



**CITY OF HAVERHILL
CITY COUNCIL AGENDA - UPDATED**

July 12, 2022 at 7:00 PM

Theodore A. Pelosi, Jr. Council Chambers, 4 Summer st, Room 202

In-Person/Remote Meeting

This meeting/hearing of Haverhill City Council will be held in-person at the location provided on this notice. Members of the public are welcome to attend this in-person meeting. Please note that while an option for remote attendance and/or participation is being provided as a courtesy to the public, the meeting/hearing will not be suspended or terminated if technological problems interrupt the virtual broadcast, unless otherwise required by law. Members of the public with particular interest in any specific item on this agenda should make plans for in-person vs. virtual attendance accordingly.

- 1. OPENING PRAYER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. APPROVAL OF MINUTES OF PRIOR MEETING**
- 4. ASSIGNMENT OF THE MINUTES REVIEW FOR THE NEXT MEETING**
- 5. COMMUNICATIONS FROM THE MAYOR:**
- 6. COMMUNICATIONS FROM COUNCILLORS TO INTRODUCE AN INDIVIDUAL(S) TO ADDRESS THE COUNCIL:**
 - 6.1. Councillor Barrett requests to introduce Mike Jarvis regarding an upcoming event
- 7. PUBLIC PARTICIPATION- REQUESTS UNDER COUNCIL RULE 28**
- 8. COMMUNICATIONS AND REPORTS FROM CITY OFFICERS AND EMPLOYEES:**
 - 8.1. Chief of Police, Robert P Pistone, requests to present three of his officer's commendations and highlight their achievements
 - 8.2. William Pillsbury Jr., Community Development Director, requests approval of Resolution authorizing Mayor to submit FY2023 (Program Year 2022) Community Development Block Grant (CDBG) program for the City
 - 8.2.1. Resolution – Authorize the Mayor to submit the CDBG Application
 - 8.3. Christine Webb, City Assessor, submits abatement report for month of June 2022
- 9. UTILITY HEARING(S) AND RELATED ORDER(S):**
 - 9.1. Document 82 -Petition for underground electric conduits from MA Electric Co d/b/a National Grid of North Andover for South Main st – Plan 30287257
 - 9.1.1. Document 82-B -Order grant permission for underground electric conduits from MA Electric Co d/b/a National Grid of North Andover for South Main st
- 10. HEARINGS AND RELATED ORDERS:**
 - 10.1. Document 33; Petition from Lawrence Palmisano for JR Builders requesting to accept Emma Rose Circle as a Public Way *postponed from June 21st*
 - 10.1.1. Document 33-B; Order – accept Emma Rose Circle as a Public Way *Favorable recommendations from Planning Board & Director*
 - 10.2. Document 74/2021; William Pillsbury Jr. Economic Development & Planning Director requests hearing for Zoning Amendment – to City Code Chapter 255 and submits Ordinance *postponed from May 17 2022*
 - 10.2.1. Document 74-B/2021; Ordinance re: Amend City Zoning Ordinance Chapter 255 by adding 8.3 Inclusionary Zoning – All housing projects in City Shall require a minimum of 10% of all units to be affordable as a condition of approval *Related communication from William Pillsbury Jr., requesting to postpone the hearing to a date to be determined*



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- 10.3. Document 84; CCSP 22-10; Attorney Robert Harb for applicant Salon Val Bros LLC for special permit – for a 3-unit multifamily dwelling with hair salon at 381 South Main st *Related communication from Attorney Robert Harb requesting, on behalf of applicant, to continue the hearing to July 26 2022*
- 10.4. Document 85; CCSP 22-11; Attorney Robert Harb for applicant Philip R Rice, Trustee of Casey Realty Trust for special permit at 67 Pecker st; to restore property to a single family dwelling *Comments from Departments are included*

11. APPOINTMENTS:

- 11.1. **Confirming Appointments:**
- 11.2. **Non-Confirming:**
- 11.3. **Resignations:**

