



City of Haverhill
 City Council Minutes
 Tuesday, November 10, 2020
 Theodore A. Pelosi, Jr. Council Chambers, 4 Summer St, Room 202
 Virtual and In-Person Meeting

Present – President Barrett, Councillors LePage, Bevilacqua, Michitson, Sullivan, Jordan, Daly O’Brien and Macek. Councillor McGonagle participated remotely.

City Clerk – Linda L. Koutoulas

President Barrett read the following statement: This meeting of the Haverhill City Council is being conducted remotely consistent with Governor Baker’s Executive Order of March 12, 2020, due to the current State of Emergency in the Commonwealth due to the outbreak of the “COVID-19 Virus”.

In order to mitigate the transmission of the COVID-19 Virus, we have been advised and directed by the Commonwealth to suspend public gatherings, and as such, the Governor’s Order suspends the requirement of the Open Meeting Law to have all meetings in a publicly accessible *physical* location. Further, all members of public bodies are allowed and encouraged to participate remotely.

The Order, which you can find posted with agenda materials for this meeting allows public bodies to meet entirely remotely and live so long as reasonable public access is afforded so that the public can follow along with the deliberations of the meeting. This meeting will have hybrid – in person, virtual and call-in.

Due to the ongoing COVID-19 Pandemic, Governor Baker issued an Emergency Order temporarily suspending certain provisions of the Open Meeting Law, G.L. c. 30A sec. 20. Public bodies otherwise governed by the OML are temporarily relieved from the requirement that meetings be held in public places, open and physically accessible to the public, so long as measures are taken to ensure public access to the bodies' deliberations "through adequate, alternative means."

1. Opening Prayer
2. Pledge of Allegiance
3. Approval of minutes of prior meeting
 The minutes were approved Yeas 9, Nays 0
4. Assignment of the minutes review for the next Meeting
 Councillor Jordan was assigned the minutes
5. Communications from the Mayor
 Mayor Fiorentini requests to give Coronavirus (COVID-19) crisis update
 MAYOR FIORENTINI INFORMED THERE WERE 22 NEW CASES TODAY AND 6 YESTERDAY. HE URGED RESIDENTS TO CONTINUE TO BE CAREFUL. LAST WEEK OUR POSITIVITY RATE WAS 2.8%. WE ARE IN THE YELLOW ZONE. THE GOVERNOR ISSUED NEW MANDATES. RESTAURANTS WILL HAVE TO STOP SERVING BY 9:30 AND PATRONS MUST LEAVE BY 10PM; THE BIGGEST INCREASE IN CASES ARE IN 20-40 YEAR OLDS; MANDATORY MASK ORDER – MASKS ARE REQUIRED AT ALL TIMES WHEN OUTSIDE AND INSIDE PUBLIC SPACES. WE HAVE MASK AMBASSADORS. OUTDOOR EVENTS ARE LIMITED TO 25 PEOPLE AND 10 PEOPLE INDOOR. THE MAYOR WILL ESTABLISH A VACCINE TASKFORCE/ADVISORY GROUP 89M

Mayor submits the following Memorandum of Agreement (MOA) between City of Haverhill and Haverhill Firefighters Local 1011 Group and also Salary Ordinance
 PLACED ON FILE 89N

Memorandum of Agreement between
 The City of Haverhill and Haverhill Firefighters Local 1011
 (see document for complete text)

PLACED ON FILE for at least 10 days Yeas 9, Nays 0 96C

ORDERED

MUNICIPAL ORDINANCE CHAPTER
 An Ordinance Relating to Salaries Firefighters Group (Local #1011)

Be it Ordained by the City Council of the City of Haverhill that Document 51 of 2018 is hereby amended as follows: (see document for complete text)
 PLACED ON FILE for at least 10 days Yeas 9, Nays 0 97C

6. Communications from Councillors to introduce an individual(s) to address the Council:

7. Public Participation- Requests under Council Rule 28

Jenny Arndt, Campaign Director for *Haverhill Promise* requests to speak regarding their campaign for grade level reading

MS. JENNY ARNDT INFORMED THAT HAVERHILL PROMISE IS PART OF A NATIONAL COMMUNITY PROGRAM ALL OVER THE COUNTRY FOR AT RISK READERS THAT ARE GROWING DURING COVID. THE LAST ASSESSMENT IN 2019 SHOWED THAT ONLY 43% OF THIRD-GRADERS IN HAVERHILL WERE READING AT OR ABOVE GRADE LEVEL. MS. ARNDT REQUESTED THAT THE CITY EARMARK \$100,000 TO BE USED TOWARDS GROWING SUMMER LEARNING OPPORTUNITIES. SPECIFICALLY TO BE USED FOR READING RECOVERY FOR HAVERHILL STUDENTS IN THE SUMMER OF 2021.

