



**CITY OF HAVERHILL
CITY COUNCIL MINUTES**

Tuesday, May 10, 2022 at 7:00 PM

Theodore A. Pelosi, Jr. Council Chambers, 4 Summer St., Room 202

In-Person/Remote Meeting

Present – President Jordan, Councillors Michitson, Barrett, Sullivan, Lewandowski, McGonagle, and Toohey

Attending Remotely – Councillors Bevilacqua and Rogers

City Clerk – Linda L. Koutoulas

1. OPENING PRAYER

2. PLEDGE OF ALLEGIANCE

President Jordan asked for a moment of silence in remembrance of Anne Savinelli.

3. APPROVAL OF MINUTES OF PRIOR MEETING

Minutes for April 26, 2022 meeting approval next meeting.

4. ASSIGNMENT OF THE MINUTES REVIEW FOR THE NEXT MEETING

Councillor Sullivan assigned minutes.

5. COMMUNICATIONS FROM THE MAYOR:

5.1. Mayor submits letter from Arbor Day Foundation once again naming Haverhill as *Tree City USA* and also wants all to join him in recognizing *Arbor Day*. Councillor Sullivan read the press release from the Arbor Day Foundation naming Haverhill a 2021 Tree City USA and recognizing the city’s commitment to urban forestry.

Motion by Councillor Sullivan to receive, second Councillor McGonagle
PASSED Placed on File *Yeas 9, Nays 0* 4-I

6. COMMUNICATIONS FROM COUNCILLORS TO INTRODUCE AN INDIVIDUAL(S) TO ADDRESS THE COUNCIL:

6.1. Councillor Barrett requests to introduce Gunther Wellenstein, Solid Waste Manager, to discuss composting and the mattress and textile ban. *Councillor Barrett request to postpone to May 24th, second Councillor McGonagle*
PASSED Postponed to May 24, 2022 *Yeas 9, Nays 0* 10-R

6.2. Council Vice President Michitson requests to introduce Bob Lemerise to discuss continuing traffic safety concerns at the intersection of North Broadway and Monument st. Councillor Michitson states that there is ongoing traffic and safety concerns at this location. Would like to send to Traffic and Safety but would like to hear from Mr. Lemerise who is not in attendance.
Motion by Councillor Michitson to table, second Councillor McGonagle
PASSED postponed to date TBD *Yeas 9, Nays 0* 10-S

6.3. Council President Jordan requests to Introduce Dianne Conolly and Dr. John Maddox from *Haverhill Promise* to provide an update on an important community metric: the number of Haverhill 3rd graders reading at grade level. Dianne Conolly and Dr. Maddox shared data on reading levels of Haverhill’s third graders as compared to other gateway cities. Haverhill is making progress and thanked the public and the council for all the support. 10-T



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7. PUBLIC PARTICIPATION- REQUESTS UNDER COUNCIL RULE 28

8. COMMUNICATIONS AND REPORTS FROM CITY OFFICERS AND EMPLOYEES:

8.1. Angel Wills, City Auditor and CFO for the City requests to give two presentations regarding ARPA “American Rescue Plan Act of 2021”

Angel Wills attending in person and Mike Stankovich attending remotely. Angel’s PowerPoint presentation of ARPA allowable uses and deadlines and the next steps the city will take. Angel Wills also gave a summary of the city’s outstanding debt before budget hearings. 11-L

9. UTILITY HEARING(S) AND RELATED ORDER(S):

10. HEARINGS AND RELATED ORDERS:

10.1. Document 59: Attorney Robert Harb for owners/applicants Escipion Baez and Kenia Baez for Special Permit CSP 22-6 for property at 16-20 South Park st for restoration of a protected status of a non-conforming three-family dwelling currently in use as a two-family dwelling
Department comments are included

President Jordan opened the special permit hearing.

Attorney Robert Harb presented on behalf of the owners/applicants. Would like to convert two-family dwelling back to original three-family dwelling under Chapter 255, Section 5.6.