12. PETITIONS:

- 12.1. Petition from Karl E. Eckstrom, P.E. – Senior Director - Bridge & Structures Department; for MASS DOT requesting approval for Obstruction Permit (EOB-22-10) on behalf of the MBTA’s future construction contract - regarding temporary staging of railroad bridge crossing South Elm st
- 12.2. Petition from Felix Garcia Jr. P.E./*Garcia Engineering*, requesting approval of Order to open 38 Railroad st and 115 South Pleasant st to install/repair underground utilities *Related communication from City Engineer John Pettis*
- 12.2.1. Order – City Council approves request to open 38 Railroad st and 115 South Pleasant st
- 12.3. Petition from Attorney Robert Harb for applicant Andrew R Fanaras, Trustee of PBF Trust, of 37 Hancock st; requesting hearing to amend Chapter 255 Zoning Map, and change Map 520, Block 314 Lots 3,4,4A 4B and 32 from a RM Zone to a RH Zone; the same zone as client’s Abutting lots; Map 520, Block 314 Lots 1 & 2; which would place these properties in the same RH Zone
- Refer to Planning Board &
Council Hearing Aug 23 2022

- 12.4. **Applications Handicap Parking Sign:** *with Police approval:*
- 12.5. **Amusement/Event Application**
- 12.6. **Auctioneer License:**
- 12.7. **Tag Days:** *with Police approval*
- 12.7.1. *Pentucket Youth Cheer – July 15,16,17*
- 12.8. **One Day Liquor License:**
- 12.8.1. *Tattersall Farm, 542 North Broadway, for event Sunday, September 18th, 12-4 PM; Beer and Wine pending license commission approval*
- 12.9. **Annual License Renewals:**
- 12.9.1. **Hawker Peddlers License 2022 - Fixed location** – *with approvals*
- 12.9.2. **Coin-Op License Renewals** - *with Police approvals*
- 12.9.3. **Drainlayer License Renewals for 2022** -*with City Engineer approval*



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- 12.9.4. **Christmas Tree Vendor:**
- 12.9.5. **Taxi Driver Licenses for 2022:** *with Police approval*
 - 12.9.5.1. Vicky Gonzalez, 19 Granite st - *new*
- 12.9.6. **Taxi License:**
- 12.9.7. **Junk Dealer License** *with Police approval*
- 12.9.8. **Pool Tables**
- 12.9.9. **Sunday Pool**
- 12.9.10. **Bowling**
- 12.9.11. **Sunday Bowling**
- 12.9.12. **Buy & Sell Second Hand Articles** *with Police approval*
- 12.9.13. **Buy & Sell Second Hand Clothing**
- 12.9.14. **Pawnbroker license**
- 12.9.15. **Fortune Teller** *with Police approval*
- 12.9.16. **Buy & Sell Old Gold**
- 12.9.17. **Roller Skating Rink**
- 12.9.18. **Sunday Skating**
- 12.9.19. **Exterior Vending Machines**
- 12.9.20. **Limousine/Livery License/Chair Cars** *with Police approval*

13. MOTIONS AND ORDERS:

- 13.1. Transfer \$50,000 from the Youth Activity/Mental Health Stabilization Fund to fund the Girls Softball League grant voted by the Youth Activity Mental Health Committee
- 13.2. Transfer \$8,447.62 from Waterways Fund, which has a balance of \$21,379 to the capital fund for the purchase of a surveillance system deposit at the public docks. This was voted unanimously by the *Haverhill Harbor Commission* on 6/28/2022
- 13.3. Transfer \$329,202 from the Youth Activity/Mental Health Stabilization Fund to fund the operating reserve fund
- 13.4. Transfer \$72,000 from Stormwater Capital to the Stormwater System Improvements (3220423)
- 13.5. Transfer \$526,000 from the listed accounts in the Wastewater Fund to the Wastewater Capital Outlay – WWTP Upgrade
 - Salaries & Wages – Sewer \$66,000
 - Salaries & Wages – Wastewater \$200,000
 - Wastewater – Overtime \$100,000
 - Long Term Debt – Interest \$160,000
- 13.6. Transfer \$125,000 from the listed Water Expense accounts to the Water Meter Replacement Capital (3111016)
 - Salaries & Wages - Water Treatment \$58,000
 - Salaries & Wages - Water Maintenance \$67,000



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Document

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In Municipal Council

Ordered:

That \$3,013,331.00 be transferred from various general fund appropriations to fund FY 2022 operating expenses.