ON MOTION OF COUNCILLOR LEPAGE WITH SECOND FROM COUNCILLOR JORDAN TO ALLOCATE \$100,000 FOR SUMMER PROGRAM Yeas 9, Nays 0 103

ON MOTION OF COUNCILLOR LEPAGE TO SUSPEND THE RULES TO DISCUSS NOVEMBER 9 LETTER FROM THE AUDITOR REGARDING ADJUSTMENTS TO THE SCHOOL FY21 BUDGET* RULES SUSPENDED Yeas 9, Nays 0 71Q

MAYOR FIORENTINI ANNOUNCED THE CITY RECEIVED INCREASE OF \$4,609,032 IN CHAPTER 70 FUNDS. HE SUPPORTS MS. ARNDT'S REQUEST OF \$100,000 FOR SUMMER READING PROGRAM AND ENCOURAGED MS. ARNDT TO ATTEND A SCHOOL COMMITTEE MEETING. SUPERINTENDENT MARGARET MAROTTA AND ASSISTANT SUPERINTENDENT MIKE PFIFFERLING GAVE A POWERPOINT UPDATE ON CHAPTER 70 FUNDING PLACED ON FILE

8. Communications and Reports from City Officers and Employees:

Communication from Christine Webb, City Tax Assessor submitting Abatement report for month of October 2020
PLACED ON FILE Yeas 9, Nays 0 32J

Communication from Christine Webb, City Tax Assessor announcing Tax Classification Hearing for FY 2021 will be held Tuesday, November 17th in City Council Chambers at 7:00 pm
COUNCIL HEARING NOV 17 2020 Yeas 9, Nays 0 104

9. Utility Hearing(s) and Related Order(s)

Petition from Mass Electric Company d/b/a National Grid & Verizon NE requesting Hearing for Joint Pole Location on Crystal st-Plan 2922606
COUNCIL HEARING DEC 8 2020 Yeas 9, Nays 0 105

Hearings and Related Orders:

Document 40: Communication from William Pillsbury Jr., Economic Development and Planning Director requesting Zoning Hearing and submitting Ordinance re: Amendments and related updates to City's zoning Ordinance; table of contents, Table 1-table of use and parking regulations, Table 2-table of dimensional and density regulations and map

HEARING OPENED

PRESIDENT BARRETT INFORMED THAT THE PUBLIC WOULD BE ABLE TO CALL IN BY USING THE PHONE NUMBER THAT WILL SCROLL ON THE TV.

MAYOR FIORENTINI READ AN OPENING STATEMENT REFERENCING HAVERHILL'S NEW MASTER PLAN CALLED VISION HAVERHILL 2035 AND THE IMPLEMENTATION OF THE PLAN. PLANNING DIRECTOR WILLIAM PILLSBURY GAVE A BRIEF HISTORY OF THE PROCESS OF THE ZONING RE-CODIFICATION AND THE PARTIES INVOLVED WITH THIS ENDEAVOR. HE HIGHLIGHTED THE VILLAGE CENTER CONCEPT, INDUSTRIAL PARK DENSIFICATION EFFORT, AND THE COMPROMISE WITH THE RR DISTRICT. HE EXPLAINED THE RR DISTRICT CLUSTER CRITERIA. WILL COHEN OF UTILE URGED THE COUNCIL TO PASS THE OVERHAUL ZONING EFFORT AND SPOKE ABOUT THE CRUCIAL COMPONENTS.

THOSE SPEAKING IN FAVOR WERE DEANA FARO GAIERO, JOE FARO, GEORGE MORIARTY, MATT JUROS, KEVIN MCCALL, BOB FERRERA, RON TROMBLEY, KEN CAVALARO, ANDREW HERLIHY, DOUGAN SHERWOOD, KAREN BUCKLEY, STEVE GULLO, JOSIAH MORROW, ATTORNEY PAUL MAGLIOCCHETTI AND THEODORE GAIERO.