President Jordan asked if anyone would like to speak in favor. No one spoke, President Jordan asked if anyone would like to speak in opposition. No one spoke.

President Jordan closed the hearing.

Motion by Councillor Sullivan to move for passage subject to all department requirements and the upcoming developmental review, second by Councillor Toohey

Councillor Barrett requested snow removal off premises be added to motion.

Councillor Sullivan agreed, Councillor Toohey does not agree.

At the request of Attorney Harb, language could be “as may be necessary or required”

Councillor Sullivan agrees added condition language of “snow removal from premises as may be necessary or required”, second by Councillor Toohey

PASSED with conditions

Yeas 9, Nays 0

(*see special permit minutes)

10.2. Document 41: Attorney William Cox for City Board of Health requests hearing to revise the City Code by deleting the words “Not to exceed 4 in total” from Table 1: Use and Parking Regulations from section K-19 of the current table and also submits the required Ordinance
favorable recommendation with conditions from Planning Board &



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Planning Director and Board of Health regulations are included

- 10.3. Document 41-B: Ordinance re: Zoning: Amend City Code Chapter 255, Table 1: on Page 15 – “Accessory Uses” as presented *filed March 2nd*

President Jordan opened the public hearing.

Attorney Cox here tonight on behalf of the Board of Health asking to amend the zoning code to delete words “Not to exceed 4 in total” from section K-19. If ordinance is approved, then the accessory use K-19 will then read “accessory keeping of birds or animals as domestic pets subject to approval by the Board of Health”. The Board of Health’s approval process will give them the ability to review each particular site in terms of appropriateness.

President Jordan asked if anyone would like to speak in favor? No one spoke.

President Jordan asked if anyone would like to speak in opposition? No one spoke.

Motion by Councillor Sullivan, second Councillor Barrett

PASSED

Yeas 8, Nays 0, Absent 1 (McGonagle)

11. APPOINTMENTS:

11.1. **Confirming Appointments:**

11.2. **Non-Confirming:**

11.2.1. *Youth Activities & Mental Health Program Advisory Committee, Tomas Michel, 333 Washington st*

Motion by Councillor Bevilacqua, second Councillor Barrett

PASSED Placed on File

Yeas 9, Nays 0

1-M

11.3. **Resignations:**

12. PETITIONS:

- 12.1. Attorney Robert Harb requests Hearing for CCSP 22-8 for owner Noel Ortega to expand his car dealership *Welcome Motors*, at 25 Welcome & Pecker st
Hearing June 7 2022

Motion by Councillor Michitson, second Councillor Bevilacqua

PASSED Heard June 7, 2022

Yeas 9, Nays 0

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- 12.2. Hailey Moschella, *Haverhill Art Walk* coordinator requests all busking fees in association with the *Haverhill Art Walk* (up to five bands will be playing in Washington Square and Columbus Park each month) to be held June 11, July 9, and August 13, September 10 and October 8 between 3 and 6 pm, be waived

Motion by Councillor Barrett, second Councillor Toohey

GRANTED Fees Waived

Yeas 8, Nays 0, Absent 1 (Rogers)

