



# CITY OF HAVERHILL

## CITY COUNCIL AGENDA

Thursday, June 16, 2022 at 6:00 PM

Theodore A. Pelosi, Jr. Council Chambers, 4 Summer st, Room 202

### In-Person/Remote Meeting

*This meeting/hearing of Haverhill City Council will be held in-person at the location provided on this notice. Members of the public are welcome to attend this in-person meeting. Please note that while an option for remote attendance and/or participation is being provided as a courtesy to the public, the meeting/hearing will not be suspended or terminated if technological problems interrupt the virtual broadcast, unless otherwise required by law. Members of the public with particular interest in any specific item on this agenda should make plans for in-person vs. virtual attendance accordingly.*

1. **OPENING PRAYER**
2. **PLEDGE OF ALLEGIANCE**
3. **APPROVAL OF MINUTES OF PRIOR MEETING**
4. **ASSIGNMENT OF THE MINUTES REVIEW FOR THE NEXT MEETING**
5. **COMMUNICATIONS FROM THE MAYOR:**
6. **COMMUNICATIONS FROM COUNCILLORS TO INTRODUCE AN INDIVIDUAL(S) TO ADDRESS THE COUNCIL:**
7. **PUBLIC PARTICIPATION- REQUESTS UNDER COUNCIL RULE 28**
8. **COMMUNICATIONS AND REPORTS FROM CITY OFFICERS AND EMPLOYEES:**
  - 8.1. Robert E Ward, *Interim DPW Director*, submits proposed Order for *Waste and Wastewater User Rates* – for approval with the FY23 budget
    - 8.1.1. Order – Relating to Water and Wastewater User Rates for the FY 23 budget, effective July 1, 2022
9. **UTILITY HEARING(S) AND RELATED ORDER(S):**
10. **HEARINGS AND RELATED ORDERS:**
11. **APPOINTMENTS:**
  - 11.1. **Confirming Appointments:**
  - 11.2. **Non-Confirming:**
  - 11.3. **Resignations:**
12. **PETITIONS:**
  - 12.1. **Applications Handicap Parking Sign: with Police approval:**
  - 12.2. **Amusement/Event Application: pending approvals**
  - 12.3. **Auctioneer License:**
  - 12.4. **Tag Days: with Police approval**
  - 12.5. **One Day Liquor License – with approvals**
  - 12.6. **Annual License Renewals:**
    - 12.6.1. **Hawker Peddlers License 2022 - Fixed location – with approvals**
    - 12.6.2. **Coin-Op License Renewals - with Police approvals**
    - 12.6.3. **Drainlayer License Renewals for 2022 -with City Engineer approval**
    - 12.6.4. **Christmas Tree Vendor:**
    - 12.6.5. **Taxi Driver Licenses for 2022: with Police approval**



**CITY OF HAVERHILL  
CITY COUNCIL AGENDA**

**Thursday, June 16, 2022 at 6:00 PM**

**Theodore A. Pelosi, Jr. Council Chambers, 4 Summer st, Room 202**

**In-Person/Remote Meeting**

- 12.6.6. **Taxi License:**
- 12.6.7. **Junk Dealer License** *with Police approval*
- 12.6.8. **Pool Tables**
- 12.6.9. **Sunday Pool**
- 12.6.10. **Bowling**
- 12.6.11. **Sunday Bowling**
- 12.6.12. **Buy & Sell Second Hand Articles** *with Police approval*
- 12.6.13. **Buy & Sell Second Hand Clothing**
- 12.6.14. **Pawnbroker license**
- 12.6.15. **Fortune Teller** *with Police approval*
- 12.6.16. **Buy & Sell Old Gold**
- 12.6.17. **Roller Skating Rink**
- 12.6.18. **Sunday Skating**
- 12.6.19. **Exterior Vending Machines**
- 12.6.20. **Limousine/Livery License/Chair Cars** *with Police approval*

