



**DRAFT**  
**City of Haverhill**  
**City Council Minutes**

Tuesday, May 8, 2018 at 7:00 PM  
 Theodore A. Pelosi, Jr. Council Chambers, Room 202  
 4 Summer Street

Present – President Michitson, Councillors Sullivan, Bevilacqua, Barrett, LePage, Jordan, Macek, Daly O’Brien, and McGonagle.  
 City Clerk – Linda L. Koutoulas

1. Opening Prayer
2. Pledge of Allegiance
3. Approval of Minutes of Prior Meeting  
 The April 24 minutes were approved Yeas 9, Nays 0
4. Assignment of the minutes review for the next Meeting  
 Councillor Jordan was assigned to read the May 1<sup>st</sup> and May 8<sup>th</sup> minutes
5. Communications from the Mayor  
 Communication from Mayor Fiorentini submitting Order and *City of Haverhill Housing Production Plan* prepared by Merrimack Valley Planning Commission with assistance by JM Goldson community preservation + planning. Karen Conrad, Executive Director of MVPC and Andrew Herlihy, Director of our Community Development Block Grant office will be at the meeting seeking approval of the Plan  
 MS. KAREN SAWYER CONRAD GAVE AN OVERVIEW OF THE HAVERHILL HOUSING PRODUCTION PLAN. THIS IS THE FIRST REGIONAL HOUSING PLAN FOR THE MERRIMACK VALLEY THAT IDENTIFIES STRATEGIES FOR DEVELOPING HOUSING IN THE REGION. THE 5 YEAR PLAN IS A BLUEPRINT FOR HAVERHILL. COMMUNITY MEETINGS WERE HELD IN HAVERHILL LAST JULY AND NOVEMBER. \*  
 PLACED ON FILE Yeas 9, Nays 0 61

ORDERED: That the Mayor being and is hereby authorized to submit the Haverhill Housing Production Plan, a copy of which is attached thereto and incorporated herein, to the Massachusetts Department of Housing and Community Development (DHCD) for formal certification (see document for complete text)  
 ON MOTION OF COUNCILLOR BARRETT TO AMEND PLAN, PAGE 55, BY STRIKING NUMBER 3 UNDER “PRESERVATION”  
 PASSED Yeas 9, Nays 0  
 PASSED AS AMENDED Yeas 9, Nays 0 61B

6. Communications and Reports from City Officers and Employees
7. Utility Hearing(s) and Related Order(s)
8. Hearings and Related Orders
9. Public Participation- Requests under Council Rule 28
10. Appointments:  
 No Schedule

11. Petitions:  
Doc 52: Petition from Attorney Michael Migliori representing applicant Ralph L Buzzell, Inc owner of the 24-acre parcel on East Broadway; Assessor’s parcel No. 461-3-16 (the “Premises”) on Assessor’s Tax Maps requesting a Proposed Zoning Amendment to City Zoning Ordinance to establish a new Article XV.A “Senior Housing Overlay District” (SHOD) and if the proposed overlay district is adopted the Developer intends to promptly seek a special permit from Council to develop a 30 unit (plus 55) development on the Premises  
*Hearing was previously announced on April 10th and complete petition is now submitted with Zoning Ordinance*  
 REFERRED TO PLANNING BOARD  
 COUNCIL HEARING JUNE 5 2018 Yeas 9, Nays 0 52

MUNICIPAL ORDINANCE CHAPTER

New Provisions to the Zoning Ordinance to Create a “Senior Housing Overlay District (WSHOD)”  
 Item 1. Add the following new Article XV.A SENIOR HOUSING OVERLAY DISTRICT (WSHOD)  
 Sec. 255-153.1 Purpose. The purpose of this Article is:

1. To create innovative land plans to promote age-restricted dwelling units consistent with the City’s [Housing] Plan.
2. To provide an alternative land use not presently available in the City.
3. To provide incentives for the redevelopment of existing blighted or environmentally degraded sites.

Sec. 255-153.2. Overlay District. The SHOD shall be an overlay district superimposed on the underlying zoning districts. The initial SHOD shall consist of the 24 acres located off East Broadway identified as Assessor’s Parcel No. 461-3-16 and shown on the plan entitled “Former Buzzell Gravel Pit, East Broadway”, dated April 3, 2018 prepared by Meridian Engineering, Inc. and filed with the City Clerk. (see document for complete text)  
 PLACED ON FILE for at least 10 days Yeas 9, Nays 0 52B

Applications:

Application from Jeff Grassie for *Haverhill Farmers Market* being held on Saturdays, June 23rd to October 27th; from 9 am to 1 pm on 40 Bailey blvd (or Merrimack st Goecke Parking Lot pending final approval from City); Also requests that event fee and blanket vendor fee be waived with an amended letter

seeking permission to install a mural on the façade of the Goecke Parking deck; Department signoffs are included and they are currently working with Police Department for a parking plan for the deck. THERE WAS DISCUSSION ABOUT PAINTING A MURAL ON THE FAÇADE WHILE STILL PROVIDING THIS SPACE TO ADVERTISE UPCOMING EVENTS WITH A BANNER SUCH AS KIDSFEST & CHRISTMAS STROLL. COUNCIL WOULD LIKE TO SEE A SKETCH. ON MOTION OF COUNCILLOR MACEK TO POSTPONE FOR 1 WEEK TO HAVE MR. GRASSIE ADDRESS COUNCIL CONCERNS  
 POSTPONED TO MAY 15 2018 Yeas 9, Nays 0 62

