

**Christine Kwitchoff**

---

**From:** Christine Kwitchoff [christinekwitchoff@comcast.net]  
**Sent:** Wednesday, May 16, 2012 12:13 PM  
**To:** 'Michitson, John A'  
**Cc:** 'citycncl@cityofhaverhill.com'; 'Wimberley Burton'; 'Cindy Dauksewicz'; 'kevin mccarthy'; 'michael forehand'; 'Heather Conway'  
**Subject:** Rocks Village Handtub House/Waive Building Permit Fee

Dear John –

As a result of the Preservation Restriction the City Council recently awarded the Rocks Village Handtub House, we have proceeded with procuring bids for the repair of the failing foundation of this historic building. As stated during the request to receive the PR, this work will be paid in part from a grant from the Massachusetts Historical Commission (MHC).

Bids for the project are due 5/17/12. In conjunction with Procurement Officer Bob DeFusco and MHC, a vendor will be chosen by 5/25/12. We met with Building Inspector Richard Osborne yesterday to ensure he was aware of the project and the upcoming request for a building permit. While there, we asked Mr. Osborne to waive the building permit fee given that this is a city owned building. Per his guidance, we need approval from City Council to waive the fee.

As such, we would like this request to be considered for review during the May 22 City Council Meeting. I'll bring a hard copy of this mail to the City Clerk by Fri 5/18/12 at 11AM latest to ensure it meets the required deadline for consideration.

I have put members of the Rocks Village Memorial Association (RVMA) on cc so they're aware of this correspondence.

Best regards –  
Christine Kwitchoff  
On behalf of the RVMA

John –  
We'd also like to request a waiver on the fee to hold a yard sale at the Handtub House on May 26 + June 2. Proceeds from the sale go towards the maintenance of the building.