



**CITY OF HAVERHILL  
CITY COUNCIL MINUTES**

**Tuesday, October 19, at 7:00 PM**

**Theodore A. Pelosi, Jr. Council Chambers, 4 Summer St., Room 202**

**In-Person/Remote Meeting**

---

Present – President Barrett, Councillors LePage, Bevilacqua, Michitson, Sullivan, Jordan, McGonagle, Daly O’Brien and Macek.

City Council Administrative Assistant – Laurie A. Brown

City Clerk – Linda L. Koutoulas

**Due to the ongoing COVID-19 Pandemic, Governor Baker issued an Emergency Order temporarily suspending certain provisions of the Open Meeting Law, G.L. c. 30A sec. 18. Public bodies otherwise governed by the OML are temporarily relieved from the requirement that meetings be held in public places, open and physically accessible to the public, so long as measures are taken to ensure public access to the bodies' deliberations "through adequate, alternative means."**

**1. OPENING PRAYER**

**2. PLEDGE OF ALLEGIANCE**

**3. APPROVAL OF MINUTES OF PRIOR MEETING**

September 28<sup>th</sup> and October 5<sup>th</sup> minutes approval next week

**4. ASSIGNMENT OF THE MINUTES REVIEW FOR THE NEXT MEETING**

Councillor Bevilacqua assigned minutes

**5. COMMUNICATIONS FROM THE MAYOR:**

**6. COMMUNICATIONS FROM COUNCILLORS TO INTRODUCE AN INDIVIDUAL(S) TO ADDRESS THE COUNCIL:**

6.1. Council President Barrett requests to introduce Tammy Dobrosielski to speak about *Wreaths Across America* at Hilldale Cemetery

Tammy Dobrosielski spoke about Wreaths Across America. December 18<sup>th</sup> wreaths placed at Hilldale Cemetery, all welcome. Volunteers needed for clean up days on 10/23, 11/13 and 11/20 from 1-4pm. Can sponsor a wreath at [www.hilldalewreaths.com](http://www.hilldalewreaths.com) 92-L

6.2. Councillor Jordan requests to introduce Rich Rosa and members of the Haverhill Unified basketball team to give an update on their program

Rich Rosa spoke about Unified sports program which brings together athletes with and without intellectual disabilities to train and compete on the same team. Currently have a Unified basketball and track team at HHS. Introduced athletes Danny, Jacob and Philip and announced last home game on 10/26/21, all are welcome

Can donate to boosters on-line, check to Haverhill public schools or call Mr. Rosa at 978-835-5096. 92-M

6.3. Councillor Michitson requests to introduce Haverhill Firefighter Ryan Fairbanks to address registry for citizens with handicap conditions that might hamper their evacuation in emergency situations

Ryan Fairbanks, Haverhill Fire Fighter presentation on Community Connect. New program which is a registry of information of critical occupant information, property information, functional needs, pets, etc. given safely and securely online by the resident



**CITY OF HAVERHILL  
CITY COUNCIL MINUTES**

**Tuesday, October 19, at 7:00 PM**

**Theodore A. Pelosi, Jr. Council Chambers, 4 Summer St., Room 202**

**In-Person/Remote Meeting**

---

and also includes businesses. Platform should be live in couple of weeks. Information is not public record only for Fire Dept. and Trinity has access when going to incident.

Dana Lovel, resident and business owner originally broke this idea to Councillor Michitson and glad to see Fire Dept. already working on this program. Suggested how to help handicapped people to sign up. For example, new public health dept., housing authority, property management companies, better public notifications for the hearing impaired. 92-N

- 6.4. Council Vice President LePage requests to introduce Dolores Bowles to discuss pedestrian safety issues at the intersections of Lakeside st, Kenoza av and Concord st  
Dolores Bowles unable to attend. Council LePage met with Mr. Bowles regarding the crosswalk to “nowhere”.

Motion by Councillor LePage to send to Traffic & Safety, second McGonagle  
Councillor Sullivan wants to include travel lane and intersection and a letter to John Pettis, Engineer to look at intersection and possible redesign

PASSED All in Favor 92-O

- 6.5. Council Vice President LePage requests to introduce Lewie Alfano to discuss the operational, personnel and capital budgeting software solution programs along with the transparency reporting program offered by ClearGov  
Councillor LePage states the City uses a small portion of software but ClearGov has turned into something more than a transparency program.  
Introduced Lewie Alfano of ClearGov to present other programs available. City already uses transparency solution program, there are 5 budgeting programs available  
Motion by Councillor LePage, second Bevilacqua to send letter to Mayor including Charles Benevento, Alicia McOasker and Kathleen Smith to review ClearGov platform  
PASSED All in Favor 92-P

