recoup their costs they have already paid.

IT WAS MOVED BY SCHAAL, and seconded by GROVES to approve the Baseball Field Usage Fee 2021, proposal #2 with Lowell Little League at a fee of \$8/field/day, and recommend the Lowell City Council approve the fee proposal.

YES: 5. NO: 0. ABSENT: 0. MOTION CARRIED.

b. Park and Recreation Commission Project Priorities List

The commission continued discussion of possible priorities for 2021. Due to limited time remaining in the meeting and limited resources and information available during the zoom meeting it was asked to continue the discussion at the February meeting, possibly starting the meeting early. Board members asked for past information to be resent for the February meeting, such as list of work already completed, the action items from the current recreation plan, and any other info that is available.

c. Recognition of Service for Perry Beachum (approx. 30 yrs. on Board)

Czarnecki presented to the board for discussion possible recognition items such as a bench, plaque, tree, and possible locations. They also discussed purchasing a Showboat brick in his name. It was asked what everyone thought Perry would like. Pomper said she would check with Perry's wife and report back in February.

8. PARK UPDATES

a. Recreation Park

b. Stoney Lakeside Park/Dog Park/Skateboard Park

Mr. Jacob Moore has cleared a location at Pebble Beach in Stoney Lakeside Park for ice skating. He has one location set up for hockey and another for skating. He is doing this on his own, along with helpers. Czarnecki reached out to his but has not heard back.

c. Creekside Park

d. Richards Park

DPW has cleaned off the ice rink several times of leaves to prepare the area for making the ice rink, when temperatures become freezing.

e. Scout Park

f. Riverwalk Park/Showboat

g. Miscellaneous Park/Properties (Upper Bridge/McMahan/Moose/Rogers)

h. LARA Trails

9. COMMISSIONER COMMENTS

Due to the start of the City Council Zoom meeting the Parks Board meeting was cut short. Prior to ending the meeting, the board asked for the February meeting to be moved to Wednesday, February 17th to avoid a conflict with City Council on February 16th.

10. ADJOURNMENT

ON A MOTION BY SCHAAL, seconded by POMPER, THE MEETING WAS ADJORNED AT 6:45 p.m.

Respectfully submitted,
Dan Czarnecki



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LEE FUND
February 12, 2021

FISCAL YEAR
2020-2021

CASH BALANCE:	
Fund balance available 2020-2021	\$9,897
EXPENDITURES:	
No expenditures	
Ending Balance:	\$9,897

REVENUE AND EXPENDITURE REPORT FOR CITY OF LOWELL

PERIOD ENDING 02/28/2021

% Fiscal Year Completed: 66.58

GL NUMBER	DESCRIPTION	END BALANCE	2020-21	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% B DGT
		06/30/2020	AMENDED BUDGET	02/28/2021			
				02/28/2021	02/28/21		
Fund 101 - GENERAL FUND							
Dept 751 - PARKS							
Revenues							
101-751-593.000	KENT COUNTY YOUTH FAIR CONTRIBUTIONS	3,910.69	3,000.00	6,141.69	0.00	(3,141.69)	204.72
101-751-652.000	CREEKSIDE PARK REVENUE	525.00	900.00	0.00	0.00	900.00	0.00
101-751-653.000	PARK USER FEES	5,580.00	6,500.00	1,610.00	0.00	4,890.00	24.77
TOTAL REVENUES		10,015.69	10,400.00	7,751.69	0.00	2,648.31	74.54
Expenditures							
101-751-702.000	SALARIES-PERMANENT	27,841.85	36,640.29	12,666.21	447.74	23,974.08	34.57
101-751-707.000	SALARIES-TEMPORARY	10,667.22	11,273.91	8,519.74	85.26	2,754.17	75.57
101-751-708.000	STANDEY	870.03	650.00	489.42	0.00	160.58	75.30
101-751-709.000	SALARIES-OVERTIME	187.35	300.00	797.13	76.27	(497.13)	265.71
101-751-715.000	SOCIAL SECURITY	3,105.40	3,646.31	1,770.18	46.54	1,876.13	48.55
101-751-716.000	HEALTH INSURANCE	5,876.79	11,434.25	1,764.73	204.82	9,669.52	15.43
101-751-717.000	LIFE INSURANCE	74.58	95.84	21.83	1.11	74.01	22.78
101-751-717.001	OPEB CONTRIBUTION	0.00	1,310.21	0.00	0.00	1,310.21	0.00
101-751-718.000	PENSION	9,448.12	6,172.01	6,362.93	0.00	(190.92)	103.09
101-751-721.000	LONGEVITY	207.08	422.50	227.52	0.00	194.98	53.85
101-751-722.000	WORKERS COMPENSATION	2,171.31	2,000.00	839.04	17.46	1,160.96	41.95
101-751-723.000	DENTAL INSURANCE	281.88	372.53	78.30	0.90	294.23	21.02
101-751-723.001	OPEB CONTRIBUTION	5,000.00	0.00	0.00	0.00	0.00	0.00
101-751-724.000	EYECARE	90.14	160.83	29.61	3.26	131.22	18.41
101-751-725.000	DISABILITY INSURANCE	165.09	224.99	54.68	2.92	170.31	24.30
101-751-740.000	OPERATING SUPPLIES	5,678.36	6,000.00	2,002.29	0.00	3,997.71	33.37
101-751-744.000	UNIFORMS	111.80	750.00	354.57	0.00	395.43	47.28
101-751-802.000	CONTRACTUAL	38,962.76	35,000.00	19,301.69	0.00	15,698.31	55.15
101-751-850.000	COMMUNICATIONS	432.54	300.00	267.68	0.00	32.32	89.23
101-751-864.000	CONFERENCES & CONVENTIONS	0.00	750.00	0.00	0.00	750.00	0.00
101-751-910.000	INSURANCE	3,845.00	4,000.00	3,974.00	0.00	26.00	99.35
101-751-920.000	PUBLIC UTILITIES	8,622.52	9,000.00	6,923.11	0.00	2,076.89	76.92
101-751-930.000	REPAIR & MAINTENANCE	4,361.08	15,000.00	1,988.69	0.00	13,011.31	13.26
101-751-940.000	RENTALS	20,157.67	21,000.00	7,027.40	375.02	13,972.60	33.46
101-751-975.000	BUILDING IMPROVEMENTS	0.00	6,500.00	0.00	0.00	6,500.00	0.00
TOTAL EXPENDITURES		148,158.57	173,003.67	75,460.75	1,261.30	97,542.92	43.62
Net - Dept 751 - PARKS		(138,142.88)	(162,603.67)	(67,709.06)	(1,261.30)	(94,894.61)	
TOTAL REVENUES							
TOTAL EXPENDITURES		10,015.69	10,400.00	7,751.69	0.00	2,648.31	74.54
NET OF REVENUES & EXPENDITURES		148,158.57	173,003.67	75,460.75	1,261.30	97,542.92	43.62
		(138,142.88)	(162,603.67)	(67,709.06)	(1,261.30)	(94,894.61)	41.64