THOSE SPEAKING AGAINST/OPPOSED WERE CHRISTINE KWITCHOFF, LISA MARZILLI, DON COX, SAM BERGERON, WILLIAM TAYLOR, JEFF GRASSIE, CHRIS TODINO AND AIDEN YOUNG. THE MASTER PLAN WAS SUPPORTED IN GENERAL BUT THE ISSUE OF CONTENTION WAS THE RR (RESIDENTIAL RURAL) DISTRICT DIMENSIONAL AND DENSITY REGULATIONS. MANY WHO WERE OPPOSED ASKED FOR MORE TIME TO REVIEW THE PROPOSED CHANGES TO THE RR DISTRICT AND HAVE MORE DIALOGUE WITH THE COMMUNITY.

HEARING CLOSED

COUNCILLORS EXPRESSED THEIR VIEWS RELATIVE TO THE CONTROVERSIAL RR DISTRICT.

RATHER THAN “HOLD UP” THE REST OF THE MASTER PLAN, IT WAS DECIDED TO MOVE FORWARD WITH THE OTHER PROPOSED AMENDMENTS AND THAT MORE DISCUSSION WAS NEEDED ABOUT THE RR DISTRICT.

Doc. 40A - Ordinance re: Zoning – Code of City of Haverhill, Chapter 255, Zoning; as amended be and is deleted in its entirety and said Ordinance shall be inserted in place thereof *filed March 11 2020*;

Related communication from William Pillsbury Jr and City Solicitor William Cox regarding Draft #16 including new amendments

SEE DOCUMENT 40B FOR COMPLETE TEXT OF ZONING ORDINANCE WITH AMENDMENTS

ON MOTION OF COUNCILLOR SULLIVAN WITH SECOND FROM COUNCILLOR DALY O’BRIEN TO MOVE FOR PASSAGE WITH DISCUSSION.

SOLICITOR COX INFORMED THAT DRAFT #15 WAS FILED IN MARCH 2020 AND DRAFT #16 INCLUDES AREAS THAT WERE INADVERTENTLY OMITTED AND INCLUDED TABLES.

AMENDMENT 1 – ON MOTION OF COUNCILLOR MACEK WITH SECOND FROM COUNCILLOR DALY O’BRIEN THAT DOCUMENT 40A (DRAFT #15) IS HEREBY DELETED IN ITS ENTIRETY AND DOCUMENT 40B (DRAFT #16) DATED NOVEMBER 10, 2020 BE INSERTED IN PLACE THEREOF TO INCLUDE TABLE OF USES PROVIDED BY PLANNING DIRECTOR DATED NOVEMBER 10, 2020.

PASSED

Yeas 9, Nays 0

ON MOTION OF COUNCILLOR MACEK WITH SECOND FROM COUNCILLOR BEVILACQUA TO ADD LEGEND WITH THE ABBREVIATION THROUGHOUT THE TABLES.

PASSED

Yeas 9, Nays 0

ON MOTION OF COUNCILLOR MACEK WITH SECOND FROM COUNCILLOR DALY O’BRIEN – APPENDIX B – RH & RU ZONES INCREASE HEIGHT FROM 35’ TO 45’ WHICH IS SAME FOR CN PASSED

Yeas 8, Nays 1 (Bevilacqua)

ON MOTION OF COUNCILLOR LEPAGE WITH SECOND FROM COUNCILLOR DALY O’BRIEN – APPENDIX A – PAGE 9, #11 - STRIKE Y UNDER PC CATEGORY

PASSED

Yeas 9, Nays 0

AMENDMENT 2 – ADDS PROHIBITION OF SAFE INJECTION SITES IN ALL ZONES

ON MOTION OF COUNCILLOR BEVILACQUA WITH SECOND FROM COUNCILLOR MACEK TO MOVE FOR PASSAGE

PASSED

Yeas 9, Nays 0

AMENDMENT 3 - THAT THE DOCUMENT BE AND IS HEREBY AMENDED BY ADDING THE FOLLOWING HIGHLIGHTED AREA TO SECTION 9.7.8 OF THE LICENSED MARIJUANA ESTABLISHMENT OVERLAY ZONE

ON MOTION OF COUNCILLOR BEVILACQUA WITH SECOND FROM COUNCILLOR MACEK TO MOVE FOR PASSAGE

PASSED

Yeas 8, Nays 0, Abstain 1 (McGonagle)

AMENDMENT 4 – ON MOTION OF COUNCILLOR SULLIVAN WITH SECOND FROM COUNCILLOR BEVILACQUA TO TAKE NO ACTION OF AMENDMENT 4 AND FURTHER TO REFER TO PLANNING.