Transfer to: (Budget Deficits)	
City Clerk Expenses	\$ 11,500.00
Auditor's Office Salaries	\$ 53,705.00
Auditor's Office Expenses	\$ 5,995.00
Assessors Salaries	\$ 8,939.00
Treasurer/Collector Salaries	\$ 18,700.00
Human Resources Expenses	\$ 3,000.00
MIS Salaries	\$ 17,807.00
MIS Expenses	\$ 42,766.00
Building Maint. Expenses	\$ 33,704.00
Inspectional & Health Services Salaries	\$ 21,771.00
Economic Development Salaries	\$ 11,772.00
Police Capital	\$ 30,838.00
Fire Salaries	\$ 226,000.00
Highway Vehicle Supplies	\$ 48,000.00
Public Works Solid Waste/Recycling Expenses	\$ 191,000.00
Public Works Parking Area Salaries	\$ 2,815.00
Public Works Street Lighting Expenses	\$ 137,000.00
Public Works Snow & Ice Removal Expenses	\$ 1,046,789.00
Citizens Center Salaries	\$ 60,200.00
Citizens Center Expenses	\$ 9,000.00
Recreation Salaries	\$ 396.00
Payroll Taxes (FICA/Medicare)	\$ 285,634.00
Workers Compensation	\$ 614,000.00
General Liability Insurance	\$ 132,000.00
	\$ 3,013,331.00

Transfer from: Budget Surplus	
City Clerk Salaries	\$ (56,000.00)
Council Salaries	\$ (3,000.00)
Constituent Services Salaries	\$ (30,000.00)
Purchasing Salaries	\$ (9,000.00)
Building & Zoning Salaries	\$ (26,000.00)
Building Maint. Salaries	\$ (39,000.00)
Inspectional & Health Services Expenses	\$ (10,000.00)
Public Health Salaries	\$ (3,000.00)
Economic Development Expenses	\$ (5,200.00)
Police Salaries	\$ (50,000.00)
North Shore Essex Tech. Assessment	\$ (121,292.00)
Public Works Solid Waste/Recycling Salaries	\$ (26,500.00)
Public Works Fleet Maint. Salaries	\$ (81,500.00)
Public Works Park Dept. Salaries	\$ (58,500.00)
Public Works Administration Salaries	\$ (18,500.00)
Veterans Services Salaries	\$ (16,000.00)
Veterans Services Expenses	\$ (375,000.00)
Public Library Salaries	\$ (18,000.00)
Debt Service	\$ (382,000.00)
Unemployment Compensation	\$ (95,000.00)
Group Insurance	\$ (200,000.00)
Sick Leave Bank	\$ (35,000.00)
Retiree Medical Claims	\$ (120,000.00)
Vacational Accrual	\$ (20,000.00)
Capital Projects	\$ (145,000.00)
Budget Reserve	\$ (666,290.00)
Salary Reserve	\$ (403,549.00)
	\$ (3,013,331.00)



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14. ORDINANCES (FILE 10 DAYS)

- 14.1. Ordinance re: Vehicles and Traffic – Stop streets; Merrill st, South at intersection of Linwood st; Moreland st, North at Groveland st and Linwood st, South at Groveland st File 10 days
- 14.2. Ordinance re: Vehicles and Traffic – Stop Street; Rochambault st, West at intersection of Hilldale av File 10 days

15. COMMUNICATIONS FROM COUNCILLORS:

16. UNFINISHED BUSINESS OF PRECEDING MEETING:

- 16.1. Document 19-F; Ordinance re: Handicap Parking; HPS 22-10; 19 Fourth av *filed June 22 2022*
- 16.2. Document 88; Communication from City Solicitor, William Cox Jr. submits Order - Mayor and Council approve certain mutual Conservation Restrictions granted to the City from Essex County Greenbelt Association for land at 97 Corliss Hill rd postponed from June 28 2022
Communication from City Solicitor William Cox requesting this item be postponed until July 26, 2022 meeting as still awaiting final approval of documents from MA EEA

17. RESOLUTIONS AND PROCLAMATIONS:

18. COUNCIL COMMITTEE REPORTS AND ANNOUNCEMENTS

19. DOCUMENTS REFERRED TO COMMITTEE STUDY

20. LONG TERM MATTERS STUDY LIST

21. ADJOURN

UPDATED ITEM:

COMMUNICATIONS FROM COUNCILLORS TO INTRODUCE AN INDIVIDUAL(S) TO ADDRESS THE COUNCIL:

- 21.1. Councillor Barrett requests to introduce Mike Jarvis regarding an upcoming event.