**13. MOTIONS AND ORDERS:**

**14. ORDINANCES (FILE 10 DAYS)**

**15. COMMUNICATIONS FROM COUNCILLORS:**

**16. UNFINISHED BUSINESS OF PRECEDING MEETING:**

**FY2023 BUDGET ORDERS -CONTINUED FROM MAY 17<sup>TH</sup>**

16.1. Document 74-B; Order – Appropriate \$221,603,558 and be designated as appropriation and funded in the following manner:

\$ 5,300,000	Free Cash
214,793	Water Receipts
639,841	Wastewater Receipts
427,640	Transfer from Special Revenue (ARPA)
100,850	Hospital Trust Funds
\$214,920,434	Taxation and Other Receipts

16.2 Document 74-C; Order – As part of FY 2023 Budget the sum of \$13,795,458 be appropriated to operate the Wastewater Dept for items marked as appropriated:

And that \$13,772,769 come from Wastewater Revenue

And that 662,530 come from available Retained Earnings

And that \$ 639,841 be appropriated in the General Fund and funded from Wastewater Receipts

16.3 Document 74-D; Order – City Council in accordance with the City Ordinance Chapter 83, set the annual budget for the following revolving funds:

Recreation and Youth Activities	\$175,000
Veteran’s Memorial Skating Rink	456,000
Citizens Center Rental	25,000
Council on Aging Activities	50,000
Wood School Daycare	100,000
Municipal Open Space Management	\$100,000



**CITY OF HAVERHILL  
CITY COUNCIL AGENDA**

**Thursday, June 16, 2022 at 6:00 PM**

**Theodore A. Pelosi, Jr. Council Chambers, 4 Summer st, Room 202**

**In-Person/Remote Meeting**

---

16.4 Document 74-E; Order – As part of FT 2023 annual budget the sum of \$11,831,329 be appropriated to operate the Water Department for items marked as appropriated on the attached:

And that \$10,587,811 come from Water Revenue

And that 1,458,311 come from Available Retained Earnings

And that \$214,793 be appropriated in the General Fund and funded from Water Receipts

**17. RESOLUTIONS AND PROCLAMATIONS:**

**18. COUNCIL COMMITTEE REPORTS AND ANNOUNCEMENTS**

**19. DOCUMENTS REFERRED TO COMMITTEE STUDY**

**20. LONG TERM MATTERS STUDY LIST**

**21. ADJOURN**



# Haverhill

Robert E. Ward, Interim DPW Director  
Phone: 978-374-2382 Fax: 978-521-4083  
rward@haverhillwater.com

8.1

Date: June 9, 2022

To: Timothy J. Jordan, City Council President  
and Members of the City Council

From: Robert E. Ward *R.E.*  
Interim DPW Director

Subject: Proposed City Council Order for Water and Wastewater User Rates

For approval with the FY23 budget at the City Council meeting on June 16, 2022, enclosed is a proposed City Council Order establishing the water and wastewater user rates for the FY23 budget. A copy of the current Order is also attached for your reference.

The proposed water and wastewater rates are \$4.15 and \$6.55, respectively. These are the rates presented at the City Council budget hearing and are necessary to meet the budgeted water and wastewater revenues.

The Order also provides a discount for qualified senior citizens.

If you need additional information, please call me at extension 2382.

Enclosures

Cc: The Honorable James J. Fiorentini, Mayor of Haverhill  
William D. Cox, Jr., City Solicitor  
Angel A. Wills, City Auditor  
Alicia T. McOsker, CTP Treasurer  
Elizabeth I. Remmes, W/WW Billing/Collection Manager

74-FK

8.1.1

DOCUMENT



**CITY OF HAVERHILL**

In Municipal Council

ORDERED:

**An Order Relating to Water and Wastewater Rates**

That Document #71 of June 15, 2021, (An Order Relating to Water and Wastewater Rates) be and is hereby deleted in its entirety and the following inserted in place thereof:

**RATES FOR WATER AND WASTEWATER  
EFFECTIVE JULY 1, 2022**

The City Council of the City of Haverhill hereby establishes the wastewater user rate shall be \$6.55 per hundred cubic feet and the water user rate shall be \$4.15 per hundred cubic feet.