PASSED

Yeas 9, Nays 0

ON MOTION OF COUNCILLOR JORDAN WITH SECOND FROM COUNCILLOR BEVILACQUA THAT THE DOCUMENT BEING AND IS HEREBY AMENDED ON APPENDIX B, TABLE 2: TABLE OF DIMENSIONAL AND DENSITY REGULATIONS, RR DISTRICT, BY DELETING THE WORD AND NUMBERS 40,000 SQUARE FEET BY INSERTING IN PLACE, THE WORDS AND NUMBERS 80,000 SQUARE FEET.

PASSED

Yeas 9, Nays 0

AMENDMENT 5 – THAT THE DOCUMENT BE AND IS HEREBY AMENDED AS FOLLOWS: BY DELETING SECTION §120-16 RESIDENTIAL OR NONRESIDENTIAL ACCESSORY USES: STORE CONTAINERS AND STRUCTURES OF THE CODE IN ITS ENTIRETY

ON MOTION OF COUNCILLOR SULLIVAN WITH SECOND FROM COUNCILLOR JORDAN TO MOVE FOR PASSAGE.

PASSED

Yeas 9, Nays 0

AMENDMENT 6 – THAT THE DOCUMENT BE AND IS HEREBY AMENDED BY ADDING THE FOLLOWING HIGHLIGHTED AREA TO TABLE 1

ON MOTION OF COUNCILLOR SULLIVAN WITH SECOND FROM COUNCILLOR MACEK TO MOVE FOR PASSAGE.

PASSED Yeas 9, Nays 0

AMENDMENT 7 – THAT THE DOCUMENT BE AND IS HEREBY AMENDED BY ADDING THE FOLLOWING HIGHLIGHTED AREA TO TABLE 1

ON MOTION OF COUNCILLOR SULLIVAN WITH SECOND FROM COUNCILLOR JORDAN TO MOVE FOR PASSAGE.

PASSED Yeas 9, Nays 0

AMENDMENT 8 – THAT THE DOCUMENT BE AND IS HEREBY AMENDED BY ADDING THE FOLLOWING HIGHLIGHTED AREA TO SECTION 8.1

ON MOTION OF COUNCILLOR SULLIVAN WITH SECOND FROM COUNCILLOR JORDAN TO MOVE FOR PASSAGE.

PASSED Yeas 9, Nays 0

ON MOTION OF COUNCILLOR JORDAN WITH SECOND FROM COUNCILLOR DALY O'BRIEN TO MOVE DOCUMENT AS AMENDED.

PASSED Yeas 9, Nays 0 40B

ON MOTION OF COUNCILLOR MACEK WITH SECOND FROM COUNCIL DALY O'BRIEN TO SCHEDULE A MAYOR/COUNCIL CONFERENCE WITH THE PLANNING DIRECTOR, UTILE AND RESIDENTS

Yeas 9, Nays 0

10. Appointments:

Confirming Appointments:

Cultural Council

Neil Flewelling – 10 Tanglewood Park Drive and Joe Z Hakim, 505 West Lowell

Appointments to expire December 31 2021

CONFIRMED Yeas 9, Nays 0 1P

Council on Youth Needs

Non-Confirming Appointments:

Friends of the Bradford Rail Trail – Kay Herlihy, 4 Riverdale ter

PLACED ON FILE Yeas 9, Nays 0 2J

Broadband-Cable TV Advisory Committee:

- David Spaulding, P.O. Box 1805, Haverhill, MA 01831
- John Berrini, 71 Webster Street, Haverhill, MA 01830
- Jonathan Campbell, 112 Farrwood Drive, Haverhill, MA 01835
- Leonard Desmarais, 348 Concord Street, Haverhill, MA 01830
- Lisa DeMeo, 24 Hunters Run Place, Haverhill, MA, 01832
- Melinda Barrett, 12 Salem Street, Haverhill, MA 01835
- William Gould, 22 Littlefield Court, Haverhill, MA 01832
- John Michitson, 119 Kenoza Street, Haverhill, MA 01830
- Michael Wheeler, 29 Alice Street, Haverhill, MA 01830
- Gerald Schiavoni, 37 Chestnut Street, Apt. 2, Haverhill, MA 01830
- Patrick Devaney, 511 East Broadway, Haverhill, MA 01830
- Andrew Denoncour, 989 Amesbury Road, Haverhill, MA 01830 expires Dec 31 2021

PLACED ON FILE Yeas 9, Nays 0 2K

11. Petitions

Applications Handicap Parking Sign

Eleanor Raymond for 13 Hancock st – *renewal*

GRANTED Yeas 9, Nays 0 4X

Raylene Wentz-Fischer for 40 Sheridan st – *renewal*

GRANTED Yeas 9, Nays 0 4Y

Lynda Richardson for 75 5th Avenue – *new*

REFERRED TO ENGINEER Yeas 9, Nays 0 4Z

Mary Merrick for 60 Lawrence st – *renewal, denied by HPD*

Councillor Bevilacqua left the chambers

NOT GRANTED Yeas 0, Nays 8, Absent 1 106

Councillor Bevilacqua returned

Petition from William B Hall requesting Agreement to allow sewer tie in for 1 Joffre st, Methuen (Haverhill lot M 564 B 4L 565 A); *Related communication from City Engineer John Pettis*
CITY ENGINEER JOHN PETTIS INFORMED THAT WILLIAM HALL'S PROPERTY BISECTS METHUEN AND HAVERHILL. HIS ADDRESS IS IN HAVERHILL. THIS AGREEMENT WILL

AUTHORIZE THE CITY TO CHARGE A STANDARD 25% INCREASE USAGE FEE FOR NON-HAVERHILL RESIDENT BUT A MASSACHUSETTS RESIDENT
 PASSED Yeas 9, Nays 0 107

Buy & Sell Second Hand Articles
 Aidria Torres, House of Pawn, 24 Emerson st; *has Police approval*
 GRANTED Yeas 9, Nays 0 108

12. Motions and Orders

ORDERED: That in accordance with General Laws, Chapter 44, Section 64, authorized the payments of the previous years and to further authorize the payment from current year departmental appropriations as listed:

<u>Vendor</u>	<u>Amount</u>	<u>Account</u>	
Brox Industries, Inc.(5)	\$ 6,018.69	Water Department	
Rogers Spring Hill	\$ 190.00	Highway Department	
Polydyne Inc	\$ 4,570.90	Wastewater Department	
Francis H. Maroney, Inc.	\$ 212.00	Public Library	
Ampion Energy (2)	\$61,058.41	School Department	
LAZ Parking	\$ 3,920.00	Highway Department	
Axiom Partners, Inc. (4)	\$11,500.87	School Department	
TOTAL	\$87,470.87		
PASSED		Yeas 9, Nays 0	17B

ORDERED: That the sum of \$16,100 be transferred from the Salary Reserve account to the Police Department – Salaries and Overtime accounts in order to fund retroactive pay increase per FY21 contract award for Superior Officers Group:

	Police Salaries \$10,700		
	Police Overtime \$ 5,400		
PASSED		Yeas 9, Nays 0	18U

ORDERED: That the sum of \$43,020 be transferred from the Salary reserve account to the Police Department Salaries and Overtime accounts for the purpose of funding the remaining FY21 costs of the recently approved Superior Officer Group union contract:

	Police Salaries \$35,920		
	Police Overtime \$ 7,100		
PASSED		Yeas 9, Nays 0	18V

13. Ordinances (File 10 days)

AN ORDINANCE RELATING TO VEHICLES AND TRAFFIC

Be it Ordained by the City Council of the City of Haverhill that the Code of the City of Haverhill, Chapter 240, §85, Schedule B: Parking Restrictions and Prohibitions, as amended, is hereby further amended by adding the following:

Wilson Street:	No Parking	24 hours	
North side, 23' in a westerly	(except for 1 24-hour		
Direction from driveway of	parking space)		
77-79 Beach Street			
PLACE ON FILE for at least 10 days		Yeas 9, Nays 0	8J

