



**CITY OF HAVERHILL  
CITY COUNCIL MINUTES**

**Tuesday, September 13, 2022 at 7:00 PM  
Theodore A. Pelosi, Jr. Council Chambers, 4 Summer St., Room 202  
In-Person/Remote Meeting**

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Present – President Jordan, Councillors Barrett, Bevilacqua, Sullivan, Michitson, Lewandowski, McGonagle, Rogers and Toohey

City Clerk – Linda Koutoulas

**1. OPENING PRAYER**

**2. PLEDGE OF ALLEGIANCE**

**3. APPROVAL OF MINUTES OF PRIOR MEETING**

Minutes from August 23, 2022 will be approved next meeting.

**4. ASSIGNMENT OF THE MINUTES REVIEW FOR THE NEXT MEETING**

Minutes assigned to Councillor Lewandowski.

**5. COMMUNICATIONS FROM THE MAYOR:**

5.1. Mayor Fiorentini submits Salary Ordinance and Memorandum of Agreement

(MOA) between the City of Haverhill and the Teamsters Library Group 4-L

5.1.1. Memorandum of Agreement between the City of Haverhill and the

Teamsters Library Group 105-B

5.1.2. Ordinance re: Salaries – Library Group File 10 days 99-E

*Motion by Councillor Bevilacqua, second Councillor Barrett*

*PASSED Placed on File All in Favor*

5.2. Mayor Fiorentini submits Salary Ordinance and Memorandum of Agreement

(MOA) between the City of Haverhill and the Teamsters Inspectional & Nursing  
Group 4-M

5.2.1. Memorandum of Agreement between the City of Haverhill and the

Inspectional & Nursing Group 105-C

5.2.2. Ordinance re: Salaries – Inspectional & Nursing Services Group 99-F

File 10 days

*Motion by Councillor Bevilacqua, second Councillor Barrett*

*PASSED Placed on File All in Favor*

**6. COMMUNICATIONS FROM COUNCILLORS TO INTRODUCE AN INDIVIDUAL(S) TO ADDRESS  
THE COUNCIL:**

**7. PUBLIC PARTICIPATION- REQUESTS UNDER COUNCIL RULE 28**

**8. COMMUNICATIONS AND REPORTS FROM CITY OFFICERS AND EMPLOYEES:**

8.1. Abatement report from Christine Webb, *Assessor*, for month of August 2022

*Motion by Councillor , second Councillor*

*PASSED Placed on File Yeas 9, Nays 0 9-I*

8.2. John Pettis, *City Engineer* submits Order to open the following roadways: 645

Primrose st; Permit ESS-22-28 and 20 Dudley st; Permit NGRD-22-73 32-E

8.2.1. Order – Council approve request to excavate 645 Primrose st and

20 Dudley st for installation or repair of underground utilities



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*Motion by Councillor McGonagle, second Councillor Barrett  
PASSED Yeas 8, Nays 0, Abstain 1 (Toohey) 17-F*

8.3. John Pettis, City Engineer submits Order to open the following roadways: 45 North st; Permit NGRD-22-59; 23 Concord st; Permit NGRD-22-77; and 1053 Main st; Permit NGRD-22-80 32-F

8.3.1. Order – Council approve request to excavate 23 Concord st, 1053 Main st and 45 North st for installation or repair of underground utilities

*Motion by Councillor McGonagle, second Councillor Bevilacqua  
PASSED Yeas 9, Nays 0 17-G*

**9. UTILITY HEARING(S) AND RELATED ORDER(S):**

**10. HEARINGS AND RELATED ORDERS:**

10.1. Document 86; John Pettis, City Engineer requests City approve Orders to accept the following 4 streets as Public Ways: Sarah J Circle, Bailey's Court, Holly Lane & Keith Lane *All have favorable recommendations from Planning Board and Planning Director*

10.1.1. Document 86-B; Order – accept Sarah J Circle as a Public Way  
*Motion by Councillor Bevilacqua, second Councillor McGonagle  
PASSED Yeas 9, Nays 0*

10.1.2. Document 86-C; Order – accept Bailey's Court as a Public Way  
*Motion by Councillor Barrett, second Councillor Toohey  
PASSED Yeas 9, Nays 0*

10.1.3. Document 86-D; Order – accept Holly Lane as a Public Way  
*Motion by Councillor McGonagle, second Councillor Michitson  
PASSED Yeas 9, Nays, 0*

10.1.4. Document 86-E; Order – accept Keith Lane as a Public Way

John Pettis, City Engineer, stated roads were built to city standards but did not go before council for approval. Most were around 1990-2000 date range. Confirmed no outstanding conditions for each and this helps the city with Chapter 90 funds.