Those persons that qualify pursuant to M.G.L. Chapter 59, Section 5, Clause 41C, as adopted by the City from time to time, shall receive a fifteen (15) percent discount on the above rates.

HAU CITY CLERK JUN 8 2022 04:54:47

2021 Backup



71

DOCUMENT 71

2021 JUN 05 AM 10:25 HAVERHILL CITY

# CITY OF HAVERHILL

In Municipal Council June 15 2021

ORDERED:

## An Order Relating to Water and Wastewater Rates

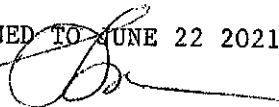
That Document #71-FF of June 30, 2020, (An Order Relating to Water and Wastewater Rates) be and is hereby deleted in its entirety and the following inserted in place thereof:

### RATES FOR WATER AND WASTEWATER EFFECTIVE JULY 1, 2021

The City Council of the City of Haverhill hereby establishes the wastewater user rate shall be \$6.21 per hundred cubic feet and the water user rate shall be \$3.57 per hundred cubic feet.

Those persons that qualify pursuant to M.G.L. Chapter 59, Section 5, Clause 41C, as adopted by the City from time to time, shall receive a fifteen (15) percent discount on the above rates.

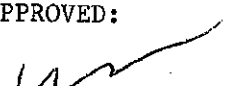
POSTPONED TO JUNE 22 2021 BUDGET MEETING

Attest:  City Clerk

IN CITY COUNCIL: June 22 2021

PASSED  
Attest:  City Clerk

APPROVED:

 Mayor

FY 2022 Budget

74-B

Neil



Document 74-B

City of Haverhill

In Municipal Council May 17 2022

Ordered:

That the sum of **\$221,603,558** be and is hereby raised and appropriated designated as appropriation on the attached and further that said appropriation be funded in the following manner:

\$ 5,300,000	Free Cash
\$ 214,793	Water Receipts
\$ 639,841	Wastewater Receipts
\$ 427,640	Transfer from Special Revenue (ARPA)
\$ 100,850	Hospital Trust Funds
\$214,920,434	Taxation and Other Receipts

CONTINUED TO JUNE 16 2022

Attest:

\_\_\_\_\_ City Clerk

Introduced by Mayor James J. Fiorentini

City Council  
 City of Haverhill  
 Submitted May 13, 2022

an Order Concerning Appropriations for the Fiscal Year Beginning July 1, 2022

Ordered that the following sums, designated as appropriations, are hereby appropriated in the General Fund of the City of Haverhill.						
	Salaries Appropriation	Expenses Appropriation	Capital Appropriation	Department Totals	State and Other Assessments	Grand Totals
<b>General Government</b>						
City Council	178,491	10,900		189,391		189,391
Mayor's Office	360,708	38,100		398,808		398,808
Auditor's Office	351,141	100,038		451,179		451,179
Treasurer/Collector	447,821	225,000		672,821		672,821
Constituent Services	107,959	32,500		140,459		140,459
Assessing	271,767	258,663		530,430		530,430
Purchasing	129,043	9,600		138,643		138,643
Law Department	85,027	173,900		258,927		258,927
Building & Zoning	347,994			347,994		347,994
Economic Development	224,509	70,549		295,058		295,058
Building Maintenance	121,500	246,500		368,000		368,000
Human Recourses	222,662	84,165		306,827		306,827
Municipal Information Systems	120,000	794,627		914,627		914,627
City Clerk	441,077	106,797		547,874		547,874
	<b>3,409,699</b>	<b>2,151,339</b>	<b>0</b>	<b>5,561,038</b>	<b>0</b>	<b>5,561,038</b>
<b>Public Safety</b>						
Police Department	12,934,459	1,695,447	171,589	14,801,495		14,801,495
Crossing Guards						
Fire Department	11,076,260	908,417		11,984,677		11,984,677
	<b>24,010,719</b>	<b>2,603,864</b>	<b>171,589</b>	<b>26,786,172</b>	<b>0</b>	<b>26,786,172</b>
<b>Education</b>						
Whittier Regional School		8,669,622		8,669,622		8,669,622
North Shore/Essex Regional School		776,368		776,368		776,368
School Other Funding		15,000		15,000		15,000
School Medicaid						
School Department		106,262,564		106,262,564		106,262,564
	<b>0</b>	<b>115,723,554</b>	<b>0</b>	<b>115,723,554</b>	<b>0</b>	<b>115,723,554</b>
<b>Public Works</b>						
Administration	63,442	83,415		146,857		146,857
Highways	1,352,480	661,163	12,000	2,025,643		2,025,643
Solid Waste/Recycling	196,541	5,385,043		5,581,584		5,581,584
Parking Area	45,785	375,659		421,444		421,444
Street Marking Division		112,483		112,483		112,483
Fleet Maintenance	228,806	57,080		285,886		285,886
Park Department	380,287	383,230		763,517		763,517
Street Lighting		583,960		583,960		583,960
Snow & Ice Removal	228,349	481,651		710,000		710,000
	<b>2,495,690</b>	<b>8,123,664</b>	<b>12,000</b>	<b>10,631,374</b>	<b>0</b>	<b>10,631,374</b>
<b>Human Services</b>						
Citizens Center	278,298	153,100		431,398		431,398
Veterans Service	105,931	749,150		855,081		855,081
Senior Services	10,700	2,700		13,400		13,400
Public Health	91,850	9,000		100,850		100,850
Stadium Commission		14,443		14,443		14,443
Recreation	137,280	88,000		225,280		225,280
Inspectional & Health Services	557,039	48,300		605,339		605,339
Public Library	1,343,603	383,638		1,727,241		1,727,241
	<b>2,524,701</b>	<b>1,448,331</b>	<b>0</b>	<b>3,973,032</b>	<b>0</b>	<b>3,973,032</b>
<b>Debt Service</b>		<b>8,114,877</b>		<b>8,114,877</b>		<b>8,114,877</b>



	Salaries Appropriation	Expenses Appropriation	Capital Appropriation	Department Totals	State and Other Assessments	Grand Totals
<b>Employee Benefits</b>						
Retirement Fund		21,173,486		21,173,486		21,173,486
Unemployment Compensation		209,800		209,800		209,800
Group Insurance		23,959,074		23,959,074		23,959,074
Payroll Taxes (FICA/Medicare)		1,535,872		1,535,872		1,535,872
Workers Compensation		558,330		558,330		558,330
Indemnification of Retirees		221,708		221,708		221,708
Sick Leave Bank		75,000		75,000		75,000
Long Term Disability		2,040		2,040		2,040
Vacation Accrual		51,000		51,000		51,000
Injured on Duty Clams		211,785		211,785		211,785
	0	47,998,095	0	47,998,095	0	47,998,095
<b>Other</b>						
Capital Projects						
General Liability Insurance		709,823		709,823		709,823
Salary Reserve		1,422,645		1,422,645		1,422,645
Stabilization Fund						
Budget Reserve		682,948		682,948		682,948
Other Deficits (Snow & Ice)					629,191	629,191
State Assessments (Cherry Sheets)		8,353,266			8,353,266	8,353,266
Reserve for Abatements and Exemptions (Overlay)					516,931	516,931
	0	11,168,682	0	2,815,416	9,499,388	12,314,804
<b>Total General Fund</b>	<b>32,440,809</b>	<b>197,332,426</b>	<b>183,589</b>	<b>221,603,558</b>	<b>9,499,388</b>	<b>231,102,946</b>