**12. Motions and Orders**

ORDERED: That the sum of \$9,950.00 be transferred from the General Fund, *Reserve for Capital Projects* to Capital Account- *Safety Camera Nichols Street*  
 COUNCILLOR BARRETT RAISED CONCERN WITH VENDOR LICENSURE, PAYING PREVAILING WAGES AND COUNCIL QUESTIONED THE BID PROCESS  
 ON MOTION OF COUNCILLOR BARRETT TO POSTPONE 1 WEEK TO ALLOW FOR CLARIFICATION  
 POSTPONED TO MAY 15 2018 Yeas 9, Nays 0 34D

**13. Ordinances (File 10 days)**

**14. Monthly Reports**

Abatement report from Assessor Christine Webb, for month of April 2018  
 PLACED ON FILE Yeas 9, Nays 0 19E

**15. Communications from Councillors**

Communication was received from Councillor Joseph Bevilacqua requesting a discussion regarding Summer Youth Jobs  
 SEND LETTER TO MAYOR AND PLANNING DIRECTOR TO ENCOURAGE BUSINESSES TO NOTIFY MAYOR'S OFFICE OF SUMMER JOBS Yeas 9, Nays 0 63

Communication was received from Councillor Joseph Bevilacqua requesting a discussion regarding additional parking needs for Washington st/Wingate area  
 ON MOTION OF COUNCILLOR BEVILACQUA TO SEND LETTER TO MAYOR & WILLIAM PILLSBURY TO BEGIN PLANNING FOR FUTURE PARKING NEEDS & INCLUDE MVRTA PARKING STRUCTURE AS POSSIBLITY Yeas 9, Nays 0 64

**16. Unfinished Business of preceding Meetings**

Document 22B  
 MUNICIPAL ORDINANCE CHAPTER 240  
 An Ordinance Relating to Parking  
 38 Wilson Street – Establish Handicap Parking (see document for complete text)  
 PASSED Yeas 9, Nays 0 22B

Document 22C  
 MUNICIPAL ORDINANCE CHAPTER 240  
 An Ordinance Relating to Parking  
 426 Washington Street – Establish Handicap Parking (see document for complete text)  
 PASSED Yeas 9, Nays 0 22C

Document 22D  
 MUNICIPAL ORDINANCE CHAPTER 240  
 An Ordinance Relating to Parking  
 10 Hancock Street – Establish Handicap Parking (see document for complete text)  
 PASSED Yeas 9, Nays 0 22D

Document 22E  
 MUNICIPAL ORDINANCE CHAPTER 240  
 An Ordinance Relating to Parking  
 17 Vine Street – Delete Handicap Parking (see document for complete text)  
 PASSED Yeas 9, Nays 0 22E

Document 56  
 MUNICIPAL ORDINANCE CHAPTER 160  
 An Ordinance Relating to Graffiti

Be it Ordained by the City Council of the City of Haverhill that the Code of the City of Haverhill, as amended, is hereby further amended by adding the following as Chapter 160:

§160-1 Purpose and scope.

The purpose of this Ordinance is to help prevent the spread of graffiti vandalism and to establish a program for the removal of graffiti from public and private property. The City of Haverhill considers graffiti a public nuisance and destructive of the rights and values of property owners as well as the entire community. Unless graffiti is removed from public and private property, the graffiti tends to remain. Neighboring properties then become the target of graffiti, and entire neighborhood are affected and become less desirable places in which to be, all to the detriment of the City of Haverhill.

§160-2 Public nuisance; Duty of owner or person in possession.

- A. The existence of graffiti on public and private property in violation of this ordinance is expressly declared to be a public nuisance and, therefore, is subject to removal and abatement provisions specified in this ordinance.
- B. It is the duty of the owner of the property in which the graffiti has been applied and any person who may be in possession or who has the right to possess such property at all times to keep the property free and clear of graffiti.

§160-3 Definitions ( see document for complete text)

PASSED Yeas 9, Nays 0 56

An Ordinance Relating to Revolving Funds

Be it Ordained by the City Council of the City of Haverhill that the Code of the City of Haverhill, Chapter 83 is hereby added as follows:

“Chapter 83. Revolving Funds

§83-1. Purpose. This ordinance establishes and authorizes revolving funds for use by city departments, boards, committees, agencies or officers in connection with the operation of programs or activities that generate fees, charges or other receipts to support all or some of the expenses of those programs or activities. These revolving funds are established under and governed by General Laws Chapter 44, § 53E1/2.

§83-2. Expenditure Limitations. A department or agency head, board, committee or officer may incur liabilities against and spend monies from a revolving fund established and authorized by this ordinance without appropriation subject to the following limitations: (see document for complete text)

PASSED Yeas 9, Nays 0 57

**17. RESOLUTIONS AND PROCLAMATIONS**

Proclamation – *Food Allergy Awareness Week* May 14-20th

COUNCILLOR JORDAN INTRODUCED MS. MANDY BRETON WHO SPOKE ABOUT HER SON’S MULTIPLE SEVERE FOOD ALLERGIES

ADOPTED Yeas 9, Nays 0 39I

**18. Council Committee Reports and Announcements**

No Schedule

**19. Documents Referred To Committee Study**

Meeting adjourned at 8:22 o’clock P.M. Yeas 9, Nays 0

Attest: Linda Koutoulas  
City Clerk

\*Doc. 61– Handout from Ms. Conrad – Haverhill Housing Production Plan Presentation