**7. PUBLIC PARTICIPATION- REQUESTS UNDER COUNCIL RULE 28**

**8. COMMUNICATIONS AND REPORTS FROM CITY OFFICERS AND EMPLOYEES:**

- 8.1. Abatement report from Christine Webb, Assessor for month of September 2021

Motion by Councillor Macek, second Jordan

PASSED PLACED ON FILE All in Favor 11-H

- 8.2. Petition from Robert Ward, Deputy DPW Director requesting Hearing for Proposed Zoning Amendment to Chapter 255 of City Code with related Ordinance 93

8.2.1. Ordinance re: Water Supply Protection Overlay District **File 10 days**

*Refer to Planning Board and City Council Hearing with dates to be determined*

Motion by Councillor Macek, second Jordan

PASSED PLACED ON FILE All in Favor 93-B



**CITY OF HAVERHILL  
CITY COUNCIL MINUTES**

**Tuesday, October 19, at 7:00 PM**

**Theodore A. Pelosi, Jr. Council Chambers, 4 Summer St., Room 202**

**In-Person/Remote Meeting**

---

**9. UTILITY HEARING(S) AND RELATED ORDER(S):**

9.1. Document 88; petition from Mass Electric Co dba National Grid and Verizon NE requesting joint pole location for new solar field at 1050 Hilldale av; Plan 26652472

9.1.1. Document 88-B; Order – grant joint pole location 1050 Hilldale av

**Council President Barrett opened the utility hearing.**

Alec Noel-Birdsong, presenting remotely on behalf of National Grid. National Grid would like to install a new pole line which requires a midspan pole on Hilldale Avenue to feed an existing solar field.

President Barrett: Is there was any other information you need to give us? I know it is in our packet but just double checking.

Alec Noel-Birdsong: It's beginning at a point approximately 83 feet southerly from exiting pole 120 on Hilldale Avenue; it is in line with exiting pole line and will be labeled as pole 120-2.

**President Barrett asked if anyone would like to speak in favor? No one spoke.**

**President Barrett asked if anyone would like to speak in opposition? No one spoke.**

**President Barrett closed the utility hearing.**

Motion by Councillor McGonagle and second by Councillor Daly O'Brien

Madam Clerk please call the roll.

City Clerk Koutoulas: Councillor LePage-yes, Councillor Bevilacqua-yes, Councillor Michitson-yes, Councillor Sullivan-yes, Councillor Jordan-yes, Councillor McGonagle-yes, Councillor Daly O'Brien-yes, Councillor Macek-yes, President Barrett-yes, 9 yeas, 0 nays.

**President Barrett: Passed**

**10. HEARINGS AND RELATED ORDERS:**

10.1. Document 38-C; Petition from Andre Colon, True House Cannabis LLC requesting Hearing for a Zoning Amendment for 25 Bond st, an industrial location in the Ward Hill section of City, to include cannabis cultivation, for the production of cannabis not to be sold to the public only to licensed cannabis establishments

10.1.1. Document 38-CC; Ordinance re: Zoning – Licensed Marijuana Establishments Overlay Zone (LMEOZ) Amend Code to include 25 Bond st to permit Licensed Marijuana Establishments – No Retail Sales

*Filed August 11 2021*

*Unfavorable recommendation from Planning Board and Planning Director*



**CITY OF HAVERHILL  
CITY COUNCIL MINUTES**

**Tuesday, October 19, at 7:00 PM**

**Theodore A. Pelosi, Jr. Council Chambers, 4 Summer St., Room 202**

**In-Person/Remote Meeting**

---

City Clerk informed council letter was received today from Attorney Daniel Glissman requesting formal written notice that their client will not be proceeding with the Zoning Amendment and wishes to withdraw the same.

Motion by Councillor Sullivan, second Daly O'Brien

Councillor Macek suggests based upon the recommendations of the planning board, the request to withdraw is insufficient and suggests the current motion for vote to add to be "withdrawn with prejudice". Councillor Sullivan and Daly O'Brien approve.

PASSED Yeas 8, Nays 0, Abstain 1 (McGonagle)

**11. APPOINTMENTS:**

**11.1. Confirming Appointments:**

**Haverhill Park Foundation**

11.1.1. Mayor Jim Fiorentini, 4 Summer st, Room 100

Councillor Tom Sullivan, 77 Longview st

Vinny Ouellette, Director of Human Services, 10 Welcome st

Cheryl Salvi, 139 South Elm st

Tom Wylie, 185 Salem st

**To Be Confirmed**

Motion by Councillor Bevilacqua, second Macek

PASSED Yeas 8, Nays 0, Abstain 1 (Sullivan)