Copy

JAMES J. FIORENTINI  
MAYOR

**CITY OF HAVERHILL  
MASSACHUSETTS**

CITY HALL, ROOM 100  
FOUR SUMMER STREET  
HAVERHILL, MA 01830  
PHONE 978-374-2300  
FAX 978-373-7544  
MAYOR@CITYOFHAVERHILL.COM  
WWW.CITYOFHAVERHILL.COM

May 12, 2022

City Council President Timothy J. Jordan and Members of the Haverhill City Council

**RE: FY2023 Haverhill Budget Orders**

Dear Mr. President and Members of the Haverhill City Council:

I hereby submit four FY2023 Budget Orders for your review:

1. FY2023 Municipal Operating Budget
2. FY2023 Wastewater Department Budget
3. FY2023 Recreation and Youth Activities, Veteran's Memorial Skating Rink, Citizen's Center Rental, Council on Aging Activities, Wood School Daycare and Municipal Open Space Management Budget and
4. FY2023 Water Department Budget

The FY2023 Budget Books will be filed separately. Our CFO, Angel Wills, and I will be before the City Council on Tuesday night to discuss the FY2023 Budget.

Respectfully submitted,

**James J. Fiorentini**  
Mayor

JJF/lyf

IN CITY COUNCIL: May 17 2022  
FILED AND ORDERS TO COME BACK JUNE 14 2022  
Attest:

\_\_\_\_\_  
City Clerk

74-C

162



Document 74-C

City of Haverhill

In Municipal Council May 17 2022

Ordered:

That as part of the fiscal year 2023 annual budget the sum of **\$13,795,458** be appropriated to operate the Wastewater Department for items marked as appropriated on the attached.

And that \$ 13,772,769 come from Wastewater Revenue

And that \$ 662,530 come from available Retained Earnings

And that \$ 639,841 be appropriated in the General Fund and funded from Wastewater receipts.

IN CITY COUNCIL: May 17 2022  
CONTINUED TO JUNE 16 2022

Attest:

\_\_\_\_\_ City Clerk

Introduced by the Mayor James J. Fiorentini  
 an Order Concerning Appropriations for the Fiscal Year Beginning July 1, 2022

**Ordered that the following sums, designated as appropriations, are hereby appropriated in the Wastewater Fund of the City of Haverhill and that \$659,278 be appropriated in the General Fund and funded from Wastewater revenue.**

	Salaries	Expenses	Capital	Total City	Other Assessments	Grand Totals
	Appropriation	Appropriation	Appropriation	From General Fund		
General Operations	2,677,412	4,983,559	755,000	8,415,971		8,415,971
Stormwater	93,230	427,100	0	520,330		520,330
Transfers	0	0	0	0	639,841	639,841
Benefits	1,297,278			1,297,278		1,297,278
Debt		3,467,310		3,467,310		3,467,310
Reserves		0		0		0
Insurance		94,569		94,569		94,569
<b>Total Wastewater Fund</b>	<b>4,067,920</b>	<b>8,972,538</b>	<b>755,000</b>	<b>13,795,458</b>	<b>639,841</b>	<b>14,435,299</b>

**Be it further ordered that the City appropriations and assessments in the Wastewater Fund are to be financed by estimated revenues drawn from the following sources.**

	Charges for	Other	Total	Available	Grand Totals
	Services	Revenue	Revenue	Fund Balance	
Wastewater Fund	13,542,769	230,000	13,772,769	662,530	14,435,299
<b>Total Wastewater Fund</b>	<b>13,542,769</b>	<b>230,000</b>	<b>13,772,769</b>	<b>662,530</b>	<b>14,435,299</b>

74-D

1603



Document 74-D

City of Haverhill

In Municipal Council May 17 2022

Ordered:

That the City Council, in accordance with the City Ordinance Chapter 83, set the annual budget for the following revolving funds:

Recreation and Youth Activities	\$175,000
Veteran's Memorial Skating Rink	\$456,000
Citizens Center Rental	\$ 25,000
Council on Aging Activities	\$ 50,000
Wood School Daycare	\$100,000
Municipal Open Space Management	\$100,000

CONTINUED TO JUNE 16 2022

Attest;

\_\_\_\_\_ City Clerk

City of Haverhill Massachusetts

Fund Balances

Fiscal Year: 2021-2022

Month: May  
 Year: 2022  
 Fund Type: Chapter 44 Section  FY End Report  Include Cash Balance

Fund	Description	Beginning Balance	Revenue	Expense	Transfers	Fund Balance
2302662	Recreation/Parks Revolving	\$18,706.75	\$76,080.00	(\$80,021.53)	\$0.00	\$14,765.22
2302663	Skating Rink Revolving	\$31,712.62	\$272,901.38	(\$250,131.81)	\$0.00	\$54,482.19
2302666	Citizen Center Revolving	\$664.28	\$8,060.00	(\$10,956.08)	\$0.00	(\$2,231.80)
2302667	Council on Aging Revolving	\$506.31	\$14,020.00	(\$23,044.35)	\$0.00	(\$8,518.04)
2302670	Wood School Day Care Revolving Fund	\$54,755.82	\$58,571.76	(\$54,150.41)	\$0.00	\$59,177.17
2302671	Parking Commission Revolving	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2302672	Crowell School Day Care Revolving Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2302673	Municipal Open Space Management	\$50,833.24	\$0.00	\$0.00	\$0.00	\$50,833.24
Grand Total:		\$157,179.02	\$429,633.14	(\$418,304.18)	\$0.00	\$168,507.98

End of Report

16.4

74-E



Document 74-E

City of Haverhill

In Municipal Council May 17 2022

Ordered:

That as part of the fiscal year 2023 annual budget the sum of **\$11,831,329** be appropriated to operate the Water Department for items marked as appropriated on the attached.

And that \$ 10,587,811 come from Water Revenue

And that \$ 1,458,311 come from Available Retained Earnings

And that \$ 214,793 be appropriated in the General Fund and funded from Water Receipts

CONTINUED TO JUNE 16 2022

Attest:

\_\_\_\_\_ City Clerk

Introduced by the Mayor James J. Fiorentini

Submitted May 13, 2022

an Order Concerning Appropriations for the Fiscal Year Beginning July 1, 2022

**Ordered that the following sums, designated as appropriations, are hereby appropriated in the Water Fund of the City of Haverhill and that \$234,230 be appropriated in the General Fund and funded from Water revenue.**

	Salaries	Expenses	Capital	Total City	Other Assessments	Grand Totals
	Appropriation	Appropriation	Appropriation	From General Fund		
General Operations	2,633,653	2,488,356	773,512	5,895,521		5,895,521
Engineering	507,481	107,660		615,141		615,141
Conservation	78,223	4,700		82,923		82,923
Transfers		0		0	214,793	214,793
Benefits	1,421,890			1,421,890		1,421,890
Debt		3,673,020		3,673,020		3,673,020
Reserves		0		0		0
Insurance		142,834		142,834		142,834
<b>Total Water Fund</b>	<b>4,641,247</b>	<b>6,416,570</b>	<b>773,512</b>	<b>11,831,329</b>	<b>214,793</b>	<b>12,046,122</b>

Be it further ordered that the City appropriations and assessments in the Water Fund are to be financed by estimated revenues drawn from the following sources.

Charges for	Other	Engineering	Total	Available	Grand Totals	
Services	Revenue	Fees	Revenue	Fund Balance		
Water Fund	10,230,461	205,000	152,350	10,587,811	1,458,311	12,046,122
<b>Total Water Fund</b>	<b>10,230,461</b>	<b>205,000</b>	<b>152,350</b>	<b>10,587,811</b>	<b>1,458,311</b>	<b>12,046,122</b>