**11. APPOINTMENTS:**

11.1. **Confirming Appointments:**

11.1.1. *Haverhill Historic Commission*; Larry Olasky, 70 West Meadow rd  
*Expires September 13, 2025*

*Motion by Councillor Bevilacqua, second Councillor Toohey  
PASSED Yeas 9, Nays 0 6-J*



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**11.2. Non-Confirming:**

11.2.1. *Housing Task Force*; Keith Boucher, 301 Washington st  
*Motion by Councillor Bevilacqua, second Councillor McGonagle*  
*PASSED All in Favor 1-N*

**11.3. Resignations:**

**12. PETITIONS:**

12.1. Attorney Paul Magliocchetti requests that Eagle av (F.K.A.) Edward st  
and a portion of Willow av be *discontinued* as a public way  
*Refer to Planning Board & Council Hearing Oct 4<sup>th</sup>*

*Motion by Councillor Michitson, second Councillor Barrett*  
*PASSED to be heard October 4<sup>th</sup> Yeas 9, Nays 0 110*

12.2. CCSP-22-13; Jeffrey Brem for Aaron Orso, *Cedarcrest Homes* requests  
Hearing for Flexible Development pursuant to Chapter 255, Section 8.4 of the  
Haverhill Zoning Code; Mohawk Trail; a single-family home development at 188  
Lake st *Hearing October 25<sup>th</sup>*

*Motion by Councillor Barrett, second Councillor Rogers*  
*PASSED to be heard October 25<sup>th</sup> Yeas 9, Nays 0 112*

12.3. Applications Handicap Parking Sign: *with Police approval*

12.4. Amusement/Event Application - *with Police approval*

12.4.1. Tyler Kimball for *Vintage Bazaar New England* requests to hold Vintage  
Bazaar and Cow Bingo, EVNT-22-21 on October 1, from 8:30 to 4 pm and  
October 2, from 10 am to 3 pm at 791 East Broadway  
President Jordan excused himself.

*Motion by Councillor Barrett, second Councillor McGonagle*  
*PASSED Yeas 8, Nays 0, Abstain 1 (Jordan) 66-P*

Devin Allen stated last Vintage Bazaar was successful, this event will be exactly  
the same as first one.

12.5. Auctioneer License:

12.6. Tag Days: *with Police approval*

12.6.1. *Haverhill Elite Cheer*, September 16<sup>th</sup>  
*Motion by Councillor McGonagle, second Councillor Sullivan*  
*PASSED All in Favor 15-Q*

12.6.2. *Haverhill Travel Basketball*, October 22 & 23  
*Motion by Councillor Bevilacqua, second Councillor Rogers*  
*PASSED All in Favor 15-R*



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- 12.7. **One Day Liquor License:**
- 12.8. **Annual License Renewals:**
  - 12.8.1. **Hawker Peddlers License 2022 - Fixed location** – *with approvals*
  - 12.8.2. **Coin-Op License Renewals** - *with Police approvals*
  - 12.8.3. **Drainlayer License Renewals for 2022** -*with City Engineer approval*
  - 12.8.4. **Christmas Tree Vendor:**
  - 12.8.5. **Taxi Driver Licenses for 2022:** *with Police approval*
  - 12.8.6. **Taxi License:**
  - 12.8.7. **Junk Dealer License** *with Police approval*
  - 12.8.8. **Pool Tables**
  - 12.8.9. **Sunday Pool**
  - 12.8.10. **Bowling**
  - 12.8.11. **Sunday Bowling**
  - 12.8.12. **Buy & Sell Second Hand Articles** *with Police approval*
  - 12.8.13. **Buy & Sell Second Hand Clothing**
  - 12.8.14. **Pawnbroker license**
  - 12.8.15. **Fortune Teller** *with Police approval*
  - 12.8.16. **Buy & Sell Old Gold**
  - 12.8.17. **Roller Skating Rink**
  - 12.8.18. **Sunday Skating**
  - 12.8.19. **Exterior Vending Machines**
  - 12.8.20. **Limousine/Livery License/Chair Cars** *with Police approval*

**13. MOTIONS AND ORDERS:**

- 13.1. Order – authorize payment of bills of previous years and authorize payment from current year departmental appropriations as listed:

<u>Vendor</u>	<u>Amount</u>	<u>Account</u>	
Boston Systems & Solutions	\$2,605.60	Information Technology	
*Woodard & Curran (2)	98,464.84	Water/Wastewater	
MPH Project Mgmt	751.40	Wastewater	
So Essex Registry of Deeds	420.00	Engineering	
Ready Refresh	112.35	Wastewater	
Ready Refresh	159.98	Mayor	
Total \$102,514.17			101-D

\*City Clerk noted that the order has been amended  
*Motion by Councillor McGonagle, second Councillor Barrett*  
**PASSED** *Yeas 9, Nays 0* 101-DD

**14. ORDINANCES (FILE 10 DAYS)**

- 14.1.1. Ordinance re: Parking; Add 4 handicap parking spaces at 26 Broadway  
File 10 days  
*Motion by Councillor Barrett, second Councillor McGonagle*  
**PASSED** *Placed on file* *All in Favor* 19-I



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14.1.2. Ordinance re: Parking; Delete School Dropoff and Pickup Zones at 26 Broadway File 10 days

*Motion by Councillor Barrett, second Councillor Toohey*  
*PASSED Placed on File All in Favor* 8-D

**15. COMMUNICATIONS FROM COUNCILLORS:**

15.1. Councillor Lewandowski and Council Vice President Michitson request a discussion on newly passed Cannabis Regulatory law and allocation of other funding towards preventative and addiction treatment services

*Motion by Councillor Lewandowski to place on file, second Councillor Michitson*  
*PASSED Placed on File Yeas 8, Nays 0, Abstain 1 (McGonagle)* 61-T

15.2. Councillor Bevilacqua requests a discussion regarding the condition of the tennis courts at Winnekenni Park

Councillor Bevilacqua received an email along with other Councillors about the condition of the tennis courts. Spoke with Councillor's Barrett and Sullivan as well. Would like to send communication to Recreation Director, Vinny Ouellette and the Mayor asking for a time table relative to the improvements to the tennis courts.

*Motion by Councillor Bevilacqua, second Councillor Sullivan*  
*PASSED Yeas 9, Nays 0* 61-U

Councillor Sullivan stated he has been working on this issue with the Mayor and administration for months. Have know about the need for replacement for years. Now have an opportunity to receive federal funding which just passed by the house. \$700K earmarked for City of Haverhill for improving trails and tennis court floor. \$200K for the floor, \$500K for trails. Back up plan if don't get funding is in place for ARPA money. Vinny identified cost to be \$180-200K with 10-year warranty and fence replaced.

Councillor Barrett also spoke with Vinny, also have to address drainage issues with courts.

15.3. Council Vice President Michitson requests to discuss Entrepreneurship for All (*E for All*) startup accelerator coming to Haverhill

Councillor Michitson explained E for All is coming to Haverhill to help startup companies succeed. It offers business accelerator programs with particular business training, mentorship and professional networks all for free. Visit eforall.org if you have a business plan.

*Placed on File* 61-V



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**16. UNFINISHED BUSINESS OF PRECEDING MEETING:**

- 16.1. Document 96-C: Ordinance re: Vehicles and Traffic, Stop Streets –  
Douglas st at intersection of Brown st *filed 8/24/2022*

*Motion by Councillor Barrett, second Councillor McGonagle*  
*PASSED Yeas 9, Nays 0*

- 16.2. Document 109; Ordinance re: Administration of Government, Amend  
Code section 3-15 Procedure for Chapter 61, 61A and 61B Right of First Refusals  
*filed 8/24/2022*

Solicitor Cox before the Council to ask about making an amendment to the Ordinance. There may be instances where the Council may want to waive the public hearing as stated in the ordinance as written. Council would still have the opportunity to review. It may be helpful to put in a provision which allows council to waive public hearing if find it is good cause to do so.

*Motion by Councillor Sullivan to amend ordinance subsection B8 be amended by adding the sentence "a public hearing may be waived by the Council for good cause shown" at the end of the subsection, second Councillor Barrett*  
*FAILED Yeas 4, Nays 5*

*Motion by Councillor Michitson, second Councillor Barrett*  
*PASSED Yeas 9, Nays 0*

**17. RESOLUTIONS AND PROCLAMATIONS:**

**18. COUNCIL COMMITTEE REPORTS AND ANNOUNCEMENTS**

**19. DOCUMENTS REFERRED TO COMMITTEE STUDY**

**20. LONG TERM MATTERS STUDY LIST**

**21. ADJOURN**

*Motion by Councillor Sullivan, second Councillor Lewandowski*  
*PASSED All in Favor Adjourned 19:57*