Ordinance re: Vehicles and Traffic – Amend Code Chapter 240-95 Schedule L: Stop Streets – Grand View rd – West at intersection of Klondike av and delete word “Grandview” and insert words “Grand View”
 COUNCILLOR MACEK INFORMED THAT ENGINEER PETTIS REQUESTED TO HAVE ORDINANCE REFERRED BACK TO TRAFFIC & SAFETY COMMITTEE
 REFERRED TO TRAFFIC & SAFETY COMMITTEE Yeas 9, Nays 0 8K

14. Communications from Councillors:

Communication was received from Councillor Bevilacqua requesting discussion regarding concerns of residents with overnight parking right up to the corner on Summer and Webster Streets for referral to Traffic & Safety Committee for signage and enforcement to leave some room at bottom of Webster & Summer st
 REFERRED TO TRAFFIC & SAFETY COMMITTEE Yeas 9, Nays 0 101P

Communication was received from Councillor Michael McGonagle requesting removal of a handicap parking space at 60 Lawrence st as it is no longer needed
 REFERRED TO ENGINEER Yeas 9, Nays 0 101Q

15. Unfinished Business of Preceding Meeting:

Document 89-L: Mayor Fiorentini submits 5 Ordinances regarding Downtown Parking – to amend Code of Central Business District

ON MOTION OF COUNCILLOR MACEK WITH SECOND FROM COUNCILLOR DALY O'BRIEN
TO POSTONE TO DEC 1 COUNCIL MEETING

POSTPONED TO DEC 1 2020 Yeas 8, Nays 0, Abstain 1(Bevilacqua) 89L

all filed October 28th

15.1.1. Document 8-E: Ordinance re: Vehicles and Traffic – Amend Fees, Rates & Terms

15.1.2. Document 8-F: Ordinance re: Vehicles and Traffic – Amend Hours of Operation

15.1.3. Document 8-G: Ordinance re: Vehicles and Traffic – Amend Monthly Rate

15.1.4. Document 8-H: Ordinance re: Vehicles and Traffic – Amend Notes

15.1.5. Document 8-I: Ordinance re: Vehicles and Traffic – Amend Parking Map

ALL ABOVE POSTPONED TO DEC 1 2020 Yeas 8, Nays 0, Abstain 1(Bevilacqua)

ORDERED: Document 31-D:
MUNICIPAL ORDINANCE CHAPTER 240
An Ordinance Relating to Parking

Be it Ordained by the City Council of the City of Haverhill that the Code of the City of Haverhill, Chapter 240, as amended, be further amended by ADDING the following in § 240-104 Schedule V: School Dropoff and Pickup Zone:

NAME OF STREET	SIDE	LOCATION	
William Street	South	From 25' west of White Street, westerly from 100', Monday through Friday 7 am to 7 pm	
PASSED		Yeas 9, Nays 0,	31D

ORDERED: Document 31-E:
MUNICIPAL ORDINANCE CHAPTER 240
An Ordinance Relating to Parking

Be it Ordained by the City Council of the City of Haverhill that the Code of the City of Haverhill, Chapter 240, as amended, be further amended by ADDING the following in § 240-85, Schedule B; Parking Restrictions and Prohibitions:

LOCATION	REGULATION	HOURS/DAYS
Montvale Street East side, entire length	No Parking	Monday-Friday 8-9:30 am and 2:40-4pm

Also, that current No Parking listed as Montvale Ave, Northwest side entire length, is corrected to be Montvale Street, West side entire length

PASSED Yeas 9, Nays 0, 31E

Document 101-N: Communication from Council President Barrett and Councillors LePage and Jordan requesting update on Chapter 70 funding as well as addition State and Federal fund allocations to be provided to the School Dept

SUPERINTENDENT MARGARET MARROTTA AND ASSISTANT SUPERINTENDENT MIKE

PIFFERLING GAVE A POWERPOINT UPDATE ON CHAPTER 70 FUNDING

PLACED ON FILE 101N

16. RESOLUTIONS and PROCLAMATIONS:

17. Council Committee Reports and Announcements:

18. Documents referred to committee study

19. Long term matters study list

Meeting adjourned 11:33 o'clock P.M. Yeas 9, Nays 0

Attest: Linda Koutoulas
City Clerk

*Doc.71Q – Suspension – Nov. 9, 2020 Memo from City Auditor – Adjustments to School FY21 Budget