

HAVERHILL RETIREMENT BOARD**Tuesday, January 10, 2017 9:00 a.m.****Haverhill City Hall, Room 301**

The meeting was called to order at: 9:09 am.

In attendance: Board Members: William Klueber, Charles Benevento, James Cleary, III, Richard MacDonald, Lewis Poore, Jr; Sheryl Trezise; Gus Aristizabal (Wainwright)

Annual Eligibility Certificate

Board Members signed PERAC's annual eligibility certification form.

2017 COLA

A motion was made Poore and seconded by Benevento to set a special meeting on February 14, 2017 @ 9 am (followed by the Board's regular meeting @ 9:15 am) for the purpose of granting a 3% COLA to retirees and to notify the legislative bodies of the meeting. Vote 4-0.

James Cleary entered the meeting at 9:20 am.

Renovations

Contractors that have either submitted a quote or expressed an interest in submitting one were discussed: Chip Sheehan; Bill Zannoni and Owen Murphy. The Board asked Sheryl to consider other plan possibilities if the quotes are above the budgeted amounts.

Investment Consultant Review & Update

- Overview of Markets and Performance Report: The rally continues. Value has outperformed Growth on a 1 year basis. As of 9/30/16 the fund had a market value of \$171.9M. The total market value of the fund as of 10/31/16 was \$167.7M with a YTD net return of 4.38%. YTD returns compared to their benchmarks: domestic equity 4.34% vs 6.30%; international equity 4.67% vs 3.75%; domestic fixed income 8.55% vs 7.94%; real estate 7.40% vs 6.13% (TerraCap II returned 15.45% YTD); timber (4.55%) vs 4.47%; venture capital 2.37%; hedge fund 2.59% vs (.60%). Mesirov's CEO passed away and Gus will have more information for the Board at the next meeting. He also noted that in private equity the J curve has increased to about 10 years due to slower drawdown periods. The PRIT Core Fund is 6.7% (gross) YTD; Haverhill was 4.68%. There was discussion about writing off First Asia and Novus. If there is no benefit to continuing to report these, the Board requested that they be written off.
- Motion by Benevento, seconded by Poore to redeem \$1.6M from IR&M for the January month-end warrant. Vote 5-0.

Bill left the meeting at 10:15 am.

- Motion by Poore, seconded by Benevento to terminate Victory. Vote 4-0.
- Motion by Benevento, seconded by Poore to terminate Systematic. Vote 4-0.
- Motion by Cleary, seconded by Poore to authorize Gus to work with Sheryl to time the liquidation of the 2 terminated managers with RhumbLine. Vote 4-0.

Bill returned to the meeting at 10:32 am.

New Member Enrollments

Motion by Poore, seconded by Benevento to acknowledge new member enrollments: **School:** Lucas Parsons; Cassandra MacLeod; Patricia Hamel **Highway:** Joseph Cronin, Jr. **Police:** Albert Betances; Kevin DeCarvalho; David Rodriguez; Kevin Tracy; Katelyn Tully **Police Clerks:** Stella Driscoll. Vote 5-0.

Motion by Poore, seconded by Benevento to approve the following buybacks and refunds:

Buybacks/Makeups

School: Victoria Steed (1 mo from 7/10/16-8/20/16); Carrie Anne Torossian (4 yrs 2 mos from 12/14/07-6/10/16).

Refunds

School: Rosanna Genao; Mary George **Library:** Aila Colburn.

Vote 5-0.

Retirements/Disabilities/Survivor Benefits

Retirement Board Staff have verified that the necessary paperwork is in order and has determined applicants to be eligible for such benefits:

Motion by Benevento, seconded by Cleary to acknowledge superannuation application: **Library:** Gael Nappa (1/10/17; 22.0833 yrs). Vote 5-0.

Minutes

Motion by Benevento, seconded by Poore to approve the minutes for the December 13, 2016 regular meeting. Vote 5-0.

Warrants

Motion by Cleary, seconded by MacDonald to approve the warrants:

- December 2016 Warrant 12-2016: \$2,162,115.47 (approved for up to \$2.225M).
- Estimated January 2017 warrant: \$2,225,000.

Vote 5-0.

Legal

- After reviewing pending security litigation information from Scott & Scott regarding Fx, Poore made a motion, seconded by MacDonald to request additional information concerning the breakdown of any proposed settlements and specifically how much the Haverhill Retirement Board would receive. Vote 5-0.
- Wolf Popper August 2016 report – no action.
- Merton Howard did not file an appeal on the recent CRAB decision (no accidental disability).
- Police Detail Memo (emailed to Board 1/3/17): police detail work considered in performance of job.
- Public Records Memo (emailed to Board 1/3/17): In accordance with the new Public Records Law, Motion by Benevento, seconded by Cleary to assign Scenia Saintcyr as the Haverhill Retirement Board's Records Access Officer (RAO). Vote 5-0.
- Stoneham Retirement Board v. CRAB (emailed to Board 1/3/17): once a member, always a member.
- The Board reviewed an RFP for investment consultant work. Motion by Benevento, seconded by Poore to authorize an RFP contingent on a revised scope requesting a one-time study of the Haverhill Retirement Board's returns and costs versus PRIT (1, 3, 5 & 7 year analysis). Vote 5-0.

Travel

A motion by Benevento, seconded by Poore to approve travel for staff to the May 2017 Administrator Conference on Martha's Vineyard. Vote 5-0.

Correspondence reviewed


PERAC	12/1/16	FY18 Appropriation.
PERAC Memo #27	12.12.16	Tobacco Company List.
PERAC Memo #28	12/12/16	Disability Data.
PERAC Memo #29	12/13/16	Buyback of Call Firefighter time.
PERAC Memo #30	12/29/16	Annual Review of Medical Testing Fee.
PRIM	6/2016	Annual CAFR.
Retired State	1/2017	The Voice.
Eastern Bank	9/2016	Bank reconciliation.
Eastern Bank	10/2016	Bank reconciliation.
Eastern Bank	11/2016	Bank reconciliation.

New Business

Matters and issues the Board would like to discuss at future meetings.

Motion made by Benevento, seconded by Poore to adjourn the meeting at 11:23 am. Vote 5-0.

Date of next scheduled Retirement Board meeting is Tuesday, February 14, 2017, 9:00 am.



 William J. Klueber, Chairman



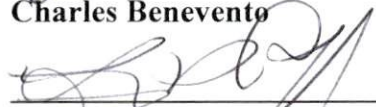
 James P. Cleary, III



 Richard MacDonald



 Charles Benevento



 Lewis F. Poore, Jr.