13-J

**11.2. Non-Confirming Appointments :**

**Haverhill Reprecincting Committee Appointments**

State Representative Andy Vargas

Allison Heartquist, Mayor's Chief of Staff

Andrew Herlihy, Director, Community Development Block Grant Office

Bill Cox, Haverhill City Solicitor

Charles Ethier, Haverhill Assistant City Engineer

Jeannette Stearns, Haverhill Board of Registrars

Linda Koutoulas, Haverhill City Clerk

Melinda Barrett, President, Haverhill City Council

Patrick Driscoll, Haverhill Board of Registrars

Tara Lynch, Haverhill Senior Engineering Aide

Veronica Pare, Haverhill Board of Registrars

Ryan G. Lambert, Haverhill

Bill Ryan, 16 Concord Street, Haverhill

Motion by Councillor Macek, second Jordan

PASSED Yeas 8, Nays 0, Abstain 1

87-D

**11.3. Resignations:**

**12. PETITIONS:**

12.1. Petition from Jenny Sasso and Lucia Guambo requesting the use of *Columbus Park* for an event October 24<sup>th</sup>, 12 to 2 pm to promote their business



**CITY OF HAVERHILL  
CITY COUNCIL MINUTES**

**Tuesday, October 19, at 7:00 PM**

**Theodore A. Pelosi, Jr. Council Chambers, 4 Summer St., Room 202**

**In-Person/Remote Meeting**

Councillor Macek suggests sending to Administration and Finance for City Solicitor to review since a private profit organization request to use public property.

Councillor Bevilacqua supports with insurance and approval from Police

Motion by Councillor Sullivan to allow with change of date to October 23<sup>rd</sup>, second Daly O'Brien with discussion

Councillor Daly O'Brien wants to support but hesitant since council does not have all information provided from other departments when using public property

Solicitor Cox states the council has the ability to allow the request but suggests this is an issue should take a look at and set boundaries in the future

Councillor Daly O'Brien suggests changing motion to changing the date to October 23<sup>rd</sup>, approve, and send to A&F for future process

Councillor Bevilacqua adds condition of Liability insurance to motion, Sullivan agrees

PASSED

Yeas 9, Nays 0

94

**12.2. Applications Handicap Parking Sign: with police approval**

**12.3. Amusement/Event Applications:**

**12.4. Auctioneer License:**

12.4.1. Stephen Cyr - sale of Antiques at 415 River st, Sunday, October 24<sup>th</sup>; 11 am to 4 pm *pending updated Auctioneer license has police approval*

Would like to change dates to November 7<sup>th</sup> and 14<sup>th</sup>

Motion by Councillor McGonagle with updated Auctioneer license and date changes, second Daly O'Brien

PASSED

Yeas 8, Nays 0, Absent 1

95

**12.5. Tag Days:**

**12.6. One Day Liquor License:**

**12.7. Annual License Renewals:**

**12.7.1. Hawker Peddlers License 2021 - Fixed location**

**12.7.2. Coin-Op License Renewals 2021**

**12.7.3. Drainlayer License for 2021 -with City Engineer approval**

**12.7.4. Christmas Tree Vendor:**

12.7.4.1. Charles Hibbert for 297 Lincoln av; November 24<sup>th</sup> to December 24<sup>th</sup>, Monday – Sunday, 9 am to 9 pm

Motion by Councillor Macek, second Daly O'Brien

PASSED

All in Favor

96

12.7.4.2. Joseph Michaud/*Haverhill Elks* for 24 Summer st; November 12<sup>th</sup> to December 25<sup>th</sup>; Monday – Friday, 1 to 9 pm and Saturday & Sunday 8 am to 9 pm *Both have Police approval*

Motion by Councillor Bevilacqua, second Macek

PASSED

All in Favor

96-B

**12.7.5. Taxi Driver Licenses for 2021:**



**CITY OF HAVERHILL  
CITY COUNCIL MINUTES**

**Tuesday, October 19, at 7:00 PM**

**Theodore A. Pelosi, Jr. Council Chambers, 4 Summer St., Room 202**

**In-Person/Remote Meeting**

---

- 12.7.5.1. Karen Fryns, 7 Richmond st (*renewal*) *has Police approval*  
Motion by Councillor McGonagle, second Jordan  
PASSED All in Favor 51-R
- 12.7.5.2. Denise Gingras, 7 Kenoza av (*new*) *denied by Police Dept*  
Motion by Councillor McGonagle, second Daly O'Brien  
FAILED Yeas 0, Nays 9 51-S