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- 12.3. **Applications Handicap Parking Sign:** *with Police approval:*
- 12.3.1. Rodney Ball – 151 Franklin st Apt 2 – Add handicap sign 2-C
 - 12.3.2. Jerricca Jarrett – 73 Hilldale av – Remove handicap sign 2-D
 - 12.3.3. Keith Joyce – 103 Summer st Apt 7-Remove handicap sign 2-E
 - 12.3.4. Sandra Hanagan- 103 Summer st Apt 2 – Remove handicap sign 2-F
 - 12.3.5. Shannon Rowell – 162 So Pleasant st Unit 1-Add handicap sign 2-G
- Motion by Councillor Sullivan, second Councillor Barrett*
PASSED Yeas 8, Nays 0, Absent 1 (Rogers)
- 12.4. **Amusement/Event Application:**
- 12.4.1. Jeff Grassie for *Creative Haverhill* requests to hold Farmers Market, outdoors at 51 Merrimack st; starting June 25th, 9 am with 8-9 am for market & vendors and 1-2 pm for breakdown and requests fees be waived *pending approvals from Health, Building and Highway Depts*
- Motion by Councillor Bevilacqua, second Councillor Sullivan*
Councillor Barrett confirming insurance needed as well
PASSED pending approvals and insurance Yeas 9, Nays 0 70
- 12.4.2. Kevin Dorr for *Crescent Yacht Club* requests to hold *Charity Canoe Race*, June 4th, at 30 Ferry st; 9 am to 4 pm and requests fees be waived *pending approvals from Health, Fire and Highway Depts.*
- Motion by Councillor Barrett, second Councillor Sullivan*
PASSED pending food permits, fees waived Yeas 9, Nays 0 71
**Councillor Toohey requesting updated insurance Certificate*
- 12.4.3. James Carbone requests to hold event at *Whittier Birthplace*, visitors center, 305 Whittier rd; having Historical foodways talk and tasting, **May 19th**, 5 pm to 8:30 pm *and also* 66-C
- 12.4.4. James Carbone requests same event to be held on **June 9th**
Motion by Councillor Barrett, second Councillor Sullivan
PASSED Yeas 9, Nays 0 66-D
- 12.4.5. James Carbone requests to hold *CiderFeast* event outdoors at *Harbor Place*, 2 Merrimack st, **June 23rd**, 5 pm to 8:30 pm
Motion by Councillor Barrett, second Councillor Lewandowski
PASSED Yeas 9, Nays 0 66-E



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12.4.6. James Carbone requests to hold *Farm to Table Event*, **July 28th** at *Tattersall Farm*, 542 North Broadway, 5 pm to 8:30 pm
James Carbone Events have all approvals and License Commission approval
Motion by Councillor Barrett, second Councillor McGonagle
PASSED *Yeas 9, Nays 0* 66-F

12.5. **Auctioneer License:**

12.6. **Tag Days: pending Police approval**

12.6.1. *Riverside Bradford Baseball – Cooperstown Team*, May 19, 20, 21
Motion by Councillor Sullivan, second Councillor Bevilacqua
PASSED *Continued to May 17, 2022 Yeas 9, Nays 0* 15-H

12.6.2. *Haverhill Elite Cheer – May 13, 14, 15*
Motion by Councillor Sullivan, second Councillor Bevilacqua
PASSED *Postponed date TBD Yeas 9, Nays 0* 15-I

12.7. **One Day Liquor License** – *with approvals*

12.8. **Annual License Renewals:**

12.8.1. **Hawker Peddlers License 2022 - Fixed location** – *with approvals*

12.8.2. **Coin-Op License Renewals** - *with Police approval*

12.8.3. **Drainlayer License Renewals for 2022** -*with City Engineer approval*

12.8.3.1. Rocci DeLucia Jr

Motion by Councillor McGonagle, second Councillor Barrett

PASSED *Yeas 9, Nays 0* 16-I

12.8.4. **Christmas Tree Vendor:**

12.8.5. **Taxi Driver Licenses for 2022:** *with Police approval:*

12.8.5.1. Wisvel Joseph, 50 Webster st – renewal 49-S

12.8.5.2. JoEllen Newman, 17 Twin Brooks cir – new 49-T

12.8.5.3. Windy Smith, 115 Lowell av – new 49-U

Motion by Councillor Barrett, second Councillor McGonagle

PASSED *Yeas 9, Nays 0*

12.8.6. **Taxi License:**

12.8.7. **Junk Dealer License** *with Police approval:*

12.8.8. **Pool Tables**

12.8.9. **Sunday Pool**

12.8.10. **Bowling**

12.8.11. **Sunday Bowling**

12.8.12. **Buy & Sell Second Hand Articles** *with Police approval:*

12.8.13. **Buy & Sell Second Hand Clothing**

12.8.14. **Pawnbroker license**

12.8.15. **Fortune Teller** *with Police approval*

12.8.15.1. Priscilla Miller, at 103 South Main st – renewal

Motion by Councillor McGonagle, second Councillor Barrett

PASSED *Yeas 9, Nays 0* 72

12.8.16. **Buy & Sell Old Gold**



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| 12.8.17. | Roller Skating Rink |
| 12.8.18. | Sunday Skating |
| 12.8.19. | Exterior Vending Machines |
| 12.8.20. | Limousine/Livery License/Chair Cars with Police approval: |

13. MOTIONS AND ORDERS:

- 13.1. Order – transfer \$8,000 from *Waterways Fund* to Capital Account-City
Docks Project to purchase 3 docks to support downtown accessibility
Motion by Councillor McGonagle, second Councillor Toohey
PASSED *Yeas 9, Nays 0* 18-L

14. ORDINANCES (FILE 10 DAYS)

- 14.1. Ordinance re: Vehicles and Traffic – Delete 1 handicap parking spot in
front of 73 Hilldale av & 3 handicap spots in front of 103 Summer st File 10 days
Motion by Councillor McGonagle, second Councillor Lewandowski
PASSED Placed on file *Yeas 9, Nays 0* 2-H
- 14.2. Ordinance re: Vehicles and Traffic- Add handicap parking at 162 South
Pleasant st and 103 Portland st File 10 days
Motion by Councillor McGonagle, second Councillor Toohey
PASSED Placed on file *Yeas 9, Nays 0* 19-E
- 14.3. Ordinance re: Vehicles and Traffic; Amend City Code Chapter 240, by
adding “Article XVII Valet Parking Permit” File 10 days
Motion by Councillor McGonagle, second Councillor Lewandowski
PASSED Placed on file *Yeas 9, Nays 0* 73

15. COMMUNICATIONS FROM COUNCILLORS:

- 15.1. Communication from Councillor Lewandowski requesting to provide
update on National Grid Utility Hearing tree issue.
Councillor Lewandowski thanked everyone for going out on Arbor Day to review
trees in turn saving one giant tree. Discussed adding language to city tree
ordinance for tree fund and review process.
Councillor Sullivan stated the neighborhoods are in desperate need of sidewalks.

Motion by Councillor Lewandowski, second Councillor Barrett
PASSED Letter to Mayor *Yeas 9, Nays 0* 61-D

16. UNFINISHED BUSINESS OF PRECEDING MEETING:

- 16.1. Document 8-C: Ordinance re: Vehicles and Traffic, No Parking – Day st,
Riverside av and Revere st *filed April 27th*
Motion by Councillor McGonagle, second Councillor Lewandowski
PASSED *Yeas 9, Nays 0*

17. RESOLUTIONS AND PROCLAMATIONS:

- 17.1. PROCLAMATION – *Food Allergy Awareness Week, May 8 - May 14,*
2022



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Councillor Lewandowski read the Food Allergy Awareness Week Proclamation

Motion from Councillor Michitson, second Councillor Barrett

ADOPTED

Yeas 9, Nays 0

18. COUNCIL COMMITTEE REPORTS AND ANNOUNCEMENTS

18.1. Council Vice President Michitson submits minutes from the *Citizen Outreach Committee* meeting on May 2, 2022

Councillor Michitson read the meeting minutes.

Motion by Councillor Michitson, second Councillor Barrett

PASSED

Yeas 9, Nays 0

Motion by Councillor Michitson to send letter to Mayor for Vinnie Ouellette to work with Arborist planning small park to have shade, second Councillor Lewandowski

PASSED

Yeas 9, Nays 0

19. DOCUMENTS REFERRED TO COMMITTEE STUDY

20. LONG TERM MATTERS STUDY LIST

21. ADJOURN

Motion by Councillor Sullivan to adjourn, second Councillor Lewandowski

PASSED

Yeas 9, Nays 0

Adjourned 21:01 PM