- 12.7.6. **Taxi License**  
12.7.7. **Junk Dealer License**  
12.7.8. **Pool Tables**  
12.7.9. **Sunday Pool**  
12.7.10. **Bowling**  
12.7.11. **Sunday Bowling**  
12.7.12. **Buy & Sell Second Hand Articles**  
12.7.13. **Buy & Sell Second Hand Clothing**  
12.7.14. **Pawnbroker license**  
12.7.15. **Fortune Teller**  
12.7.16. **Buy & Sell Old Gold**  
12.7.17. **Roller Skating Rink**  
12.7.18. **Sunday Skating**  
12.7.19. **Exterior Vending Machines**  
12.7.20. **Limousine/Livery License/Chair Cars:**

**13. MOTIONS AND ORDERS:**

- 13.1. Order – Transfer \$1,680 from Capital Budget to the Capital Account (3417215) Dog Pound repairs in order to purchase Dog Kennels  
Motion by Councillor Bevilacqua, second Macek  
PASSED Yeas 9, Nays 0 10-P
- 13.2. Order – Authorize Mayor to execute a certain Modification Agreement which provides that the City shall indemnify Leemilt's Petroleum, Inc as to obligations set forth in a deed modification  
Motion by Councillor Bevilacqua to table to October 26, 2021 meeting, second Daly O'Brien  
PASSED Yeas 9, Nays 0, Absent 1 17-G
- 13.3. Order - Authorize Mayor to file Articles of Organization for the Haverhill Park Foundation, Inc with the Secretary of the Commonwealth and any documents necessary to effectuate the above assignment  
*Related communication from City Solicitor, William Cox Jr.*  
Motion by Councillor Bevilacqua, second Macek  
PASSED Yeas 8, Nays 0, Absent 1 17-H



**CITY OF HAVERHILL  
CITY COUNCIL MINUTES**

**Tuesday, October 19, at 7:00 PM**

**Theodore A. Pelosi, Jr. Council Chambers, 4 Summer St., Room 202**

**In-Person/Remote Meeting**

---

**14. ORDINANCES (FILE 10 DAYS)**

14.1. Ordinance re: Vehicles and Traffic; Add Handicap parking 99 ½ Blaisdell st  
**File 10 days**

Motion by Councillor Macek, second McGonagle

PASSED PLACED ON FILE

Yeas 9, Nays 0

3-N

**15. COMMUNICATIONS FROM COUNCILLORS:**

15.1. Councillor Michitson and Council President Barrett request an update on the City's progress on development agreement with SiFi Networks for new Fiber Network in City. Solicitor Cox gave an update where agreement stands. Team will be meeting with SiFi Thursday to answer questions and hopeful will have an agreement sometime in November.

92-Q

15.2. Councillor Joseph Bevilacqua requests to recognize the month of October as *Italian Heritage and Culture Month* with accompanying Proclamation and recognize the achievements, accomplishments, culture and contributions of Italian immigrants and their descendants to our City, State and Country

Councillor Bevilacqua read aloud the proclamation

Motion by Councillor Bevilacqua, second Daly O'Brien

ADOPTED

All in Favor

92-R

**16. UNFINISHED BUSINESS OF PRECEDING MEETING**

16.1. Document 92-G: Councillor Daly O'Brien requests a discussion regarding providing shaded areas in our City playgrounds

Councillor Daly O'Brien read email from constituent regarding shading city playgrounds

Motion by Councillor Daly O'Brien to refer to Citizen's Outreach, second Jordan

PASSED

Yeas 9, Nays 0

92-G

**17. RESOLUTIONS AND PROCLAMATIONS**

17.1.1. Proclamation – October, *Italian-American Heritage and Culture Month*

ADOPTED

All in Favor

6-S

**18. COUNCIL COMMITTEE REPORTS AND ANNOUNCEMENTS**

18.1. Councillor LePage submits minutes and recommendations of the Administration & Finance Committee meeting held on August 4, 2021 for acceptance and discussion. Items discussed were Document 58-M/20 Hale Hospital Trust Funds; Document 86-S Approval of projects within the Waterfront District; Document 40-Q Parking space requirements and new business regarding Inclusionary Zoning

Motion by Councillor LePage to place on file, second Macek

PASSED PLACED ON FILE

All in Favor

56-D

Motion by Councillor LePage to send letter to City Solicitor regarding ordinance for Hale Hospital Trust fund allocation, second McGonagle

PASSED

All in Favor



**CITY OF HAVERHILL  
CITY COUNCIL MINUTES**

**Tuesday, October 19, at 7:00 PM**

**Theodore A. Pelosi, Jr. Council Chambers, 4 Summer St., Room 202**

**In-Person/Remote Meeting**

---

**19. DOCUMENTS REFERRED TO COMMITTEE STUDY**

**20. LONG TERM MATTERS STUDY LIST**

**21. ADJOURN**

**MOTION BY COUNCILLOR SULLIVAN, SECOND JORAN**

**ALL IN FAVOR**

**ADJOURNED 22:14 PM**